

**Tyngsborough Sewer Commission**  
**Meeting Minutes**  
**January 9, 2014 6:00 pm**  
**Location: Tyngsborough Town Hall, Inspectional Dept.**

**Commissioners Attending:** Jeff Hannaford (JH), Fred Perrault (FP), Brian Martin (BM)  
**Also Attending:** Caryn DeCarteret, Administrator, Paul Provencher, Assistant Superintendent  
Rosemary Blaquier, Ken Carlson, Woodard & Curran

**CALL TO ORDER**

The meeting was called to order by Jeff Hannaford at 6:07 PM.

**ITEM 1) WOODARD & CURRAN: PHASE I WEST**

Phase I West report has been completed and was submitted to the Commission.

Discussion regarding

- 1) Possibly having the pump station within the right of way instead of private property, noting however that permission from Mass DEP and Mass DOT would be required
- 2) Design, flow capacity and permitting requirements
- 3) Utilizing a submersible station instead of grinder pumps on Flint Road
- 4) Estimated engineering cost to finalize project cost
- 5) SRF funding which would cover everything except for design and the cost of obtaining easements
- 6) The benefits of possibly running the main down Old Tyng instead of Middlesex
- 7) SRF submission deadlines: Town meeting vote for design funding must be secured by June 30, Full application due by 10/15
- 8) Charles George landfill flow using up flow capacity into Chelmsford. Which agency (DEP, EPA) would be responsible for determining of CG flow could be deducted from the Town's flow since it is a mandatory contributor.
- 9) Betterment and EDF for properties on list provided by W&C. Administrator will request copies of permits or septic design plans for affected properties from the Board of Health
- 10) Requesting a date to meet with the BOS and Finance Committee to discuss funding for Phase I West
- 11) Determination of developable areas for EDF purposes along the northern portion of Middlesex Road which are to include Map 19 Lots 1, 1A, 1B, 2, 3 and 4 will need to be made. Administrator is to request an opinion from the Conservation Director dues to wetlands.

**ITEM 2) CITIZEN'S TIME** None

**ITEM 3) ADMINISTRATOR'S REPORT** (copy attached)

- 1) Minutes: 12/12/13  
*Motion by FP to approve the minutes from 12/12/13 as written.*  
*Second: BM*  
*Motion passes: 3-0-0*

**ITEM 4) ASSISTANT SUPERINTENDENT'S REPORT**

**ASSISANT SUPERINTENDENTS REPORT**

**1-9-14**

1. Performed inspections at pump stations.
2. Tested all generators and inspected emergency equipment.
3. Replaced valves on backflow preventer Mascuppic Trail station.
4. Two snow storms plow and clean stations.

## **ALARM / CALLS**

1. Weston Sampson: Cummings Rd pump station power fail 12-26-13. Station on generator.

## **NOTE**

1. Scheduling repairs: Dunstable Rd force main leak starting Monday. Also need to schedule seals for the pumps at Mascuppic Trail.
2. Uniforms
3. Sign for garage.

*The Commission authorized the Assistant Superintendent to go ahead with the installation of a sign at the Sewer Garage.*

*Assistant Superintendent was asked to provide a list of uniforms in the Superintendents possession so that they could be returned and the service placed on hold until such time as the Superintendent is able to return to work.*

## **ITEM 5) CORRESPONDENCE Mass DEP 2014 IUP**

## **ITEM 6) COMPLAINTS None**

## **ITEM 7) NEW BUSINESS**

Discussion regarding the design proposal from Woodard & Curran. The Commission felt that the cost was high due to the fact that the preliminary design is completed which included survey and engineering and fly overs. The Commission will negotiate the design cost in consideration the the previous year's proposal was substantially less (\$430,000).

***Motion to initially authorize the expenditure of \$430,000 for final design of Phase I West was made by FP.  
Second: BM.***

***The motion carried 3-0-0.***

## **ITEM 8) OLD BUSINESS**

Discussion of the proposed 40R development on Frost Road. Attorney Peter Nicosia had spoken with JH and requested a letter from the Commission stating that flow was available for the project. The Commission cannot commit to such a statement due to the fact flow can only be reserved once the application and payment has been received. JH will draft a letter stating that there is currently flow capacity available, however since it is on a first come first serve basis it cannot be reserved prior to receipt of the application and payment. JH will forward the letter to BM and FP for review prior to mailing to Atty Nicosia.

## **ITEM 9) ADJOURNMENT**

***Motion to adjourn at 8:14 pm was made by BM.***

***Second: FP.***

***The motion carried 3-0-0.***