



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Board of Selectmen Executive Session Minutes

Wednesday, April 20, 2011

6:00 P.M.

Town Offices, 25 Bryant Lane

Members Present: Selectwoman Ashley O'Neill, Selectwoman Elizabeth Coughlin, Selectman Rick Reault, Selectman Rich Lemoine, Selectman Robert Jackson

Staff Present: Michael Gilleberto, Town Administrator, Therese Gay, Admin Assistant

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Executive Session

The Board voted on a motion by Selectwoman Coughlin, second by Selectman Jackson to enter into Executive Session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations as an open meeting may have a detrimental effect on such subject matters and to return to open session only to adjourn. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes. The Board entered into executive session at 7:15 P.M.

The Board discussed the interview process, the Chair after speaking with Labor Counsel, informed the Board that there will no longer be any executive session about the hiring process of the Lieutenants. The Candidates will be informed of the open interview process and if they wish to participate they are to submit their resumes and if they do not wish to participate they are submit a letter of withdrawal to the Administrator. The Chief will be present but will not ask any questions. The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Reault to allow the Chief to sit with the Board during the interviewing process and to provide comment. The Board will also allow the Town Administrator to sit in on the interviews and will provide input along with the Chief to the Board. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes.

The Board continued to discuss the process. The interview dates were set according to availability of the candidates. The will have to be a separate hiring date to establish seniority. The Chair prepared a set of questions the Board will ask, she is asking everyone to look over the questions and to return any changes to her for their next session. The Board will choose the top 3, 4 and 5 candidates.

The Board voted on a motion by Selectman Jackson, second by Selectman Reault to return to open session only to adjourn. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes. The Board exited executive session at 10:00 P.M.

Respectfully Submitted

Therese Gay

Approved on Monday May 2, 2011