



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

December 6, 2021

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Administration has submitted the three Special Acts approved by Town Meeting to both Representative Garry and Senator Kennedy's Offices for review and approval. This includes the Town Manager Special Act, Early Voting and No Excuse Absentee Voting Special Act, and the "Select Board" Title Change Special Act
- Administration and IT Departments completed an application to the States Cybersecurity Grant Program to complete a Cyber Health Check from EOTSS. The goal is to evaluate investments that need to be made to strengthen the Town's security posture and includes developing training programs to be available to all employees.
- Tyngsborough received \$6,600 through the State's Recycling Dividends program. The Recycling Dividends Program recognizes municipalities that have implemented policies and programs proven to maximize the reuse and recycling of materials, as well as waste reduction.
- In addition to the waste-reduction goals in the State's 2030 Solid Waste Master Plan, the Baker-Polito administration has issued regulations requiring the recycling of textiles and mattresses and increasing the requirements to divert food and organic materials. The Master Plan sets a goal to reduce disposal by 30% by 2030 and 90% by 2050.
- The Flints Corner project required 21E hazardous material release prevention permit renewals on both sides of the property. Jay Finnegan is expecting renewal in December and work on the project will commence shortly after.
- Construction is starting on Blue Ribbon Self Storage on Westech Drive.
- The Comprehensive Zoning Review kickoff meeting was held on December 2nd.
- Staff have begun preliminary reviews of an Assisted Living / Continuing Care proposal at Technology Drive
- In early November, the Department of Revenue announced that State tax collections for the first five months of the fiscal year totaled \$11.1 billion, nearly 20% percent above collections through the same period of fiscal 2021. Thus far, fiscal 2022 collections have surpassed the forecast set in the state budget by \$723 million, or 6.9%.
- The Affordable Housing Trust Committee is in the process of developing their first Action Plan. A representative from the Committee will provide an update to the Board of Selectmen at a future meeting after the action plan is finalized.
- The State's 2021 economic development bill required 175 MBTA communities to have a zoning ordinance or bylaw that provides for at least one district of reasonable size in which multifamily housing is permitted as of right. DHCD intends to release a draft and conduct a





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public engagement process in early 2022 to gather input and feedback from interested parties, including MBTA communities, developers, planners and other interested stakeholders. The draft guidelines may be modified as appropriate based on this additional public input

Assistant Town Administrator's Report

- The Commission on Disability's Age Friendly Tyngsborough Community Input Period ended last week. We received a tremendous response via both online survey and paper survey responses. More than half of the participants were Tyngsborough seniors. The next largest group of participants was town staff. While the full results are still being analyzed, a key take away from most respondents was that people want to see us continue to meet our aging population where they are. A full review of the results will take place at the CoD meeting next week.
- Bids for the Veteran's Memorial Project are back on December 15. We plan to ask this Board to award a contract for the project at its first meeting in January. While the full schedule won't be formalized until a contract is awarded, we anticipate the work to be completed early this Spring.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

