



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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August 2, 2021

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Household Hazardous Waste Day was successfully held on August 28th at the Highway Department
- The 208 Middlesex Rd Stone Wall RFQ is available for review and quotes are due on September 22nd.
- On September 2nd the Public Safety Building Study Committee met with the lead architect from DRA Architects to review and answer questions on the feasibility study/cost estimate project scope
- The Library Trustees are hosting an Open House Reception honoring retiring Library Director Susanna Arthur, Thursday, September 30th 3:00 PM to 7:00 PM, at the Library.
- As the full board wasn't available for the September meeting, the ZBA continued the lot size variance hearing for MJs Market to their October meeting. The ZBA also continued the variance request to place a Billboard at the Tyngsborough Sports Center along Rt3.

Assistant Town Administrator's Report

- We are pleased to report that the Electric Vehicle Chargers at the Town Hall and the Highway Garage have been replaced with brand new, fast charging, dual-port units. This project was funded entirely by a MassEVIP grant from the Massachusetts Department of Environmental Protection.
- FY22 Capital Improvement Projects are in full swing. The Fire Department has already purchased the new Command Vehicle which is on order and we have begun the process to replace their generator. We are currently working with the Police Department to get their generator replaced and expect to ask this Board to award a contract at its next meeting. Finally, we are currently working with the School Department to procure the replacement of the elevator jack system in the High School. We expect to execute the remaining projects this fall.
- Finally, license renewals are in full swing. I have been transitioning licensing work to our Executive Assistant Shannon McAndrew. Shannon got the initial notices out to local businesses this past week and we expect to bring the renewals to the Board in early November.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

