

Tyngsborough Sewer Commission
Meeting Minutes
February 27, 2014 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM)
Also Attending: Caryn DeCarteret, Administrator, Paul Provencher, Assistant Superintendent
Rosemary Blaquier, Ken Carlson, Woodard & Curran

CALL TO ORDER

The meeting was called to order by Jeff Hannaford at 6:00 PM.

ITEM 1) CITIZEN'S TIME Kim and Brian Agrella 47 Althea Ave

Mr & Mrs Agrella were seeking a timeframe for sewer to be extended down Althea Ave so that they could connect. They are aware of two other properties which are having septic issues and do not want to invest in a new septic if sewer will be extended in the near future. All future sewer extensions are outlined in the CWMP and based on a need study. Discussion regarding Althea Lake area which is part of Phase IV, capacity, flow to Dracut and first come first serve assigning of flow. Residents will be looking to repair their septic due to the lengthy amount of time until sewer will become available.

Motion by BM to move to Agenda Item 6: New Business - Woodard & Curran

2nd: JH

Motion passes 2-0-0

ITEM 6) WOODARD & CURRAN

Update on the possibility of crossing the bridge. W&C discovered that they had done the design for the gas main which crosses the bridge. A sewer main would be built to the same specs, so W&C will forward the design to Bayside Engineering for them to use in the feasibility study. Discussion regarding possible locations for pump stations in order to have the flow cross the bridge.

Discussion regarding the Tyngsborough Crossing 40B, possible flow, pump station requirements.

Discussion regarding design contract. Further discussion will be held when Fred Perrault is present.

Motion by BM to move to Agenda Item 2: Administrator's Report

2nd: JH

Motion passes 2-0-0

ITEM 2) ADMINISTRATOR'S REPORT reviewed and read into record.

1. Woodard & Curran: General Services contract: signed
2. Expenditures to date: reviewed
3. Budget: reviewed and discussed under New Business

ITEM 3) ASSISTANT SUPERINTENDENT'S REPORT

1. Performed inspections at pump stations.
2. Tested all generators and inspected emergency equipment.
3. Dunstable Rd pressure release valve replaced.
4. Two storms plowed and clean stations.

ALARM CALLS

1. 2am: Mission lost signal nine pump stations offline.
2. 8am: Willowdale main voltage problem. Called National Grid, fixed the problem with transformer.

NOTES

1. F- 250 is at Duffs garage for sticker and upper and lower ball joints.

ITEM 4) CORRESPONDENCE NONE

ITEM 5) COMPLAINTS NONE

ITEM 6) NEW BUSINESS

- a) Bayside Engineering feasibility study:

Motion by BM to move to approve the feasibility and design contract up to \$5,000 with Bayside Engineering for a sewer main to cross the Tyngsborough Bridge.

2nd: JH

Motion passes 2-0-0

- b) FY 2015 Budget: Budget discussed, Commission had no issue with the budget as presented. No vote was taken because the Treasurer was still waiting for insurance rates to be able to supply an amount for Town Hall reimbursement. Commissioners would like to see a report comparing actual expenditures, FY 2014 Budget and previous year's expenditures. Discussion regarding electric rates with National Grid and possibility of a consortium to obtain a better rate.

ITEM 7) OLD BUSINESS

- a) Reassignment of Vehicles:

Motion by BM to designate the 2011 Ford Taurus as surplus.

2nd: JH

Motion passes 2-0-0

Motion by BM to assign the 2005 Ford Explorer to the Superintendent, only for general daily Sewer Department duties and use and use of other Sewer Department vehicles as needed.

2nd: JH

Motion passes 2-0-0

Motion by BM to assign the 2006 Ford F250 to the Assistant Superintendent, only for general daily Sewer Department duties and use and use of other Sewer Department vehicles as needed.

2nd: JH

Motion passes 2-0-0

ITEM 9) ADJOURNMENT

Motion by BM to adjourn at 8:15pm

2nd: JH

Motion passes 2-0-0