TOWN OF TYNGSBOROUGH
Office of the Town Administrator
Town Offices
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November 2, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The Tyngsborough Public Library hosted an outdoor Halloween Event last Thursday for the children of Tyngsborough. The event was well attended.
- Town Administration is in the process of reviewing the scope for the FPMH Bell Tower Restoration. As you make recall, the Bell Tower suffered a lightening strike August 2019, causing some slight delays to the ongoing FPMH interior restoration project.
- Town Administration has been actively scheduling interviews to fill some vacancies in Town Hall. This process is ongoing and will continue over the coming weeks.
- Members of Town Administration and our IT Director met wit a contractor on site to discuss the logistics of installing two electric car charging units in our Town Center.
- The Tyngsborough Council on Aging hosted a Halloween "Grab n' go" event for our seniors last Friday morning.

Assistant Town Administrator's Report

- Members of the Board of Selectmen and Town Administration have been hosting preliminary talks with Bada Bloom!, Inc. to negotiate the terms of a Host Community Agreement for Cannabis Processing. This would not be a retail establishment.
- The FPMH Grounds Committee will be meeting on site with contractors to devlope a punch list for the ongoing grounds project in our town center.
- Town Administration met with representatives from MIIA and Cabot Risk to review our annual insurance policy for Town Buildings, Vehicles, and Equipment.
- Town Administration has secured a proposal from Guardian Energy to retrofit UV Light components into our ongoing Town Hall HVAC upgrade project. This $64,000 addition would improve air quality, extend the life of our equipment, and is fully reimbursable through the CARES act.

Regards,

Matthew J. Hanson
Town Administrator