

**Tyngsborough Sewer Commission
Meeting Minutes
November 8, 2012, 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.**

Commissioners Attending: Jeff Hannaford (JH), Gerry Foley (GF)
Also attending: Allen Curseaden, Superintendent, Caryn DeCarteret, Administrator

Call to Order

The meeting was called to order by Jeff Hannaford at 6:05 PM.

Item 1) Citizens' Time

None

Item 2) Administrator's Report (copy of report attached)

1. Minutes from 10/25/12 for approval: ***Motion to approve the minutes from 10/25/12 as written was made by GF. Second: JH. The motion carried 2-0-0***
2. Discussion: Abatement 17 Willowdale: *Administrator will contact surrounding towns to see how far back they allow abatements of user fees and the timeframe in which one must be filed. The Superintendent will also check with Mark Abraham to see if he has any input on the issue.*

Item 3) Superintendent's Report (Copied from attached report)

Superintendents Report

11-8-12

1. Crew performed inspections at the pump stations as required. Generators are tested every Wednesday along with control panel inspections.
2. Removed signs at Sequoia and Jefferson and returned to the sign company to have the lettering replaced. Re installed at their locations
3. 10-29-12 Hurricane Sandy: first Alarm call 5:00 pm power fails Paul and Bill made rounds, 11:00 pm Flints off line responded check system, Made rounds every 4 hours. Items to note Elm St Transferee switch fail. Responded and set.
4. Day after storm had crew make rounds and checks and test all stations and equipment
5. Finished servicing lawn equipment and put away for the winter
6. Picked up plow and snow blowers and returned them to the shop. Checked them and prepared them for the upcoming season
7. Mascuppic Trail inspect pumps and tighten packing on pump 3 leaking I am gong to get estimates to change from packing glands to Teflon

Thank you
Allen Curseaden

Item 4) Correspondence

None

Item 5) Complaints

None

Item 6) New Business

- a) Bob from The Club 130 Frost Road inquired with the Superintendent about his bill and the possibility of the billing method to go from DEP guidelines to actual meter reading off of their well. The Club is paying approximately \$1,600.00 per quarter based on DEP guidelines. The Commissioners and Superintendent all agreed that if they were to connect to public water then the billing method would be able to be changed otherwise it shall remain as is.

- b) The Chelmsford bill for flow for the month of October 2012 came in at \$10,233.52 and the Administrator felt that it was high based on the fact that the bill usually ranges from \$5,000 to \$7,000 per month. The bill was compared to October flow from the previous 2 years and found to be high compared to those bills as well. Also it was noted that both metering stations were running higher than normal numbers. The Superintendent and Administrator will further review.

Item 7) Old Business

None

Item 8) Adjournment

Motion to adjourn at 6:35pm was made by GF. Second: JH. The motion carried 2-0-0.