



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

November 1, 2021

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Special Town Meeting took place on Tuesday October 26th at 7:00 PM at the High School Gymnasium. Thank you to the Media and School Departments for their efforts coordinating the meeting. 9 Articles were approved at the Meeting. Residents who were unable to attend can view the approved articles here:
<https://www.tyngsboroughma.gov/town/town-meeting/>
- Thank you to Sue Arthur, Library Director, who officially retired Friday October 29th. Sandy Edmond was appointed as Interim Director while the search committee continues their efforts to find a permanent replacement.
- Jacques Road paving project is almost complete for this year, top coat to be installed in the spring.
- Assured Testing Labs got their Special Permit approved by the Planning Board. MJs Market has received both of their approvals from the Planning Board and ZBA. The Self-Storage facility at 0 Industrial Way is nearly complete, minor work needs to be done to bring it to compliance
- The Fire Department has two recruits graduating in November from the Fire Academy.
- The automotive class from Greater Lowell Tech attended a breakfast for seniors at the COA on Friday and they conducted free vehicle checks for Seniors. Thank you to the Lions Club for hosting the event.
- The Highway Department is conducting fall cleanup throughout town and fall street sweeping has begun.
- The Police and Fire Department hosted a successful Trunk or Treat event this past weekend.
- Work on the Sewer Department Inflow and Infiltration project is beginning this week.
- The Board of Health hosted a vaccine clinic on the 27th at the Middle School from 4:00 pm to 6:00 PM. November yard waste coming up, November 6 and November 20.

Assistant Town Administrator's Report

- The Carpet Replacement Project in the Library and the Community Room is now complete. The Library is also just a few weeks away from launching their brand-new





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website and we expect the remaining new furniture in the Library to arrive early next spring due to supply chain constraints.

- Our office is working with the Engineering Department to plan our application for the third round of the Shared Streets and Spaces Program. Our goal is to focus on pedestrian safety improvements along Coburn Road. Our previous application for a new sidewalk on that road was not approved during the second round but we're hopeful that by incorporating feedback from MassDOT we can deliver an application that they will fund.
- The Commission on Disability has launched a public input period to help them guide the next phase of their Dementia Friendly campaign which is to launch Tyngsborough into the "Age Friendly" space. This campaign is a broad program aimed at looking comprehensively at how we as a community serve our aging population. It challenges the community to think critically about programs, services, & activities offered to its aging residents & how they can be improved. Public input can be provided using an online survey available at our website or by filling out a hard copy survey in the lobby of Town Hall and at the greeter desk at the Council on Aging. Feedback will be accepted through December 1.
- The Capital Asset Management Committee will host its first meeting on Wednesday, November 10 at 6:00 PM. The meeting will be an introductory meeting to orient new members, review the Committee's bylaws, elect a Chair & Vice-Chair and continue the discussion about ARPA funding and the role that Committee will play in helping appropriate those funds.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

