



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

May 23, 2022

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The debt exclusion for the new Tyngsborough Middle School project passed at the election by an overwhelming margin of 1,376 in favor to 637 opposed. In the coming month our Architect JCJ and OMP LeftField will provide a workplan on the next steps as we move forward. This will include awarding of a Construction Management firm, completion of the design, permitting roadmap (con-com, planning board, etc.) Design Development (formal MSBA deliverable) and additional tasks. The Middle School Building Committee is meeting this Wednesday to begin the next phase in this work. The Committee will move from regular bi-weekly meetings to regular monthly meetings supplemented by additional meetings on an as-needed basis.
- The Administration and Finance Departments are joining S&P for a ratings call tomorrow afternoon pertaining to the town's upcoming debt issuances. We will discuss the town's recent financial audits, revenue and expense trends, and our local financial management practices and the regional economy.
- The Engineering Department is working to finalize bid documents for the 2022 Roads Improvements Project. We expect to put that project out to bid in June.
- The Recreation Department and Veteran's Department have released plans for the 2022 Memorial Day Event. It will start at 9:00 AM on May 30th at Old Town Hall with a traditional motorcade to each cemetery. At 11:00 AM, join the Recreation Department & American Legion for family fun at the Old Town Hall.
- The Friends of the Tyngsborough Public Library hosted their Annual Book Sale this weekend at Town Hall.
- The House of Representatives passed [H4791](#) which includes several changes to existing cannabis regulations. Specifically "Notwithstanding any general or special law to the contrary, a host community agreement may include a community impact fee for the host community; provided, however, that **no host community agreement shall include a community impact fee after the fifth year** of operation of a marijuana establishment or a medical marijuana treatment center". The Senate Bill [S2823](#) does not specifically ban impact fees after the fifth year but severely limits them "If a licensee believes the information documented and transmitted by a host community is not reasonably related to the actual costs imposed upon the host community in the preceding year by the operation of the marijuana establishment or medical marijuana treatment center, **the licensee may bring a breach of contract action against the host community and recover damages, attorneys' fees and other costs encompassed in the community impact fee** that are not





TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

reasonably related to the actual costs imposed upon the town. Costs documented under this subparagraph shall not include any costs that would be created by a non-cannabis business entity.

Assistant Town Administrator's Report

- Procurement- Invitations for Bids will be available on June 1, 2022 for the Town Hall Roof Replacement Project and the Winslow School Asbestos Abatement Project. The roof project is funded by capital and has an estimated budget of \$180k. The Asbestos Abatement Project is funded by CPC funding and has an estimated budget of \$120k. Those bids will be due back on June 22.
- The Veteran's Project is coming along nicely. The walkways have been poured, loam and seed has been spread, conduits for the street lights is in place, and the monuments have been moved. RAE Contracting will be finishing some of the punch list items in the coming days. We are working with the Veteran's Agent to plan for a formal dedication for Veteran's Day. By that time, the plaque honoring the new names added to the Vietnam Memorial will have been delivered and installed.
- Capital Improvements- Purchasing for items approved in the FY23 Capital Plan has already begun.
 - TES playground- proposals were due on Thursday last week. We expect to award that project this week with the numbers coming in significantly under budget.
 - Tasers- The Police Department has already initiated the purchase of the tasers that were approved for this year.
 - Building Dept. & Highway Vehicles- Orders have been placed for all vehicles under the capital plan. We expect to receive the building department vehicle early next month and the Highway Trucks sometime in July.
 - IT server project & Scarlett Brook contracts were approved tonight.
 - We have already been in contact with Guardian Energy which will manage the Transformer & Light Upgrades at TES partially using a green community grant and a match approved at Town Meeting.
 - We will be releasing an IFB for the Highway Department Generator next month.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

