



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

August 26, 2024

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Huge shoutout to the Recreation Committee especially our own Alison Page who put together yet another rockstar block party this weekend. The event gets bigger and better each year and this year was no exception. I had the pleasure of interacting with folks as they entered and then at the Affordable Housing Trust's table and everyone was having a great time. It is a true demonstration of our community's character. This event is funded entirely by the Rec Revolving Fund and supported entirely by volunteers with the exception of Alison so big thanks to everyone who year in and year out shows up to make this happen. I'd also be remiss if I didn't acknowledge the Highway Division and the Sheriff's Office Work Release Program which did a lot of the heavy lifting last week.
- I want to let residents know that we have surveys available here for the Housing Production Plan. We had them at the block party and had a great turnout. You can find them in the Town Hall at the Clerk's Office counter and in our office.
- Big thanks to our department heads who participated in our first strategic planning meeting last week. We convened all of our department heads for a morning of goal setting and brainstorming around efficiency. This is the first time we've done this type of planning work and everyone was very engaged and I'm excited to use the work done last week to develop a more long-term planning document.
- A reminder that early voting is taking place all week this week for the September 3rd state primary. You can vote early at Town Hall tomorrow from 9 AM to 4:30 PM, on Wednesday from 9 AM to 7 PM, and on Thursday from 9 AM to 4:30 PM. & A reminder that polls are open on Tuesday, September 3rd from 7 AM to 7 PM.
- The Civic Leadership Academy commenced last week with the first class focusing on the general overview of Tyngsborough and a deep dive into Administration, Information Technology, and Media. This week, participants will get a deep dive into the Department of Public Works.
- The Middle School Building Committee had a chance to tour the progress of the new middle school last week. Paint is on the walls in the A building, and the project is on schedule and on budget. The Committee did vote last week to include full pavement resurfacing in the project where the most recent project scope included only half of the parking lot. We felt this was a financially wise approach for one reason, whether it was done as a part of this project or done as a capital request in the next three years, we'd have to borrow the money for it either way. The additional cost was roughly \$330k and anyone who has walked through the parking lot can see that it is crumbling. If this was presented to





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Capital Asset in the next three years, we'd have to do a short-term borrowing to fund it anyway and we'd likely get less favorable terms than if we included it in the borrowing tied to this project. Mr. Schneider & I will be sitting down with the Owner's Project Manager in the next few weeks to do a deep dive on the budget (again the project is on budget and still has more than 8% in owner's contingency) so that we can give a detailed budget update at a future meeting.

- A couple project updates:
 - Work has commenced on the Sherburne Ave Rec Project. Sunshine has been on site for a week or so now and they're underway. We're looking forward to nearly all work being completed by November with limited finishing touches be completed this Spring when the weather warms up.
 - The Highway Department will be digging the trench this week at the First Parish Meeting House for the electrical conduits that will provide electricity to the new digital sign. The sign will be shipped by September 2nd and once the trench is dug, the Town's electrical contractor will be on site to install the conduit. Once that work is complete, we'll get on the installation contractor's schedule and have the new sign installed.
 - The Winslow Abatement Project is complete. We've worked with the contractor and our own facilities staff to make the building weather tight until the next phase of work over there is determined.

Regards,

Colin Loiselle
Town Manager

