



# TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

July 11, 2022

## Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- As an added convenience for residents, and to help reduce the number of recyclables that end up in the trash, large pieces of cardboard can be disposed of in the containers in the satellite parking lots of the Middle School and the Highway Department.
- Residents and businesses saved a total of \$290,984 in the period of January-March on the Town's Municipal Aggregation with First Point Power, administered by Colonial Power Group. These savings reflect the difference between National Grids basic service rate and the rate competitively bid through the Town's Municipal Aggregation. This brings the total savings to \$1,091,107 since November of 2017 when the Aggregation began.
- The Middle School Building Committee interviewed 6 Construction Management firms and ultimately selected Fontaine Bros., Inc. Some of their work products can be viewed here: <https://fontainebros.com/k-12-schools.html>
- Paving is complete on Danforth Road and Jacques Road.
- Residents can now sign up on the Sewer Website for discharge alerts.
- As part of the "Library of Things" the IT Department helped the Library get Chromebooks up and running so that patrons can check them out, along with a wireless hotspot.
- Summer Library program registrations are very high, circulation rates for the last month are higher than the last five years (including pre-COVID). The Library will commence their 5-year strategic planning review in September.
- The Planning Board has opened their hearing on an application for a 500k square foot warehouse at 424 Middlesex Road.
- The 50 Westford Road temple campus is moving forward, and are targeting a ground breaking in Fall of 2022 or Spring of 2023.
- The Recreation Department is seeking vendors, crafters, and sponsors for the Block Party, to be held on August 27th.

## Assistant Town Administrator's Report

- The Commission on Disability is still seeking candidates to serve as a volunteer leader for their "Neighborhood Brigade Initiative". This program allows members of the community to volunteer to meet the needs of their neighbors in need through volunteerism. A chapter leader is responsible for being the point of contact between the local chapter and the larger Neighborhood Brigade. Work required is minimum and anyone who is even a little bit interested can reach out to our office directly to learn more.
- Capital Project Updates:





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- Preparing an invitation for bids for the Police Department station maintenance which will include the replacement of six exterior doors and the replacement of their exterior handrails. Bids will be available on July 20<sup>th</sup> and due on August 10<sup>th</sup>.
- All vehicles that were approved as a part of the FY23 capital plan have been ordered. Expecting delivery of the highway trucks this fall and delivery of the Building Commissioner's Vehicle sometime this month.
- Guardian Energy has ordered the required materials for the Elementary School LED Lighting and Transformer Replacement project which received a match from Capital Asset Management and is also funded by the Green Communities Program.
- The Tyngsborough Elementary School Playground Design is complete. Site work will commence in August and the playground will be fully installed by November 1 if supply chain issues stay at the level that they are at right now. That project is likely to come in significantly under budget.
- Supplies for the Scarlett Brook Culvert project are on order and work will be scheduled in the coming weeks. The contract for this work was approved by this Board at a meeting in June.
- Madeline Terrace Drainage project is in the final design phase and I anticipate that we will put this project out to bid this month.

Regards,

Matthew J. Hanson  
Town Administrator

Colin F. Loiselle  
Assistant Town Administrator

