



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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January 4, 2021

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Congratulations to Barbara Roche, COA Director, for receiving her Director Certification from the MA Councils on Aging. Of the 15 applications received last year, only 5 were accepted. Barbara has also been asked to join the next Certification Committee.
- The U.S. Congress recently passed "Phase 4.0" legislation responding to the COVID-19 pandemic which has extended the deadline for the Coronavirus Relief Fund for one year to December 31, 2021.
- Dan Hogan, our new Collector's Clerk, has started.
- The Conservation department is focusing on the Long Pond renovation project through June, most of the abandoned structures have been removed.
- Utilizing CARES act funding, a small bunk room renovation project has been completed at the Fire Department as a COVID-19 precaution. Tower Replacement and Bay Vent System will take place in January.
- An A&R process is complete at 440 Middlesex. This will allow the owner to sell the Dunkin Donuts/Mr. Mac's building in order to partially finance the renovations to take place at the remaining buildings.
- National Grid has officially hooked up new pump stations to power.

Assistant Town Administrator's Report

- Bid results have come in for the Flint Pond Dam Replacement project. 10 bids were received in all, with R. Bates & Sons coming in as the low bid at \$1.84 Million. While there will probably be change orders throughout the project, this base bid is about \$660,000 under the projected project cost. I will be attending a pre-construction meeting to represent the town as we work to develop a project schedule.
- Our Highway Department has worked with a local electrician to wire the new streetlights for the town center. The Sewer Department will assist in raising the poles next week.
- I have been hosting walkthroughs of the FPMH Bell Tower for interested contractors. Bids are due back on Wednesday, January 13th.

Regards,

Matthew J. Hanson
Town Administrator

