



TOWN OF TYNGSBOROUGH

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Departmental Updates & Operational Status Reports

Matthew J. Hanson
Town Manager

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Assistant Town Manager

Dear Board Members and Members of the Community:

I am pleased to report the following updates from Town Hall and throughout Town:

- Tyngsborough has been awarded **\$15,000** through the State's Community Compact program for Technical Assistance with MBTA zoning legislation. 🏠



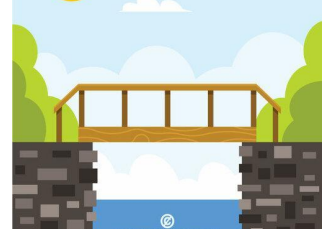
- Tyngsborough has contracted with the Northern Middlesex Council of Governments regional **Sealer of Weights & Measures program**. Any business with a scale must have the scale tested and "sealed" annually.

- 3 Recruit call firefighters will be starting the **Mass Fire Academy** this week. They are all from Tyngsborough. They have 1 year to obtain their Firefighter I/II then their EMT certification before they will be able to work part-time shifts.



- Woodall Construction is in Town and started the drainage improvements along **Madeline Terrace**. Work complete by next week.
- Several broken concrete sidewalk panels at Town Hall will be replaced this week to **improve pedestrian safety** for individuals accessing **Town Hall**.
- The Town has completed **"Year 5" of our NPDES (Stormwater) Permit** and will be working on the annual report that is due in september,

- The Engineering Department went before the Conservation Commission to present the **Town Center waterfall boardwalk and footbridge project**. The Commission voted that the project is not within a resource area. There was an obstruction found during the geo probing so we will be performing ground penetrating radar next week. The trees within the project limits are scheduled to be removed in the next few weeks.



- **2022 Roads Improvements**- All State Material Group was in Town the last couple of weeks installing the pavement preservation treatments. They will be back in August to micro surface the **Appaloosa neighborhood and Althea Ave.**
- The **Westford Road Culvert** Project was submitted to MassDOT for approval to be placed on the TIP. The Engineering Department heard back that the project was accepted at the Spring PRC meeting. Next step is to wait for MassDOT to assign a PM. The Town Engineer will be working with consultants on keeping this project moving forward.

Assistant Town Manager Updates

- The **Ambulance Abatement Committee** met twice this month to review and either write-off or send to collections uncollected bills dating back to January 2021, as well as one hardship application. The committee is planning on reviewing their charge and possibly recommending changes to the Ambulance Billing & Collection Policy to the Select Board in the coming weeks.

- **Procurement:**

- DPW Building - Staff are working to prepare an Invitation to Bid for the new DPW building. Staff expect to release bid documents in early July. The intent is to procure a prefabricated steel building kit that would be installed at 89 Kendall Rd, where the now Highway Department is located.
- 2023 Roadway Improvements Project - Bids are due for the 2023 Roadway Improvement Project this Thursday, June 29, 2023 at 10:00 AM.



- **FY23 Capital Plan Updates**

- Public Safety Communications Upgrade – Our fiber optic vendor began work on the radio network. Most of the equipment has arrived for the project. Receiver and microwave antenna work is complete at most sites. The contractor completing the work has identified some structural issues with the tower at the Police Station, which will need to be replaced. Staff have received a quote for the tower replacement, and have requested additional funding to finish the project from the Select Board.
- Littlefield Library - The contractor has completed work on the rear roof. Work included new shingles, slate, and copper flashing. Installation of the new front door is expected to begin June 29th. This project is funded using CPA funds and a grant from the Mass Historical Commission.

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