



## TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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April 25, 2022

### Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The Town is regularly updating the website and social media regarding the upcoming Town Meeting and pre-town meeting information session. We are also utilizing electronic message boards, reverse 911, and direct mail to every household (specific to Middle School construction project only)
- Dr. Flanagan and I will be on 980WCAP radio with Teddy Panos on Tuesday, April 26th at 8:15AM to discuss the Middle School project.
- The Town's Cable Counsel met with Verizon representatives for the first time today to initiate discussions on our license renewal.

### Assistant Town Administrator's Report

- Procurement Update:
  - Kendall Road Parking Lot Project – responses due 4/27/2022
  - General Plumbing Services (Town Facilities) – responses due 5/18/2022
  - General Electrical Services (Town Facilities) – responses due 5/18/2022
  - TES Playground RFP – proposals due on 5/19/2022
- Veteran's Memorial Project – construction has started. Most of the sitework is now complete. The next major milestone will be the rigging and relocating of the monuments. We are working with Hudson Monuments to create a new plaque to be added to the monument to recognize the veterans who were not previously included. The delay on the plaque has caused us to delay holding any formal ribbon cutting ceremony until the fall. The monuments will, however, be fully moved by Memorial Day.

Regards,

Matthew J. Hanson  
Town Administrator

Colin F. Loiselle  
Assistant Town Administrator

