



## TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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July 27, 2020

### Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Town Hall opened to the public. Conservation is moving forward with the process of obtaining "Shady Glade Parcel 2", which would make Shady Glade the largest piece of contiguous open space in town.
- Bids for the 2020 Roads Program were received on Friday. The low bid was within our estimated budget and the Town Engineer is reviewing the details of the proposal this week.
- The Google Drive upgrade and migration is halfway complete.
- The Council on Aging has re-opened on a limiting basis. This includes the implantation of socially distanced activities such as bingo and yoga.
- The Library continues with curbside pickup and is working out a plan to slowly reopen.
- The Town is finalizing plans to reopen the building to the public on Fridays in August and return most staff to on-site work rather than remote work. However, some remote work options will still be utilized by some staff on an individual basis.

### Assistant Town Administrator's Report

- National Grid has completed the relocation of their power lines at the TES Culvert. SumCo Eco Contracting resumed work today, with completion expected in August.
- Town Administration has been coordinating with Fish and Wildlife to develop a schedule for the Flint Pond Dam project.
- MA Historical joined us on site at the Littlefield Library last week to tour the building and grounds. We are awaiting a final cost estimate for the project.
- The FPMG Grounds Committee will be meeting next week to select streetlights and provide feedback on the grounds work done so far.

Regards,

Matthew J. Hanson  
Town Administrator

