



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

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**APPROVED
RELEASED**

Board of Selectmen Executive Session Minutes

Monday, March 11, 2013 at 6:00 P.M. Community Room, Town Offices, 25 Bryant Lane
Members Present: Selectman Rick Reault, Selectman Robert Jackson, Selectman Corliss Lambert, Selectwoman Karyn Puleo, Selectman Allen Curseaden
Staff Present: Town Administrator Michael Gilleberto, Assist Town Administrator Nina Nazarian, and Admin Assistant Therese Gay

Executive Session – 6:25 P.M.

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to enter into Executive Session to discuss for the following :

- A. Exemption Two – To conduct strategy sessions in preparation for negotiations with nonunion personnel or conduct contract negotiations with nonunion personnel – Police Chief benefits
- B. Exemption Three – To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining of the public body and the chair so declares – Clerical Union, Highway Union, Mid-Managers Union, and Police Patrol/Supervisors Unions
- C. Exemption Seven - To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – MGL Ch. 214 Sec. 1B

and to recess the executive session and return to open session. Roll Call Vote: Selectman Rick Reault, yes; Selectman Robert Jackson, yes; Selectwoman Karyn Puleo, yes; Selectman Corliss Lambert, yes, Selectman Allen Curseaden, yes.

The Board entered into Executive Session at 6.25 PM.

The Board discussed the position of Finance Coordinator/Town Treasurer be removed from a union position to a contracted position and to lessen the hours of the Town Accountant to 30 hours. The Union met this week on the request and the union voted favorably. The Board voted 4-0-1 on a motion by Selectman Reault, second by Selectman Lambert to ratify the Side Letter of Agreement with the Mid-Managers union removing the position of Town Treasurer from the union. The Board voted 4-0-1 on a motion by Selectwoman Puleo, second by Selectman Lambert to approve the job description creating the position of Finance Coordinator/Town Treasurer; further, to appoint Kerry Colburn-Dion to the position of Finance Coordinator/Town Treasurer effective March 12, 2013 for a term expiring March 11, 2016; and further, to ratify the employee agreement for Ms. Kerry Colburn-Dion to assume the position of Finance Coordinator/Town Treasurer dated March 22, 2013.

Selectman Curseaden though not participating nor voting on the removal of the Town Treasurer from the Union, did not recuse himself from the session. Selectwoman Puleo felt uncomfortable discussing negotiations between the Board and the Treasurer that lead to the execution of a contract for the Finance Coordinator/Town Treasurer position.

The Board is to vote on the side letter and the contract prepared by Labor Counsel. The Arlington Office and the Union Managers voiced their approval of the position being removed from the union contract.

The Board voted 4-0-1 on a motion by Selectman Reault, second by Selectman Lambert to ratify the Side Letter of Agreement with the Mid-Managers union removing the position of Town Treasurer from the union. The Board voted 4-0-1 to approve the employee contract for the Finance Coordinator/Town Treasurer. These votes to be ratified in open session. Selectman Curseaden abstains.

The Board recessed the Executive Session and returned to open Session at 6:35 P.M.

Executive Session – 9:25 P.M.

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectwoman Puleo to return to Executive Session to discuss for the following :

- A. Exemption Two – To conduct strategy sessions in preparation for negotiations with nonunion personnel or conduct contract negotiations with nonunion personnel – Police Chief benefits
- B. Exemption Three – To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining of the public body and the chair so declares – Clerical Union, Highway Union, Mid-Managers Union, and Police Patrol/Supervisors Unions
- C. Exemption Seven - To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – MGL Ch. 214 Sec. 1B

And to adjourn the end of the session. Roll Call Vote: Selectman Rick Reault, yes; Selectman Robert Jackson, yes; Selectwoman Karyn Puleo, yes; Selectman Corliss Lambert, yes, Selectman Allen Curseaden, yes.

The Board entered into Executive Session at 9:25 PM.

The Board briefly discussed personnel; the Administrator is to inform the individual of their decision.

The Board discussed the contracts that are being rewritten and will be ready for approval on Monday March 25th. The Board discussed briefly the approval of an evaluation form for the Clerical union members. The Administrator spoke on the possibility of a position change regarding an administrative position with an evaluation, the board is in support the regarding the new position change with an evaluation.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to exit the executive session and to adjourn the meeting. The Board exited the session at 10:20 P.M.

Respectfully Submitted
Therese Gay, Admin Assistant

Approved on Monday March 25, 2013
Released on Monday January 13, 2014