



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

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September 5, 2023

Departmental Updates & Operational Status Reports

Matthew J. Hanson
Town Manager

Katharine Foster
Assistant Town Manager

Dear Board Members and Members of the Community:

I am pleased to report the following updates from Town Hall and throughout Town:

- Next month, Maintenance Craftsman Shaun Keegan will be completing his final Core Competencies training to become a **certified Animal Control Officer**. At that time he will begin to shadow ACO Mark Cianci to gain on-the-job experience. After a period of OTJ experience, Mr. Keegan will be able to work as a backup ACO when ACO Cianci is unavailable.
- The **Town of Dunstable** has decided to stay with their current outsourced IT Services contract. Upon learning that the Town was in the final stages of negotiating an MOA with the Town of Tyngsborough, their current provider offered to reduce their annual price by nearly 25% to retain Dunstable as a client. That being said, Dunstable plans to revisit the potential of an inter-municipal agreement again next year.
- **Tuesday, October 10th** will be the long-awaited grand-opening of Tyngsborough **Yard Waste Drop-Off Site!**

**TYNGSBOROUGH
HEALTH & SAFETY FAIR**

FUN FOR ALL AGES!
Touch-a-Truck, Games, Demonstrations,
Vendors, Blood Drive,
Food Trucks & Much More!

SEPTEMBER 30th, 11:00-2:00
TYNGSBOROUGH ELEMENTARY SCHOOL
205 WESTFORD ROAD

Assistant Town Manager Updates

- **Request for Quotes** for the removal of asbestos tile at **180 Lakeview Ave** (the former COA building) were due last Wednesday, August 30th. The quotes came in over budget, with the lowest quote at \$24,800.00.
- Written proposals for **Designer Services** to provide professional design and construction administration services for the former



Winslow School

are due tomorrow.

- In addition, **Invitation for Bids** are due Thursday for the **Winslow School Hazardous Abatement Project**.
- The **Key Fob Expansion Project** at the Police Department is nearing completion. We expect our vendor, American Alarm, to complete the work within the next two weeks.

Want to watch prior government, educational or public programming? Visit the Tyngsborough Media Video on Demand & Live Streaming Services by clicking the image below:

