



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

April 6, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The FPMH Belltower Project has been re-released for bid. While the numbers were favorable in the first release, this round will include a stipulation that the selected low bidder must be DCAM Certified prior to beginning the restoration process.
- Our Highway Department has been working on rough grading at this FPMH site. This includes the removal of some existing pavement as well as building up retaining walls on either side of the footbridge.
- Conservation has extended its Rain Barrel program to April 18th.
- The FY19 Audit is nearing completion with the results to be announced shortly.
- Our Town Engineer has been working with World Tech Engineering to finalize the 2020 Road Rehab plan throughout town. Additionally a plan is in motion for patching and cracksealing to help maintain existing infrastructure throughout town.
- Our Planning Department has been working to wrap up the MVP process. They are currently working to compile results from a survey sent out last month to help prioritize MVP projects and initiatives throughout town.

Assistant Town Administrator's Report

- Members of the Administration met on site last week with Anastasi Electric to determine logistics for the installation of exterior electrical work throughout the FPMH Grounds. Our Town Engineer is helping to reconcile the electrical design with plans previously prepared by AECOM. The Grounds project officially went out to bid on April 1st.
- We have filed our April 1, 2020 Quarterly Report for the TES Culvert project. Town Administration has been working with National Grid and the contractor the schedule construction dates moving forward through the spring.
- Town Administration has been coordinating with the Tyngsborough Public Schools to prepare bid documents in accordance with MSBA Guidelines for the upcoming Middle School Feasibility Study.
- The Town Beach Restoration Bids came back slightly over budget. Town Administration is currently working with the Recreation Department and CPC to identify potential cost savings in the project that will allow it to move forward on schedule.
- A grant has been submitted through the MA Historic Preservation fund to restore the exterior of the Littlefield Library. As you may recall, an early step of this process was completed at last year's Annual Town Meeting where a potential preservation restriction was approved should funds be awarded for this project.





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Regards,
Matthew J. Hanson
Town Administrator

