



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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June 1, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The COVID-19 Taskforce continues to meet weekly to review fluctuations in numbers and our response to the ongoing pandemic.
- We are actively reviewing a Town Hall re-opening plan, which is expected to be released to the public prior to Phase 2.
- A significant storm blew through town on May 15th, leaving some residences without power for over 24 hours. Thank you to Police, Fire, and Highway in assisting in the storm response and cleanup.
- Town Elections have been set for June 30th, and early voting and absentee ballots are available through our Clerk's Office.
- Our Recreation Department is working on re-opening of Town Fields and other public open spaces for public use in accordance with the Governor's guidelines.
- The 2020 Street Improvement Plan is moving forward, with work expected to begin on June 8th.
- April Revenue Reports are in. We are actively monitoring changes regarding local aid from the state. We are also working on the close of FY20.
- Phase II Sewer work is nearing completion. Pump Stations are close to live, the main over the Tyngsborough Bridge has passed pressure testing, and paving of Middlesex Road is expected to begin this month.

Assistant Town Administrator's Report

- AARP Grant was submitted for the Town Center Veterans Memorials and benches.
- Town Hall HVAC conversion has kicked off and should run roughly three weeks.
- MSBA Middle School Sub Committee has review responses for Feasibility Study Services. 3 shortlisted candidates to be interview this Wednesday, June 3rd.
- Town FPMH Grounds held a pre-con meeting with the selected contractor for grounds work, awaiting an official schedule.
- Tree removal is set to occur along the south side of the FPMH parcel. This work was approved by the Conservation Commission, and is being done in conjunction with the abutters.

Regards,
Matthew J. Hanson
Town Administrator

