



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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September 21, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- The Office of Senator Kennedy has notified our team that Governor Baker has officially signed Chapter 151 of the Acts of 2020, an Act Financing the General Governmental Infrastructure of the Commonwealth. This language included a \$100,000 allocation for technology upgrades in our Town Hall, Public Safety Facilities, Council on Aging, Library, and other municipal buildings throughout town.
- Applications for the 2021 Senior Tax Work Off Program are now available. They can be picked up in our office, the Library, the Council on Aging, and in the Board of Assessor's Office. Applications are due by 4:00 PM on September 21, 2020 to the Board of Assessor's Office, with appointments expected at your October 5 meeting.
- Our Conservation and Engineering Departments are coordinating their efforts to complete year 2 reporting for our storm water permit which is due this September.
- Our roads projects are ongoing, with crack sealing rolling out over the past several weeks, and full paving projects expecting to get off the ground following Labor Day.
- Phase 2 Sewer pump stations will undergo final testing over the next coming weeks. Additionally, the Mass Clean Water Trust has agreed to allow the Sewer Department to postpone repayment for Phase 2 for one year due to impacts from Covid-19.

Assistant Town Administrator's Report

- Town Administration met with the CPC last Tuesday to review projects for FY21. Among other initiatives, the committee approved funding for the Littlefield Library exterior restoration and the Veterans Walkway and Memorial Restoration.
- Decorative Streetlights have been ordered for our Town Center projects. This will include five for the FPMH property, and two grant funded lights for Winslow Road. We are working to identify funding sources to add additional lights over the coming years.
- The Middle School Building Committee has released an RFS for Designer Services. This is the next step following our recent appointment of an OPM (LeftField).

Regards,

Matthew J. Hanson
Town Administrator

