



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

April 11, 2022

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- We are working on a full page double-sided tax bill insert to be placed in the next round of tax bills to be mailed in June. This will include information regarding how to sign up for the town's reverse 911 alerts and other website notifications. We are reserving space on the insert for other departments to add important updates as well.
- April 25th will be the last regular Board of Selectmen meeting before the Town Meeting and Town Election. There is no business anticipated for the May 9th meeting. The next regular meeting after April 25th will be May 23rd.

Assistant Town Administrator's Report

- We are still looking for the names of Tyngsborough residents who have loved ones who served, or who are veterans themselves of the Vietnam Era to be considered for addition to the Vietnam Veterans Monument. If that is you, or is someone you love, please reach out to our Veteran's Agent to learn more.
- We are currently seeking proposals from qualified vendors to provide cleaning services at the Old Town Hall and First Parish. This is the per-diem cleaning service that this Board authorized as an additional service that renters of either building can pay for. Quotes are due back by April 20th.
- Additionally, we are seeking sealed bids right now for general electrical and plumbing work on all general government and school buildings. Bids will be available on April 20th and due back by May 18th. These will be one year contracts running July 1 through June 30 with the option to extend twice for one-year periods.
- I spoke last week with Brian Vinceshi of Irrigation Consulting Inc. last week about the Bicentennial Field watering solutions. He had previously toured the site and provided a rough cost estimate for construction of an irrigation system that drew water from streams on the property as opposed to relying on municipal water. His firm is working on putting together a proposal for design at this site which I expect to get this week. I expect to ask for ARPA funding to fund the design and the construction. In total, we'd likely be looking at \$230-\$260k for the entire project.

Regards,





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Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

