



TOWN OF TYNGSBOROUGH

Office of the Town Administrator

Town Offices

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August 17, 2020

Town Administrator's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Sign-up email Push Notifications are live on the town website for News Announcements, COVID-19 Announcements, Board/Committee Agendas and Minutes.
- All Town-issued Google accounts must have 2-step verification enabled by 8/15/2020
- The MassCyberCenter is currently offering free webinars and technical assistance to help communities develop a Cyber Incident Response Plan. The IT Director has established a Cyber Incident Response Team to develop a Plan for Tyngsborough. The Team is composed of the IT Director, HR Coordinator, Fire Chief, Police Chief and Town Administrator.
- On August 12th the MSBA provided the Middle School Building Committee OMP with comments on the draft RFS for Designer Services for the schematic design portion of this phase. Once finalized, the Committee and MSBA will be able to select a designer to work with the OPM throughout the schematic design phase.
- The Engineering and Highway Departments have scheduled our crack sealing vendor to be in Tyngsborough this week to perform crack sealing on Westford Road, Groton Road, and Sherburne Ave. This is a preservation treatment that extends the overall life of the pavement and reduces maintenance costs down the road.

Assistant Town Administrator's Report

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Regards,

Matthew J. Hanson
Town Administrator

