



# TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

September 12, 2022

## Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The Recreation Department needs additional volunteers for the annual Festival of Trees event. This year's event will take place over two weekends: Nov. 25-27<sup>th</sup> and Dec. 1st-3<sup>rd</sup>. In particular, volunteers are needed for planning meetings and set-up meetings leading up to the event.
  - To volunteer, please email Alison Page at [apage@tyngsboroughma.gov](mailto:apage@tyngsboroughma.gov).
- The Tyngsborough Fire and Police Departments will host Tyngsborough Safety Day at Tyngsborough Elementary School on Saturday, October 15, 2022 from 11-3pm. The event will feature touch-a-truck, food, demonstrations, games, and much more.
- The Media Department has completed and released a video on the town's pavement management efforts which can be viewed at the following link.  
<https://www.facebook.com/tyngsboroughma/videos/847870783250219>
- We would like to remind residents that the current standard rate for our energy aggregation participants, locked in through November 2024, is \$0.10943 per kWh. This is lower than the current National Grid basic rate of \$0.11318 per kWh. If you previously opted out and would like to rejoin, you can do so at any time. Please visit <https://colonialpowergroup.com/tyngsborough/>
- The Community Preservation Committee voted that they have no interest in purchasing 93 Kendall Road with Community Preservation Funds. The Committee believes the land is better suited for industrial development, as it is zoned industrial and close to the highway.
- The American Legion is in the final stages of permitting a temporary alteration of premises that will allow them to operate out of a temporary trailer while their building renovations take place. Interior renovations are expected to take place over the winter and be complete by the summer of 2023.
- Thank you to Shannon McAndrew for her service as the Executive Assistant to the offices of the Board of Selectmen and Town Administrator. Her last day with the Town will be September 29<sup>th</sup>.

## Assistant Town Administrator's Report

- The Bicentennial Field Irrigation Project is moving forward. We have a revised set of drawings for the route of the pump station and our consultants are finalizing options





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for hardware that will accomplish our goals and comply with relevant environmental rules and regulations. We expect to have specs for the pump in the next month or so.

- The Fire Department will be offering a CPR/First Aid Training for Town Staff on November 2 at the Council on Aging. We have invited all Town Staff and COA Volunteers.
- I am currently working with the Sewer Commission to procure on-call & emergency repair services as well as blanket contracts for the various services they require on a regular basis. Bids became available on September 7<sup>th</sup> and will be opened on September 28<sup>th</sup>.
- On September 21, our office will begin hosting an intern from Innovation Academy Charter School. The intern has an interest in exploring municipal government and will participate in a variety of projects throughout departments to help them getting a better idea of how municipal government works.
- Capital Update- The Town received Car 2 last week which is the replacement vehicle for our building commissioner. This was approved in the Fy23 Capital Plan and replaces a 10-year-old vehicle with a litany of issues. Our office will host a meeting with the Police & Fire Department in the next two weeks to kick off our communications upgrade project which was also a capital project approved this year. This will see expansive communication upgrades that benefit police, fire, general government, and include the ability for the schools to connect to fiber down the road if they are interested.

Regards,

Matthew J. Hanson  
Town Administrator

Colin F. Loiselle  
Assistant Town Administrator

