



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryant Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

February 26, 2024

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- Late last week we were notified by NMCOG that we received a DLTA Project Award of \$30,000 for NMCOG to work with us to update the Tyngsborough Housing Production Plan.
- Early voting for the March 5 Presidential Primary is in full swing. Voters can vote early here at Town Hall tomorrow from 8:30 AM to 4:30 PM, Wednesday from 8:30 AM to 7:00 PM, and Thursday from 8:30 AM to 4:00 PM.
- I met with senior staff from Representative Trahan's Office last week to talk about priorities for Tyngsborough. I emphasized the need for infrastructure funding around roads & the need for federal funding to help spur a larger state investment in public facilities in a similar way the state funds public school projects.
- We received one response on the DPW Design Project. That response came from SOCOTEC which has done substantial work in Tyngsborough to our satisfaction. We're in the fee negotiation phase right now and I expect to have a contract in place in the next week or so.
- I will be attending the March 5 Finance Committee meeting to present our FY25 budget to ensure they're on the same page. This is the same meeting where we'll present our recommended FY25 capital plan.
- Tyngsborough is in the last year of our current contract for trash hauling with Republic Services. Before we commit to a new five year contract, I've set up a meeting with another large hauler this week to ensure that we receive the most competitive contract and best services from whoever we go with. Depending on that meeting, if I believe there is potential for cost savings by leaving Republic, I'll ask the Board at its next meeting for guidance on how they'd like to move forward.
- We received a copy of our Annual Report from Freedom Energy today. Freedom is the company that handles energy aggregation for Town accounts (separate from residential accounts). Thanks to our energy aggregation, in Calendar Year 2023 the Town saved \$21,226 just in electric supply. We recently signed a contract for a similar program for our gas supply so we expect to report back even more savings next year. A copy of the report is saved in your packet.
- Tyngsborough Media has launched a new podcast series entitled "Tyngsborough Vibes" which is intended to be a fun way to get to know Town officials by highlighting their music playlists. Our first series launched last week and featured the music preferences of yours truly. You can listen to Tyngsborough Vibes on Spotify, Apple Music, and iHeart.





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- I'll be in North Andover on Friday for the MMA's Legislative Breakfast to talk to legislative leaders about municipal legislative priorities including many of the local reforms included in Governor Healey's Municipal Empowerment Act that she announced in January.
- We have compiled all of the department and board annual town reports into our final version which is in the review stage. The new report format is looking very sharp and I want to give a big shout out to Jackie for her hard work chasing down reports, designing the new format, and getting everything to be uniformed. I think residents will be extremely pleased with the transparency of the report, the ease with which they'll find information, and the way we're presenting it. We'll have limited hard copies available but will be really encouraging folks to interact with the report electronically.
- Finally, today I received the Quarterly Update from the Tyngsborough Public Library and I added it to your packet for your review. This quarter, the Library held 43 programs which saw a total of 806 people in attendance, circulated 20,000 items, and saw over 10,000 patrons through the front doors.

Assistant Town Manager's Report

- Invitation for Bids were released for the 2024 Road Improvements Project, Phase 1 on Wednesday, February 21st. Bids are due March 13th.
- We received one proposal for the Economic Development Brochures Request for Proposals. The response came from The Designers, a graphic design company located here in Tyngsborough.

Regards,

Colin Loiselle
Town Manager

Katharine Foster
Assistant Town Manager

