



TOWN OF TYNGSBOROUGH

Personnel Department
Town Offices
25 Bryants Lane
Tyngsborough, MA 01879
Tel: (978) 649-2300 | Fax: (978) 649-2320

Town of Tyngsborough – Van Driver – Council on Aging

The Van Driver is responsible for providing transportation services to elderly citizens as assigned or scheduled. Destinations may include: medical/dental offices, meal sites, social day care, food shopping, and public assistance. The Van Driver also takes responsibility for the care and condition of the van. The Van Driver works under the supervision and direction of the Council on Aging Director or Town Administrator as directed. This is a part-time position without benefits. Hours will vary during the week but will fall within the COA's operating hours. The pay rate for the Van Driver is \$13.33 per hour.

DESIRED MINIMUM QUALIFICATIONS:

- Class III license; Class II license (if appropriate).
- Good driving record (any combination of training and experience in motor vehicle operation).
- Courteous and sensitive to needs of elders.
- Knowledge of existing social services helpful.
- Willing to accept CPR training.
- Knowledge of streets/roads/community facilities.
- Must be able to retain directions and operate lift equipment.
- Ability to maintain confidential and sensitive information.

Full job-description is available at <http://www.tyngsboroughma.gov/our-town/jobs/> . Those interested should forward their resume to hr@tyngsboroughma.gov or contact (978) 649-2300 x149 with additional questions.

