



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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October 19, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- On October 15th, the Town Administrator joined a panel of Greater Lowell municipal administrators for a COVID-19 discussion as part of the Greater Lowell Chamber of Commerce's Community Connections Breakfast
- The Middle School Building Committee, Designer Selection Sub-Committee is reviewing proposals from 15 architectural firms and is set to meet with the State MSBA on October 20th to begin the official review process
- Street opening permits are being added to Viewpoint Cloud so applicants can apply online
- Several strong candidates have been identified for the Town Accountant and HR Coordinator positions and interviews are expected to begin later this week
- The Middlesex 3 Coalition is hosting a "What's Happening in Tyngsborough" virtually on Thu Oct 22, 2020 10am – 11am

Assistant Town Administrator's Report

- On October 8th Bada Bloom! Inc. received a distance variance from the ZBA to allow the cannabis cultivator to apply to the Board of Selectmen for a cultivation HCA at a future meeting for their property located at 44 Old Tyng Rd.
- Town Administration, in collaboration with the FPMH Grounds Committee, hosted the North East Association of Realtors this past Saturday for a volunteer event. Special thanks to our Highway Department for helping with bench installation.
- FPMH grounds is ongoing. All walkways have been installed, and final paving is expected to take place late this week or early next week, depending on weather.
- The FY21 CIP included funding to replace the fence of King's Memorial Cemetery on Fletcher Drive. Town Administration has been coordinating with the Cemetery Commission to secure quotes for the project.

Regards,

Matthew J. Hanson
Town Administrator

