

# Town of Tyngsborough

## Cemetery

### RULES AND REGULATIONS

Adopted March 24, 2025 by the Tyngsborough Select Board

In order to ensure proper order and access of the Tyngsborough Cemeteries, the Town has adopted regulations governing all town-owned and operated cemeteries. These regulations were updated by a vote of the Select Board on 03/24/2025. You can view them on this document.

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## *I. Schedule*

#### **Cemetery Grounds Hours:**

The cemetery is open Dawn to Dusk. The cemeteries will be closed from December 1 to April 1 for interments. Visiting the cemetery during this time is allowed. However, the cemetery may not be plowed.

#### **Burial Hours:**

Monday - Friday 8:00am - 2:30pm, Saturday 8:00am - 12:00pm, **No burials on Sundays**

**NO INTERMENTS SHALL TAKE PLACE IN TOWN CEMETERIES ON SUNDAY OR ANY OFFICIAL TOWN HOLIDAYS**

New Year's Day  
Martin Luther King Day  
Presidents Day  
Patriot's Day  
Memorial Day  
Juneteenth  
Christmas Day

Labor Day  
Independence Day  
Veteran's Day  
Columbus Day  
Thanksgiving Day  
Day after Thanksgiving Day

## ***II. General Rules***

1. No dogs allowed at anytime
2. The planting of trees, shrubs, and hedges by owners for individual graves and lots is prohibited.
3. Flowerbeds are allowed only in front of the stone, the width of the base, and no more than 12 inches out in front of the stone.
4. Only annual flowers such as marigolds, geraniums, impatiens, etc. are allowed
5. No more than three flowerpots and/or containers on a lot is permitted.
6. The removal of sod and digging holes for inserting pots of flowers is prohibited.
7. Receptacles have been provided at convenient locations for the disposal of rubbish.
8. No person shall discard any refuse, glass, or cans within the Cemeteries.
9. The location of the monument foundation shall be determined by the DPW Superintendent or their designee.
10. The cemetery is not responsible for damage to monuments, or theft of urns, receptacles, or baskets and trinkets placed in the cemetery.
11. Neither the Town nor the cemetery employees shall be held responsible for removing a casket from a hearse to the burial site. This is the sole responsibility of the Funeral Director, nor will the Cemetery handle a concrete grave box or lid for placement where an interment is to take place.
12. Neither the Town, nor their officers and employees, shall be liable for damages, loss, or legal costs resulting from mistaken interments due to clerical errors, miscommunication, or lack of precise information or instructions from the burial rights owner or their legal representative regarding plot location, size, or space.

## ***III. Ownership and Burials***

1. Lots and burial rights may not be sold by the owners, their heirs or assigns. They must revert to the Town through the Select Board or their designee who will refund the original price, provided that no burials have been made in the lot. Rights for interment may be transferred or granted only upon approval of the Select Board or their designee.
2. All fees for opening or preparing a grave shall be paid at the Town Clerks office. There will be an extra charge for Saturday interments and after the hour of 2:30 P.M. Monday – Friday. (Please see fee schedule)
3. All interments require a minimum advance notice of two business days and proper arrangements made with the Cemetery Division
4. The rights granted to the owner of any lot or grave is a sole and exclusive right of burial and the erection of monuments or markers subject to all terms and conditions in the regulations. The premises in which such rights are granted shall be used only for the purposes of a place of burial for the dead.
5. No grave shall be opened for interment by any person other than the Cemetery Division.

6. In the event of a cremation being added to a burial plot with a full burial, only the cremated remains of a current spouse may be added.
7. Three urns may be placed per the lot designated.

#### ***IV. Monuments and Marker***

1. Only one central monument may be placed upon a lot, grave, or a combination of graves, as determined by the deeds.
2. Only one stone is allowed per lot. Foot markers are allowed.
3. All monuments must have a foundation.
4. Monuments are permitted only on perpetual care lots and graves.
5. Upright stones are allowed on cremation burial graves.
6. Urns and memorial candles (no real flames) are allowed only if they are permanently affixed to the headstone foundation.
7. No monument or headstone shall be constructed of any material other than granite or natural stone.
  - a. No artificial material will be permitted. The dimensions for natural stones are outlined in section 6.
8. No monuments shall be erected without the approval of the DPW Superintendent or their designee and in accordance with the specifications adopted by the Select Board. \*
9. When any memorial is to be removed or any inscription is to be made thereon, or is to be cleaned or repaired, permission must be obtained from the DPW Superintendent or their designee, giving the owner's address as well as the name and address of the person who is to perform the work.
10. In all cases, the suitability of the shape, color, structure and general appearance of the stone will be subject to the review of the DPW Superintendent or their designee, thus ensuring a harmonious blend into the cemetery as a whole.

\*A sketch of the monument shall be submitted to the Town Clerks office or the DPW for approval with your interment application or when purchasing a plot.

#### ***V. Work on Lots***

1. The Cemetery Division performs all routine groundskeeping tasks (i.e. landscaping, snow removal, fall cleanup, etc.)
2. The Cemetery Division is not responsible for the maintenance, repairs, or replacements of any monuments.

#### ***VI. Stone Size***

1. Monument Size Restrictions by Grave Site
  - a. One grave site can accommodate a: 2x1 foot. (Can be up to 14 inches)

- b. Two grave sites can accommodate a: 3 feet by 14 inches
- c. Three grave sites can accommodate a: 42 x 14 inches
- d. Four grave sites can accommodate a: 4-foot x 14 inches
- e. Five grave sites and over up to a 5 Foot base. No larger no matter how big the lot.

<b>Fee Schedule</b>		
	<b>Town Resident</b>	<b>Non-resident</b>
<b>Sale of cemetery</b>	\$500.00	\$1,000.00
<b>Perpetual care</b>	\$500.00	\$1,000.00
<b>Deed registration</b>	\$5.00	\$5.00
<b>Grave opening- Cremation</b>	\$200.00	\$200.00
<b>Grave opening- Full Burial</b>	\$650.00	\$650.00
<b>Grave opening- Weekend &amp; after hour surcharge</b>	\$200.00	\$200.00