



# TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

June 21, 2021

## Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Congratulations to the two newest members of the Board of Selectmen and to the elected and reelected members on numerous other Board and Committees in town. Thank you to all the residents who participated in the local election on June 15th by running for office and to the 1,677 residents who participated by voting this year.
- As a reminder: Town Meeting will take place at Pierce Field at THS on Saturday, June 26, 2021 at 9:00 AM. Please visit the town's website for more information [www.tyngsboroughma.gov](http://www.tyngsboroughma.gov)
- The Middle School Building Committee has selected a preferred schematic design. (separate scoring sheet attached)
- Sam Park and the Town Administrator attended the June 8th Board of Assessors meeting to review the draft revised timeline and draft TIF edits. A final draft TIF modification will be reviewed again by the BOA in the end of summer or early fall once the banks have released the construction funding and the construction timeline can be finalized.
- MJS Market Update:
  - Finalized the Lease Terms and have a signed LOI which states that the lease will begin upon MJ's Market receiving a Special Permit from the Town & Provisional from the CCC. The estimated completion of both steps is Aug. 2021
  - The Current Tenants are expected to Vacate by 7/2, ensuring we will be ready to progress forward ASAP
  - The soil report came back with positive results. There is no groundwater present.
  - On track and expect to submit for the Special permit by 7/6 at the latest for the 8/5 meeting date.
  - Working with the architectural team to finalize floor plans within the new 4000 Sq Ft Layout.

## Assistant Town Administrator's Report

- The roof and masonry work at the Littlefield Library are now complete. In the next couple of days, the final painting work will be complete. CPC has approved an additional \$40,000 to replace the rear roof with matching slate shingles. The Mass Historic Commission has pledged up to \$15,000 as well. We will begin procuring those services following Town Meeting's formal approval of the CPC expenditures.





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Regards,

Matthew J. Hanson  
Town Administrator

