

APPROVED

**TYNGSBOROUGH SEWER COMMISSION
MEETING MINUTES
August 25, 2016 6:00 P.M.
LOCATION: TYNGSBOROUGH TOWN HALL, INSPECTIONAL DEPT.**

Commissioners in Attendance: Fred Perrault (FP), Jeff Hannaford (JH) & Brian Martin (BM)

Also in Attendance: Kathleen Cayer (KC), Sewer Administrator
Rosemary Blacquier & Jack Troidl -Woodard & Curran

Call to Order: The meeting was called to order by Fred Perrault at 6:10 pm

Item 1.) Citizen's Time: No one was present for citizen's time.

JH: Motion to move to Item 3

2nd: BM

Motion passes: 3:0:0

Item 3.) New Business:

a.) Top Line Granite-347 Middlesex Road-sewer connection discussion

Present: Brian Milisci (Whitman & Bingham Engineers) and John Perillo. Brian Milisci explained the project to the Sewer Commission. They received a permit from BOH for a temporary tight tank. He wants to request a letter from the Sewer Commission stating that he has permission to connect to sewer, so that the BOH has that for their files. Brian showed plans to the Commission.

As part of Phase I the sewer line ends at far side of Applewood Plaza. There needs to be a connection from Top Line Granite over to end of sewer line.

JH: Any properties that are not included in Phase I West project, would need to pay a privilege fee to tie in to sewer (in lieu of a betterment). Submit plans to our consultant. They will look at intended use and flow and can calculate what betterment would be (if you were part of Phase I West project), and then get equivalent of that to charge as privilege fee instead.

BM (TLG): When will sewer line be done and ready for us to tie-in? They want to do road cuts prior to final paving being done.

FP: You need to wait until pump station is complete, all testing is done, etc. then the town officially owns the sewer line. You could connect at that point.

-Title 5 regs were used with BOH to size tight tank (2500 gallon tank). Usage will be approximately 825 gallons/day (so that would compare to 3 or 4 ERU).

BM: When we do Phase 2, Top Line Granite will not be charged a betterment since they are already paying a privilege fee.

BM: Motion to go back to Item 2.

2nd: JH

Motion passes: 3:0:0

Item 2.) Phase I West:

a.) Construction update:

-JT discussed that Flint Rd and Upton Drive are all paved and it looks good.

BM: Was the small section in the back with no sewer included in pavement?

JT: Yes.

-Revoli is working on Middlesex Road. They are drilling ahead so that if they find rock they can blast, and if no rock they can keep moving along.

-Revoli is talking about bringing another crew on.

-Revoli met with JT to discuss change orders. They came to terms on manhole covers so Revoli is ordering bolted covers.

-Flint Pond pumping station area, they pre-drilled that and found some ledge.

-Woodard and Curran reviewed pump station submittal for all pump stations and they gave comments back. They are looking to work with United Concrete to get some precast out. United is very slow, so that may delay things. Pump stations may be up and running by spring or early summer. They are 3 phase pumps.

RB: Once we hit 50% completion on the project, we can talk about estimated betterments (we are in 30-40% completion now).

Right now fees are low with the loan. We will have permanent financing in February. Then there will be two payments per year due (July & January). We will meet with new Treasurer and Accountant when they get hired and settled, to see if we want to do estimated betterments or not.

RB: KC and I have been working on Massworks Grant. Support letters are coming back. We will finish it up on Wednesday.

JT: Pete (W&C Andover office) will be in the field more working with Norm and at construction meetings. He will be filling in for Jason.

Item 4.) Old Business:

a.) Phase II:

JT will bring agreement for first part of Phase 2 to next meeting. It will be \$360,000 for first set of tasks (first phase of phase 2 project-design of gravity sewers, bridge crossing, permitting, crossing of tracks)

BM: Top Line Granite's privilege fee should go towards Phase 2 work.

FP: We can apply that privilege fee towards dry line for Phase 2.

b.) Dracut & Chelmsford IMA's:

JH: In discussions with Atty. Leone we need to speak to Lowell first to get permission for extra 150,000 gallons/day to pass through Chelmsford. If Lowell grants permission we will then speak with Chelmsford about it.

c.) Treasurer

Nothing new.

d.) I/I study

JT is updating sewer maps. (Gravity sewer and low pressure sewer). Jack will discuss with Paul when he returns. Once map is done JT will look at flows.

JH: What about Flint Corner pump station review?

JT: They started that. It's moving along. They are looking at downstream issue. DEP didn't want pump station pumping too much. Brookmeadow pumps 500 gallons/min into Flint Corner pump station and then Flint Corner pump station pumps 800 gallons/minute downstream. They are looking to see what ultimate capacity of system is. There are both 8" sewer pipe and 12" sewer pipe. It may come down to existing flow and build out. W&C are working on it. They hope to get a draft at next meeting.

BM: Cost will go to Finnegan or Duffy?

JH: At least a portion if there is any build out. Can you quantify it by capacity? If we upgrade these pipes, it will cost so much per gallon for upgrade. So applicant could pay that share of upgrade based on how many gallons they need.

JT: Wet well doesn't have capacity. Pumps can handle what they have right now. That will be in W&C recommendation.

FP: Army Corp of Engineers put infrastructure in on Dunstable Road for Charles George landfill.

Item 5.) Sewer Administrator's report:

-Accounts payable warrants to sign for Accountant's office

-Payroll to sign for Accountant's office

-9 covenants to sign for Tyng Village

BM: Motion to approve 8/11/16 meeting minutes

2nd: JH

Motion passes: 3:0:0

BM: Motion to accept 8/11/16 executive session minutes but do not release yet.

2nd: JH

Motion passes: 3:0:0

JH: Motion to accept 6/23/16 executive session minutes but do not release yet.

2nd: BM

Motion passes: 3:0:0

-11 Progress Avenue update: We mailed their letter certified mail and received return receipt. We will give them until the next Sewer Commission meeting to respond.

-email read to Commission on update about Bridgeview Condos.

Item 6.) Senior Sewer Foreman's report:

Senior Sewer Foreman on vacation.

Item 7.) Correspondence:

None

Item 8.) Complaints:

-Read into record complaint for 9 Flint Road. Norm Dugas was given a copy of complaint and will speak with her as well.

Item 9.) Executive Session (potential legal issues) for Duffy-Flint's Corner

None

BM: Motion to adjourn.

2nd: JH

Motion passes: 3:0:0

Meeting adjourned at 7:55 p.m.