



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

August 23, 2021

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- COVID-19 Update:
 - Tyngsborough Confirmed Cases
 - June 2 cases
 - July 8 cases
 - August 1st-20th, 43 cases
 - Governor Baker issued an executive order on August 19th requiring all executive branch employees be fully vaccinated by .
 - August 24, 2021 – School Committee makes final decision about mask mandates for 2021-2022 school year.
 - Tyngsborough is reviewing case load and state guidance on a regular basis. At this time there is no mask mandate in public buildings or for public meetings.
 - A COVID-19 vaccine clinic will be held at the block party this year.
- 200 Business Park Drive, Axenics light manufacturing, has reached substantial completion and is in the process of final inspection for occupancy. Site work and landscaping is nearly complete.



- Finance and Administration are working with the Auditors from Melanson & Health on the Town's FY21 financial audit
- In late September Police dispatchers will be transferring to the new dispatch consoles





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- Transition will take place in approximately 8 hours and appropriate steps will be taken to ensure continuity during the crossover.
- September 20, 2021 – The Board of Selectmen will host a Tri-Board Budget Meeting with the Finance Committee and School Committee
- The Media Department will present a draft Verizon contract renewal at the next meeting and lead the Board in a discussion on capital needs and a grant % to be determined.

Assistant Town Administrator's Report

- We have executed an agreement with HELPSY for curbside pickup of textiles as approved by this Board at their last meeting. We are working with HELPSY to develop a comprehensive marketing campaign and plan to launch on October 1. Until then, residents can continue to utilize Simple Recycling as they always have.
- The FY 22 Senior Tax Work Off Program will launch next week. Applications will be available beginning on August 31 and will be due to the Assessor's Office by September 21. We have fifteen positions to fill this year in various departments including the Tyngsborough Public Library, Council on Aging, Recreation Department, Inspectional Services, and the Assessor's Office. Interested applicants can pick up an application in our office, the Tyngsborough Public Library, the Board of Assessor's Office, and the Council on Aging. Anyone with questions can call our office to learn more.

Regards,

Matthew J. Hanson
Town Administrator

Colin F. Loiselle
Assistant Town Administrator

