



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

December 14, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The Fiscal Year 2021 tax rate has been certified by the Bureau of Accounts for Tyngsborough
- The Media Department is in the process of publishing live the governors COVID-19 updates
- The Town has published COVID-19 news updates which can be viewed at the following links:
 - <https://www.tyngsboroughma.gov/news/12-9-2020-governor-baker-announces-additional-restrictions-to-address-second-surge-of-covid-19-in-ma/>
 - <https://www.tyngsboroughma.gov/news/12-4-2020-department-of-public-health-announces-101-active-covid-19-cases-in-tyngsborough/>
- The current timeline established by the Middle School Building Committee and its consultants is as follows:
 - MSBA kick-off meeting – December 7, 2020
 - Submit Prelim Design Plans to the MSBA – March 29, 2021
 - Submit Preferred Schematic Report to the MSBA – July 6, 2021
 - Attend Facilities Assessment Subcommittee meetings [as requested] scheduled for July 21, 2021, and August 4, 2021
 - MSBA BOD meeting to approve PSR – August 25, 2021
 - Submit Schematic Design to the MSBA – February 23, 2022, or similar based on the 2022 MSBA BOD schedule.
 - MSBA BOD meeting to approve Schematic Design – April 14, 2022, or similar based on the 2022 MSBA BOD schedule.
 - Town Meeting – May 17, 2022
 - Town Debt Override – June XX, 2022. TBD

Assistant Town Administrator's Report

- The Littlefield Library Exterior Restoration project has received final approval from the Commonwealth, and is set to go out to bid in January for work this spring.
- The FPMH Belltower Project is going out to bid this Wednesday, with bids expected back in mid-January. This will include adalts and will require immediate leak repairs.





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- I joined Mass Fish and Wildlife and potential contractors for a pre-bid walkthrough of the Flint Pond Dam Replacement project last week. The bid opening is set for December 17th. A project schedule will be finalized in the weeks following.
- Work will begin on the Town Beach project on December 21st with some minor site work. Thank you to the Highway Department for their assistance in tree removal. A majority of work will take place this spring to ensure the beach is ready for summer.

Regards,

Matthew J. Hanson
Town Administrator

