



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

January 24, 2022

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Public Safety officials responded to a fatal motor vehicle accident that occurred in town on January 21st on Westford Rd. Our condolences go out to the victim and family during this difficult time.
- Stay up-to-date with the latest COVID-19 information by visiting the town's dashboard here:
<https://www.tyngsboroughma.gov/departments/inspectional-services/health/novel-coronavirus-disease-covid-19-information/>
- We are pleased to announce that the town's COVID-19 rapid tests have arrived. The first distribution event will take place on Sunday, January 30, 2022 from 8:00 AM to 2:00 PM at Tyngsborough Elementary. Originally planned as a Saturday event, but we expect a large snowstorm Saturday followed by clear weather on Sunday. The second event will take place on Wednesday, February 2 here at Town Hall from 12:00 PM to 7:00 PM. More information is available here:
<https://www.tyngsboroughma.gov/news/tyngsborough-to-distribute-covid-19-rapid-tests-on-1-30-2022-and-2-2-2022/>
- The Board of Assessor's is currently undergoing a property re-inspection program to satisfy the requirements of the Massachusetts Division of Local Services. The program includes a full exterior re-measure of improved property. Inspectors will be wearing masks, have photo identification and be registered with the Police Department. If you are not home at the time of the inspector's visit, a card will be left asking you to contact the office to verify the interior information. Please contact the Assessor's Office if you have questions, 978-649-2300 x 121. Please check the following street list to see if your property is up for re-inspection this year:
<https://www.tyngsboroughma.gov/news/1-18-2022-property-re-inspection-program-january-february-2022/>
- Regarding the Tuesday, May 17th Annual Town Election, the Town Clerk's Office has set the following deadlines:
 - Last day to take nomination papers: April 1, 2022
 - Last day to submit nomination papers: April 6, 2022
 - Last day to withdraw: April 22, 2022
 - Last day to register to vote: April 28, 2022





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- The Middle School Building Committee has released a project information pamphlet which is available in digital format here: [TMS Building Project Information.pdf](#)
- Cost estimates are complete for the Public Safety Building Study Committee's inspection of the existing town hall on Bryant's Lane and the Winslow School as options for a building renovation plan. The committee is reviewing the findings on January 26th and establishing next steps at that time.

Assistant Town Administrator's Report

- I am pleased to report that thanks to much back and forth between Shannon and the ABCC we have been successful in proving that their records were not correct as it pertained to our Quota. The ABCC has previously argued that we had only one un-restricted All Alcohol License available. However, our records indicated that we had two. Late last week, Shannon was able to get the ABCC to see things our way and our quota now reflects two available all alcohol licenses that are not restricted. There are, of course, still several different types of licenses available via special legislation.
- We are working on the following procurement projects right now:
 - TPS Transportation Contract- Bids are due on February 10th
 - Assessors Data Consulting Contract- Bids were released today and are due back on February 22nd.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loisele
Assistant Town Administrator

