



# TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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## Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The grant funded improvements at the Old Town Hall are underway and Administration has received numerous compliments from residents regarding these upgrades and the continued progress in the town center.
- The Director of Administrative Services is working with department heads to implement improvements identified in the ADA transition plan.
- The Fire Department is continuing its support of the LGH vaccine clinic. The department would also like to remind residents that brush burning season ends at the end of April.
- Administration and HR, along with two representatives from the Conservation Commission and the department assistant, are continuing to interview candidates for the Conservation Director position.

## Assistant Town Administrator's Report

- The Memorial Cemetery Fence is nearing completion and is waiting on a materials delay for a custom fabricated gate. This will be complete by Memorial Day.
- We have started receiving quotes for the Library Paint Project. 65k was appropriated for this as part of the FY19 Capital Plan and would include the Community Room.
- Work on the Littlefield Library is commencing this week. All work will need to be complete by the end of June to meet the state deadline.
- Irrigation is being installed this week at the Town Beach (followed by seed). National Grid still needs to come to hook up power to the shed for the irrigation pump.
- The Veterans Walkway will be poured in the month of May. Administration is meeting this week with Historical and Veteran's to assign duties moving forward for the completion of the project.
- Work at the Flint Pond Dam is moving quickly. The coffer dam is being installed this week, and the Town continues to attend weekly progress meetings with the State.
- The OTH and FPMH have been pressure washed. A refresher coat of paint should be scheduled within the year, and could occur in conjunction with Bell Tower repairs.

Regards,

Matthew J. Hanson  
Town Administrator

