



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

REVISED: 5-15-15

Board of Selectmen Meeting Notice

Monday, May 18, 2015 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

1. 6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda

2. Welcome New Board Member

3. Board Reorganization

4. Meeting Minutes

- A. Regular Session Meeting Minutes for Review/Approval
 - i. Monday, April 27, 2015
 - ii. Monday, May 4, 2015
- B. Executive Session Meeting Minutes for Review/Approval/Not Release
 - i. Monday, April 27, 2015

5. Sewer Commission

- A. Jeff Hannaford, Chairman to discuss Phase I West proposal

6. 6:05 PM Public Hearings

- A. The Liquor Shop Tyngsboro, Inc. transfer/revocation of All Alcohol Retail Liquor License continued from April 27, 2015.
- B. Stonehedge Inn, Inc. request transfer to Stonehedge Cellars, Inc.

7. Citizen/Business Time

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

8. New Business

- A. Old Town Hall – Request to have liquor (Ashley Makevich)
- B. Town Beach regulations – proposed changes
- C. Authorize Signing of Contracts
 - i. Capital Roadway Paving Projects
- D. Winter Recovery Assistance Program – Partial Funding for Sherburne Avenue
- E. Public Review – Chief Richard Howe Performance Evaluation





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9. Old Business

- A. Lakeview Avenue at Coburn Road Intersection – crosswalk & engineering
- B. Fiscal Year 2016 Budget
- C. Annual and Special Town Meeting Warrant – Vote & Sign
- D. Elected Officials – response letter
- E. Pedestrian Safety Bylaw

10. Citizen/Business Time

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

11. Correspondence

12. Review of Weekly Warrants

13. Town Administrator's Report

- Response to Selectmen's Requests
- Budget
- Departmental Information
- Contracting/Procurement
- Other

14. Selectmen's Reports

15. Executive Session

- A. Exemption 6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and the Chair so declares – First Parish Meeting House and Charles George landfill

16. Adjournment

Annual Town Meeting:

Tuesday, June 2, 2015 at 7:00p.m., Tyngsborough Elementary School 205 Westford Road.

Future Meetings

Monday, June 8, 2015 at Tyngsborough Town Offices, 25 Bryants Lane

Monday, June 22, 2015 at Tyngsborough Town Offices, 25 Bryants Lane





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Board of Selectmen Meeting Minutes

APPROVED

Monday, May 18, 2015 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Robert Jackson, Selectman Rick Reault, Selectman Corliss Lambert, Selectman William Gramer, Selectman Steve Nocco.

Staff Present: Town Administrator Curt Bellavance, Assistant Town Administrator Nina Nazarian, and Admin Assistant Therese Gay.

Finance Department – Kerry Colburn-Dion, Finance Coordinator/Town Treasurer and Catherine Gabriel, Town Accountant

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. “The following meeting is being recorded and will be aired on our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town’s website - tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall.”

1. 6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda

The Chair opened the meeting followed by the Pledge of Allegiance; the introduction of the Boards, and the reading of the Agenda by Selectman Reault.

2. Welcome New Board Member

The Board welcomed Steve Nocco to the Board.

3. Board Reorganization

Chairman Jackson opened nominations from the Board to nominated/appoint a new Chairman. Selectman Gramer nominated Selectman Richard Reault to be the new Chairman. The Chair hearing no further nomination, the Chair entertained a motion to appoint. The Board voted 5-0-0 on a motion by Selectman Gramer, second by Selectman Nocco to appoint Richard Reault as the new Chairman for the coming year.

The gavel was passed from former Chairman Jackson to the new Chairman Selectman Reault. Chairman Reault opened nomination for the new Vice-Chairman. Selectman Steve Nocco nominated Selectman Gramer for Vice-Chairman, The Chair hearing no further nominations, the Chair entertained a motion to appoint. The Board voted 5-0-0 on a motion by Selectman Nocco, second by Selectman Jackson to appoint Selectman William Gramer as the new Vice-Chairman. Selectman William Gramer is the Board’s new Vice-Chairman.

Chairman Reault opened nomination for the Board’s Clerk, Vice-Chairman William Gramer nominated Selectman Jackson to be the Boards Clerk. The Chair hearing no further nominations entertained a motion to appoint. The Board voted 5-0-0 on a motion by Selectman Gramer, second by Selectman Nocco to appoint Selectman Jackson as the Board’s Clerk. Selectman Robert Jackson is the Board’s new Clerk.

4. Meeting Minutes

A. Regular Session Meeting Minutes for Review/Approval



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i. Monday, April 27, 2015

The Board voted 3-0-2 on a motion by Selectman Jackson, second by Selectman Gramer, to approve the Minutes of Monday, April 27 2015. Selectman Lambert abstains from voting on the minutes. Selectman Nocco abstained, newly elected, was not present at the meeting.

ii. Monday, May 4, 2015

The Board voted 3-0-2 on a motion by Selectman Nocco, second by Selectman Gramer, to approve the Minutes of Monday, May 4, 2015. Selectman Lambert abstains from voting on the minutes. Selectman Nocco abstained, newly elected, was not present at the meeting.

B. Executive Session Meeting Minutes for Review/Approval/Not Release

i. Monday, April 27, 2015

The Board voted 3-0-2 on a motion by Selectman Jackson, second by Selectman Gramer, to approve, but not release the Executive Session Minutes of Monday, April 27, 2015. Selectman Lambert abstains from voting on the minutes. Selectman Nocco, newly elected, was not present at the meeting.

5. Sewer Commission

A. Jeff Hannaford, Chairman to discuss Phase I West proposal

Mr. Jeff Hannaford presented the Sewer Department's revised proposal of the Phase 1 West Sewer Project. The Commission did not pursue last winter. In March the Commission was contacted by the State notifying the Commission that they had moved up the list and was approved for funding. The Commission is scrambling to get the project in order and the final step would be to get support from the Selectmen. One major property owned by Sycamore, if they would not tie in then it would not be feasible, the Commission is proposing to cut the Flint Road out of the project and put the Tyng Road, Merrimack landing, a part of Tyng road to Westford Road to Potash Hill and then up Middlesex Road up to Applewood Plaza, this can be done by October 15 deadline for funding. The Commission has had some positive feed-back from Lowell on capacity and possibly from Nashua, NH. Some of the residents from the Flint Road areas asks the Sewer Commissioners to reconsider including Flint Road into the project, Ms. Kerry Sheehan, Ms. Maura Amrich, Mr. Rocco of Flint Road were in attendance to speak in favor of placing Flint Road Residents on the plan for the sewer line to go up on Flint Road. Mr. Mac Welch of Flint Road and Mr. Charles Doughty of Upton Drive spoke against sewer extending to Flint Road. Mr. Hannaford, Sewer Commission's Chairman has asked the board for their support of borrowing 1+million dollars for the project. There would be no public hearing but the Commissioners will mail the information to all of residents that will be affected by the sewer line. The Board of Selectmen supports the Phase 1 West project.

6. 6:05 PM Public Hearings

A. The Liquor Shop Tyngsboro, Inc. transfer/revocation of All Alcohol Retail Liquor License continued from April 27, 2015.

Attorney Curtis representing Mr. Miamis in his bid to transfer the All Alcoholic Beverages Not to be Drunk on Premise to a new owner and location. The first transaction did not go forward, the second transfer transaction will have a P&S Agreement and the transfer documents will be process and turned in within two weeks and is asking for a continuance from to a date certain in June. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert to continue the transfer hearing to June 22, 2015 at 6:05 PM at the Town Offices, 25 Bryants Lane.



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B. Stonehedge Inn, Inc. request transfer to Stonehedge Cellars, Inc.

The Board voted 5-0-0 on a motion by Selectman Lambert, second by Selectman Jackson to open the hearing.

The Board voted 5-0-0 on a motion by Selectman Lambert to waive the reading of the legal notice and the list of abutters.

Attorney Nicosia representing Ms. Mitra Das on the transfer of the wine and malt package store liquor license from Stonehedge Inn, Inc. to Stonehedge Cellars, LLC. Attorney Nicosia has been in contact with the Alcoholic Beverages' Investigator to move the transfer of the license, the original transfer had listed the wine cellar under the same ownership as the Inn. In Massachusetts an owner cannot hold two licenses in the same location, thus the change in the transfer of the wine cellar. Attorney Nicosia is petitioning the Board to approve the transfer as presented.

The Board Chair hearing not further comments entertained a motion from the Board. The Board voted 5-0-0 on a motion by Selectman Lambert, second by Selectman Gramer to close the public portion of the hearing.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert to grant the transfer of the Wine and Malt Beverages License to Stonehedge Cellars, LLC as presented.

7. Citizen/Business Time – No one came forward this evening.

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

8. New Business

A. Old Town Hall – Request to have liquor (Ashley Makevich)

Ms. Makevich is renting the Old Town Hall for her wedding reception, she is requesting a One Day Liquor License for the dispensation of beer and wine at her and her to-be-husband's wedding reception party on September 5, 2015 in the Old Town Hall. Ms. Makevich would identify a TIPS certified individual to dispense beer and wine to attendees 21 and over.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert to grant the beer and wine special one day license for the dispensation of beer and wine on September 5, 2015 in the Old Town Hall between the hours of 1 PM to 6 PM, pending receipt of liquor liability insurance and TIPS certification of the person who will be dispensing alcohol.

B. Town Beach regulations – proposed changes

The Board reviewed the changes proposed by the Recreation Dept. on the hours of operation at the Town Beach. There was discussion on the hours changing to dawn to dusk, the Board felt it was too broad of time, after consulting with Chief Howe, the Board will place the change request on their next agenda.

C. Authorize Signing of Contracts

i. Capital Roadway Paving Projects

Sealed bids were opened on May 14 for the Roadway Reconstruction & Resurfacing contract. After review of the bids, references and required paperwork, Brox Industries, Inc. has been determined to be lowest eligible bidder at a total contract price of \$1,042,026.63 for the reconstruction and/or paving of the following roads as written in the contract: 1) Dunstable Road, between Westford Rd and the Dunstable Town Line (approx. 7,600 linear feet); 2) Cummings Road, between Dunstable



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Road and the Dunstable Town Line (approx.. 3,400 linear feet); 3) Lawndale Road, between Frost Road, and Park Road (approx. 3,400 linear feet); 4) Lakeview Avenue, between Coburn Road and Frost Road (approx. 6,500 linear feet); and 5) other street paving as needed. Town Counsel has reviewed the contract and will further review.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to authorize the Town Administrator to enter into a contract with Brox Industries, Inc. for Roadway Reconstruction & Resurfacing.

D. Winter Recovery Assistance Program – Partial Funding for Sherburne Avenue

The Administration is in support of a recommendation by Jim Hustins, and recommending that the Board support the use of just over half of the Winter Recovery Assistance Program funding (approximately \$34,000 of \$60,755) to complete pothole repairs on Sherburne Avenue through the process of overlaying two very poor sections of Sherburne. The two sections are each approximately 800 feet in length. Currently, the Highway Department is spending significant amounts of time patching or unsuccessfully trying to patch the sections of roadway. The sections are in such poor condition that pothole patching is not effective. Moving this forward would result in a reduction of liability through pothole claims. This work would be performed by the lowest qualified bidder of the Roadway Reconstruction & Resurfacing Contract. The Board members support the proposal to go forward as presented.

E. Public Review – Chief Richard Howe Performance Evaluation

Chief Richard Howe submitted his self-evaluation, Selectman Chair Robert Jackson and former member Karyn Puleo and the Town Administrator reviewed the evaluation. The Board reviewed the evaluation and supports the evaluation. Before voting on assigning a negotiating team, Selectman Jackson read the following: “We found that Chief Howe has done an excellent job the past year in ensuring that the Tyngsborough Police Department maintains the path of continuous improvement, from SOP’s to obtaining grants, the department improves administratively. The Chief strongly encourages and supports training for the officers, which benefits the individual officer, the department and the town residents. The Chief works collaboratively with all department heads, with two-way communication within town hall, with the town administrator’s office and the Board of Selectmen. The Chief actively advocates for a strategically increased budget, but carefully spends the taxpayer funds the department is allotted, obtaining grants where possible such as the Canine Officer and fingerprint scanner.”

The Board voted 5-0-0 on a motion by Selectman Gramer, second by Selectman Nocco to assign Selectman Reault and Selectman Gramer to the negotiating team to meet with the Police Chief, Richard Howe, to determine any contract extensions, salary changes or other contract items. And upon completion of that process the team will make a recommendation to the full Board.

9. Old Business

A. Lakeview Avenue at Coburn Road Intersection – crosswalk & engineering

The Board received the Town’s consulting engineer’s response relative to the cost of adding a cross walk into the Lakeview Avenue at Coburn Road intersection improvements project. (approximately \$5,000) The Agreement for services to prepare the minor engineering drawings and construction oversight for the entire project increased by \$3,400, the assistance of the consulting engineer is important to the outcome of this project and would recommend that the Board vote to increase the original authorization of \$26,000 to include these services. The Board agrees with the need for



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additional services but does not support the construction of a crosswalk that would end nowhere because of the lack of a sidewalk.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to increase the original authorization of \$26,000 of Chapter 90 funding from its April 127th meeting for the Lakeview Avenue at Coburn Road intersection up to \$3,400 for additional services.

B. Fiscal Year 2016 Budget

The Administrator did not have a completed budget sheet, it is being revised and will be available before Town Meeting.

C. Annual and Special Town Meeting Warrant – Vote & Sign

GENERAL ARTICLES:

Article 1. To bring in their votes by ballot for 2 Selectmen for the term of three years, 1 Assessor for the term of three years, 1 Board of Health Member for the term of two years, 2 Board of Health Members for the term of three years, 1 Cemetery Commissioner for the term of two years, 1 Cemetery Commissioner for the term of three years, 2 Constables for the term of three years, 1 Finance Committee Member for the term of one year, 2 Finance Committee Members for the term of three years, 1 Tyngsborough Housing Authority Member for the term of five years, 2 Library Trustees for the term of three years, 1 Planning Board Member for the term of five years, 3 School Committee Members for the term of three years, 1 Greater Lowell Technical School Committee Member for the term of three years, 1 Sewer Commissioner for the term of three years, and 1 Town Clerk for the term of three years.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 1 on the Annual Town Meeting.

Article 2. To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 1 on the Annual Town Meeting.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 1 on the Annual Town Meeting.

FINANCIAL ARTICLES:

Article 4. To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2016 (July 1, 2015 - June 30, 2016), or take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations to be submitted within Article 5.

	REQUEST	
SALARIES	SALARIES	RECOMMENDED
7/01/14	7/01/15	7/01/15
6/30/15	6/30/16	6/30/16

Elective Town Officers



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Moderator	\$ 0	\$ 0	\$ 0
Selectmen Members (5)	\$ 0	\$ 0	\$ 0
Tax Collector	\$ 62,424	\$ 64,627	\$ 64,627
Town Clerk	\$ 57,222	\$ 59,242	\$ 59,242
Assessors (3)			
Chairman	\$ 1	\$ 0	\$ 0
Member (1)	\$ 0	\$ 0	\$ 0
Member (1)	\$ 0	\$ 0	\$ 0
Board of Health			
Chairman	\$ 0	\$ 0	\$ 0
Members (4)	\$ 0	\$ 0	\$ 0
Tree Warden	\$ 0	\$ 0	\$ 0
Cemetery Commissioners (3)	\$ 0	\$ 0	\$ 0
School Committee (7)	\$ 0	\$ 0	\$ 0
Library Trustees (6)	\$ 0	\$ 0	\$ 0
Sewer Commissioners (3)			
Chairman	\$ 0	\$ 1,500	\$ 1,500
Member (1)	\$ 0	\$ 1,000	\$ 1,000
Member (1)	\$ 0	\$ 1,000	\$ 1,000
Planning Board (5)			
Chairman	\$ 0	\$ 0	\$ 0
Members (4)	\$ 0	\$ 0	\$ 0
Finance Committee (5)	\$ 0	\$ 0	\$ 0
Constables (2)	\$ 0	\$ 0	\$ 0
Greater Lowell Reg. Voc. Tech. HS (1)	\$ 0	\$ 0	\$ 0

Submitted by: Board of Selectmen and Finance Committee

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 4 on the Annual town Meeting Warrant as amended, to show the amount of compensation in the request column.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to recommend the requested amounts. The Sewer Commissioners have funding through the Enterprise Fund.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 5 on the Annual Town Meeting Warrant. The Board will review and make a recommendation on town meeting floor.

Article 5. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for Fiscal Year 2016 (July 1, 2015 - June 30, 2016), or take any other action relative thereto.

Submitted by: Board of Selectmen and Finance Committee

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 6, 7, 8, 9, 10 on the Annual Town Meeting Warrant, and to recommend these 5 articles.

Article 6. To see if the Town will vote to appropriate by transfer from the Billboard Stabilization Fund the sum of \$20,000.00 to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal



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Year 2016 by funding recreational, public safety, or other public purposes, or take any other action relative thereto. Submitted by: Board of Selectmen

Article 7. To see if the Town will vote to appropriate by transfer the sum of \$5,000.00 from the Wetland Protection Fund to stabilize the tax rate for FY 2016, or take any other action relative thereto.

Submitted by: Board of Selectmen and Finance Committee

Article 8. To see if the Town will vote to appropriate by transfer the sum of \$109,522.18 from Free Cash to the following funds, or take any other action relative thereto. Submitted by: Board of Select and Fin Com.

Transfer from: Free Cash	\$109,522.18
Transfer to: Stabilization Fund	\$34,522.18
Capital Asset Stabilization Fund	\$75,000.00

Article 9. To see if the Town will vote to appropriate by transfer the sum of \$27,617.74 from Free Cash to the following funds, or take any other action relative thereto.

Transfer from: Free Cash	\$27,617.74
Transfer to: Other Post-Employment Benefits Liability Trust Fund	\$13,808.87
Compensated Absence Fund	\$13,808.87

Submitted by: Board of Selectmen and Finance Committee

Article 10. To see if the Town will vote to appropriate by transfer the sum of \$12,974.00 from Free Cash to stabilized the tax rate, for the purpose of funding increased inspections for the Greater Lowell Technical High School, or take any other action relative thereto.

Transfer from: Free Cash	\$12,974.00
Transfer to: General Fund (Reduce Tax Rate)	\$12,974.00

Submitted by: Board of Selectmen and Finance Committee

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 11 and 12 on the Annual town Meeting Article, and voted 5-0-0 to recommend articles 11 and 12.

Article 11. To see if the Town will vote to raise and appropriate and transfer to a special purpose Compensated Absence Fund the sum of \$21,668.00 for the purpose of funding the future payment of accrued liabilities for compensated absences due any Town employee upon the termination of such employee's employment, or take any other action relative thereto

Submitted by: Board of Selectmen and Finance Committee

Article 12. To see if the Town will vote to transfer from available funds or borrow the sum of \$255,000.00, and that the Town be authorized to accept any available grant dollars, for the following purposes:

<u>Department</u>	<u>Project</u>	<u>Amount</u>	<u>To be Expended by</u>
Fire	Pick-up Truck Replacement	\$35,000	Selectmen
Highway	Fuel Control System	\$30,000	Selectmen
Highway	Sander/Plow attachment for truck	\$40,000	Selectmen
Selectmen	Town Offices repairs/maintenance	\$35,000	Selectmen
Tax Collector	Financial Software Replacement	\$18,100	Selectmen
School	School security upgrades	\$21,900	School Committee
School	Technology Replacement	\$50,000	School Committee
School	Tyngsborough Public Schools Furniture Replacement	\$25,000	School Committee

for a total of \$255,000.00, and to meet this appropriation, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is authorized to borrow a sum of money pursuant to any enabling authority,



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and is authorized to issue bonds or notes of the Town, or take any other action relative thereto.

Submitted by: Board of Selectmen and Capital Asset Management Committee

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise for Fiscal Year 2016, or take any other action relative thereto. Submitted by: Sewer Commissioners

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 13 on the Annual Town Meeting Warrant, the Board will make a recommendation on town meeting floor.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 14, 15, 16 on the Annual Town Meeting Warrant, and voted 5-0-0 to recommend these 3 articles.

Article 14. To see if the Town will vote to (i) appropriate a sum of money for construction and land acquisition costs of the Phase I West Sewer System infrastructure project (the "Project"), identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown on Figure 1 attached to this Article, and filed with the Office of the Town Clerk, including without limitation all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Clean Water Trust or otherwise; and (ii) authorize the Board of Selectmen to take by eminent domain, by purchase, by gift, or otherwise acquire easements and other interests in land as necessary or convenient for public sewer purposes related to the Project in accordance with M.G.L. c. 40, § 14, and M.G.L. c. 79, and M.G.L. c. 82, or by any and every other power and authority in any way enabling, including, but not limited to, land and/or easements situated on the following parcels of land:

- 135 Middlesex Road, Assessors Map 21, Lot 14,
- 48 Kendall Road, Assessors Map 20A, Lot 18,
- 36 Kendall Road, Assessors Map 20A, Lot 17,
- 122 Middlesex Road, Assessors Map 21, Lot 18, and
- 37 Old Tyng Road, Assessors Map 21, Lot 18A;

or to take any other action relative thereto. Submitted by: Sewer Commission

Article 15. To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto. Submitted by: Board of Selectmen

Article 16. To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in FY15 and FY16 shall remain in the revolving accounts for each of the following town entities:

Fund	Programs and Purposes	Departmental Receipts	Authorization	Max. Annual Expenditure
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers	\$10,000.00



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Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen	\$120,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee	\$50,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health	\$ 7,000.00
Board of Health	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health	\$35,000.00
Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health	\$ 6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission	\$ 5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Board of Selectmen	\$ 3,000.00

or take any other action relative thereto. Submitted by: Town Entities as shown

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 17, 18, 19 on the Annual Town Meeting Warrant and voted 5-0-0 to recommend these 3 articles.

Article 17. To see if the Town will vote to establish a Tyngsborough Fire Department Ambulance Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the dispatch fees received by the Town for contracted ambulance services. These funds may be expended without further appropriation for expenses related to dispatch and ambulance service. The Fire Department may expend from this account an amount not to exceed \$30,000 for the fiscal year beginning July 1, 2015, or take any action in relation thereto. Submitted by: Board of Selectmen

Article 18. To see if the Town will vote to establish an Old Town Hall Revolving Fund as authorized by Chapter 44, §53E½ of the Massachusetts General Laws. This fund shall be funded by fees charged for use of the building. These funds may be expended without further appropriation for wages and expenses related to



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operation and maintenance of Old Town Hall. The Board of Selectmen may expend from this account an amount not to exceed \$25,000 for the fiscal year beginning July 1, 2015, or take any action in relation thereto. Submitted by: Board of Selectmen

Article 19. To see if the Town will vote to accept the provisions of G.L. c.44, §53F¾ (inserted by c.352 of the Acts of 2014) for the purpose of establishing a separate revenue account (a receipts reserved for appropriation account) to be known as the “PEG Access and Cable Related Fund”, into which shall be deposited cable television license proceeds, which funds may be appropriated by Town Meeting for cable-related purposes in accordance with law, including, but not limited to: (1) support of public, educational, or governmental (“PEG”) access cable television services; (2) monitoring compliance of the cable operator with the cable television license(s); or (3) preparing for the renewal of the cable license(s); and to transfer from said fund or from previously received cable television license proceeds or otherwise fund a sum of money as a grant for PEG purposes, and to authorize the Board of Selectmen to enter into a grant agreement for the expenditure of such funds for cable-related purposes in accordance with law; or to take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 20 on the Annual town Meeting Warrant and voted 5-0-0 to recommend Article 20. Selectman Jackson asked about the Finance Committee vote of 2-2, the Finance Committee did not agree with the 5-year agreement.

Article 20. To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 21, 22, 23 on the Annual Town Meeting Warrant and voted 5-0-0 to recommend article 21 and 23, the Board will recommend Article 22 on Tuesday June 2 when the final figures are received.

Article 21. To see if the Town will vote to transfer an amount in FY16 from Stabilization Fund for Debt & Debt Assessment and said funds be used by the Treasurer to be used towards the payment of debt principal and interest for the Early Childhood Center (ECC) Roof, 135 Coburn Road, and the Greater Lowell Technical High School for Debt Assessment; or to take any other action relative thereto.

Transfer from: Stabilization Fund for Debt & Debt Assessment	\$59,645.00
Transfer to: Long Term Debt Principal	\$50,000.00
Long Term Debt Interest	\$ 9,645.00
Transfer from: Stabilization Fund for Debt & Debt Assessment	\$72,707.00
Transfer to: Vocational School Assessment	\$72,707.00

Submitted by: Board of Selectmen

Article 22. To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the fiscal year 2016, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses, or take any other action relative thereto. Submitted by: Community Preservation Committee

Article 23. To see if the Town will vote to close the following account of the Community Preservation Fund by transferring the remaining balance of the account to the Community Preservation Account from which the funds were originally transferred as listed below or take any other action relative thereto.



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FROM: Acct. #230-183-6202-000 CPC Advance Community Housing Pgms. \$39,686.90
TO: Acct. #230 CPC Reserve for Affordable Housing \$39,686.90
Submitted by: Community Preservation Committee

MISCELLANEOUS ARTICLES

Article 24. To see if the Town will vote, as provided by M.G.L. c. 41, § 1B, that the position of Tax Collector become an appointed position, or take any action relative thereto. Submitted by: Board of Selectmen
The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 24 on the Annual Town Meeting Warrant and voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to recommend article 24.

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer, for discussion. Discussion, the Board recommends removing the title Webmaster and replace it with Town Administrator or designee. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 25 on the Annual Town Meeting Warrant as amended, striking Webmaster and inserting Town Administrator or designee.
The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to recommend Article 25.

Article 25. To see if the Town will vote to amend the Town Bylaws by adding the below as Article XLV; or to take any other action relative thereto.

All elective and appointed Boards, Committees, Sub-Committees and Commissions (Boards) of the Town shall keep and maintain accurate and detailed minutes of all meetings and hearings, in accordance with the requirements, the Open Meeting Law, M.G.L. c. 30A § 22, and the Public Records Law, M.G.L. c. 66 § 5A, and except for executive session minutes shall within a reasonable time after the adjournment of any meeting or hearing of such Boards, the Clerks of the respective Boards, or some person they designate, shall file with the Town of Tyngsborough Webmaster a copy of the minutes and proceedings. Such minutes, except for executive session minutes, shall be made available to the public at reasonable times at the offices of the Boards. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 26, 27, 28, and 29 on the Annual Town Meeting Warrant and to recommend articles 26, 27, 28, and 29.

Article 26. To see if the Town will vote to authorize the Board of Selectmen to convey any right, title or interest the town may have to land shown as Assessor's map 33, parcel 32, lot 0, to GESI Realty, LLC, for the amount of \$1,000.00, or take any action relative thereto. Submitted by: Board of Assessors

Article 27. To see if the Town will vote to accept the conveyance of 1,613 square feet of land along Bryants Lane (also known as Bryant Lane) from Applewood Construction Corp., shown on Plan of Land 81 Kendall Road, Tyngsborough, Massachusetts, dated November 1, 2012, prepared for Applewood Construction Corp., 92 Middlesex Road, Tyngsborough, MA 01879, by Norse Design Services, Inc, 3 Pondview Place, Tyngsborough, MA 01879, recorded at the Middlesex North Registry of Deeds in Plan Book 235, Plan No. 42, or take any action relative thereto. Submitted by: Board of Selectmen, Board of Assessors

Article 28. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town Administrator to sign warrants for payment, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill,



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unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action relative thereto

An Act Relative to Signing of Warrants for Payment in the Town of Tyngsborough

Notwithstanding the provisions of §56 of chapter 41 of the General Laws, or of any other general or special law to the contrary; the town administrator in the town of Tyngsborough, and in the absence of the town administrator, the assistant town administrator, is hereby authorized to approve all warrants for payment of town funds, including payroll warrants. The approval of all such warrants by the town administrator or assistant town administrator, as the case may be, shall be sufficient authority to authorize payment of the same by the town treasurer, but a majority of the board of selectmen shall approve all such warrants in the event of the absence of said town administrator, or assistant town administrator, or a vacancy in the office of town administrator. Submitted by: Board of Selectmen

Article 29. To see if the Town will vote to grant the Board of Selectmen authority to research, develop and participate in a contract, or contracts, to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation, or take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 30 on the Annual Town Meeting Warrant. The Board amended the article by striking "or its successor". The Board will make a recommendation on town meeting floor.

Article 30. To see if the Town will vote to authorize the Board of Selectmen to enter into a payment in lieu of taxes agreement, said agreement not to exceed 20 years duration and subject to other terms in conditions the Selectmen deem appropriate, pursuant to G.L. C. 59, §38H, and regulations promulgated thereunder, with respect to annual payments in lieu of real and personal property taxes relative to land located at the corner of Dunstable and Cummings Roads, otherwise known as the Charles George Reclamation Site; said agreement is based upon the proposed construction and operation of a solar photovoltaic power plant with a capacity of approximately 2.4 megawatts and to be executed with a solar energy company, or take any other action relative thereto. Submitted by: Board of Selectmen

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 31 and 32 on the Annual Town Meeting Warrant, and to recommend articles 31 and 32.

Article 31: To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement for the purchase of net metering credits generated by a renewable energy facility for a term of up to 25 years upon such terms and conditions as the Board of Selectmen deem in the best interests of the Town, and to authorize the Board of Selectmen to take such other actions as may be necessary to implement and administer such agreement; or take any other action relative thereto. Submitted by: Board of Selectmen

Article 32. The Conservation Commission seeks voter approval to change the language on the following section of the local wetlands by-law:

Section 7.7 Replace: "Any permit may be renewed once for up to an additional three year period..." with: "Any permit may be renewed for up to an additional three year period..." removing the word "once", or take any other action thereto. Submitted by: Conservation Commission

CITIZEN PETITIONS:

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 33 on the Annual Town Meeting Warrant. The Board voted 4-0-1 on a motion by Selectman



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Jackson, second by Selectman Gramer to recommend Article 33. The Planning Board heard a hearing on Article 33 and approved the request for the zoning map change

Article 33. To see if the Town will vote to amend the Zoning Map and Re-Zone from B2 to B3 a certain parcel of land in Tyngsborough, Massachusetts, containing 1 acre more or less, and identified as Tyngsborough Tax Assessor's Map 18, Block 46A. Said land is known as 194 Frost Road, Tyngsborough, Massachusetts and is more specifically identified in a deed dated April 4, 2012 and recorded at Book 25873, Page 040 in the Middlesex North District Registry of Deeds. Submitted by: Citizens' Petition

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 34 on the Annual Town Meeting Warrant. The Board will not make a recommendation

Article 34. To see if the Town will vote to revoke the action taken under Article 12 of the October 16, 2012, Special Town Meeting where \$82,434.00 was transferred from several accounts to restore and refurbish Adam's Barn" and under Article 20 of the 2013 Annual Town Meeting which appropriated \$76,000.00 for the restoration of Adam's Barn, or to take any other action thereto. Submitted by: Citizens' Petition

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 35 on the Annual Town Meeting Warrant. The Board will make no recommendation. The Community Preservation will need to recommend this article.

Article 35. To see if the Town will vote to transfer from available funds such as Capital Asset Stabilization, Free Cash, or any other appropriate fund, or raise and appropriate up to \$50,000.00 to be expended by the Board of Selectmen to fund the deconstruction of the barn located at 216 Middlesex Road, or to take any other action thereto. The deconstruction should be done in such a manner as to preserve any useful building materials for use by the town as it sees fit. Submitted by: Citizens' Petition

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 36 and 37 on the Annual Town Meeting Warrant.

Article 36. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts the sum of \$59,242 to fund the salary of the Town Clerk or take any other action thereto. Submitted by: Citizens' Petition

Article 37. To see if the Town will vote to raise and appropriate or transfer from available funds \$65,563.00 to fund the salary of the Town Collector or take any other action thereto. Submitted by: Citizens' Petition

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 38 and 39 on the Annual town Meeting Warrant. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert to not recommend articles 38 and 39.

Article 38. To see if the Town will vote to raise and appropriate or transfer from available funds \$5,024.00 estimated unused vacation time for the Town Collector's planned retirement in May of 2016, or take any other action thereto. Submitted by: Citizens' Petition

Article 39. To see if the Town will vote to raise and appropriate or transfer from available funds \$7,536.00 sick time buy back for the Town Collector's planned retirement in May of 2016, or take any other action thereto. Submitted by: Citizens' Petition



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The Board voted to 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Article 40 on the Annual Town Meeting Warrant. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to not recommend Article 40.

Article 40. To see if the Town will vote to appropriate funds estimated at \$400,000 to cover all costs associated with extending the water line from the Town Hall on Bryant Lane to Kendall Road for the purpose of mitigating impact of past and present town road salt storage and operations located nearby on the local well water of residents. The town should develop a timeline immediately to do the work swiftly as residents are suffering without potable water. Submitted by: Citizens' Petition

Special Town Meeting Articles:

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to place Articles 1 – 7 on the Annual Town Meeting Warrant.

The Board of Selectmen voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to recommend Article 1 and 5 at Town Meeting. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Gramer to recommend Articles 2,3,4,6, and 7.

Article 1. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2015, or take any other action relative thereto. Petition of the Board of Selectmen

Article 2. To see if the Town will vote under the provisions of M.G.L. c.40, §5B to create a special purpose Stabilization Fund for the purpose of reserving funds intended for Debt or Debt Assessments; or to take any other action relative thereto. Petition of the Board of Selectmen

Article 3. To see if the Town will vote to transfer a sum of money from FY15 available funds to fund the Stabilization Fund for Debt & Debt Assessment; or to take any other action relative thereto.

Transfer from: Fund Balance Reserved – Reduction of Future Debt	\$274,814.00
Free Cash	\$387,026.00
Transfer to: Stabilization Fund for Debt & Debt Assessment	\$661,840.00

Petition of the Board of Selectmen

Article 4. To see if the Town will vote to transfer an amount in FY15 from Stabilization Fund for Debt & Debt Assessment and said funds be used by the Treasurer to be used towards the partial payment of debt principal for the Early Childhood Center (ECC) Roof, 135 Coburn Road; or to take any other action relative thereto.

Transfer from: Stabilization Fund for Debt & Debt Assessment	\$9,211.50
Transfer to: Long Term Debt Principal	\$9,211.50

Petition of the Board of Selectmen

Article 5. To see if the Town will vote to raise and appropriate or transfer from available funds an amount to fund the General Fund's Snow & Ice accounts, or to take any other action relative thereto. Petition of the Board of Selectmen



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Article 6. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for items requested to the Capital Asset Committee for funding, or to take any other action relative thereto.

TRANSFER FROM:		TRANSFER TO:	
Long Term Debt Principal	\$9,211.50	Police IT Security	\$10,000.00
Engineering Services	\$788.50		
Assessor Expenses	\$7,000.00	Building Dept. Permit Tracking Software	\$10,000.00
Building Dept. Expenses	\$3,000.00		
Council On Aging Salaries	\$5,500.00	Council On Aging Equipment (Snow Thrower and Shed)	\$10,000.00
Council On Aging Expenses	\$3,500.00		
Cemetery Salary & Wages	\$1,000.00		

Petition of the Board of Selectmen

Article 7. To see if the Town will vote to certify the Chapter 90 apportionment for Fiscal Year 2015 of up to an additional \$202,517.00 as an available fund to be expended by the Board of Selectmen, or to take any other action relative thereto. Petition of the Board of Selectmen

D. Elected Officials – response letter

The Board has received a response letter from an elected official, the letter will be forwarded to town Counsel for review.

E. Pedestrian Safety Bylaw

The Board received a letter from Town Counsel informing them of the MassDoT's decision to decline the approval of the pedestrian safety-bylaw. The Board will discuss the by-law further with Town Counsel at future meeting.

10. Citizen/Business Time – No one came forward this evening.

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

11. Correspondence

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to accept the correspondence as presented.

12. Review of Weekly Warrants

The Administrator read the following weekly warrants: Warrant #46B for \$1,270,698.94 on 5/18/2015; Warrant #46VET for \$413.07 on 5/18/2015; Warrant #46P for \$846,381.79 on 5/18/2015; Warrant #45VET for \$7,100.34 on 5/11/2015; Warrant #45B for \$87,702.84 on 5/11/2015; Warrant #45S for \$190,492.78 on 5/11/2015.

13. Town Administrator's Report

Board of Selectmen's Meeting Minutes – May 18, 2015



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- Response to Selectmen's Requests

There is no fee or penalty from National Grid for an "Opt Out" regarding the Town purchasing electricity through aggregation. There are private companies that sell to individuals that may require an "Opt Out" fee. The program Tyngsborough is considering will not.

- Budget – Release of the Senate FY16 Cherry Sheet. There was a very minor increase to Public Libraries (\$262).

- Departmental Information

1. The Sewer Department

The Sewer Department will be including a pamphlet in some of the tax bills requesting that sewer customers do not flush or put certain items down the drain. The Sewer Department has been responding to calls due to blocked pipes.

Tyngsboro Crossing, LLC submitted a comprehensive permit modification request to MassHousing. The request will add property and 120 units of home ownership to the approved portion and will change the approved project homeowners units to rental units.

The Council on Aging is requesting additional hours to manage an additional bus for the seniors. All of the funding will be paid for via the LRTA.

- Contracting/Procurement

The elementary school had some issues with the bathroom tiles. The school department had the floors fixed. Donlon Coatings, Inc. was the contractor and the school department would like to use TES remediation funds to pay for the work.

- Other

The committee on Consumer Protection and Professional Licensure approved the H.196 an Act authorizing the Town of Tyngsborough to grant additional licenses for the sale of alcoholic beverages. The next step is for the bill to go before the legislature for final approval.

The Administrator spoke briefly on the Snow and Ice deficit and a proposed resolution, and a brief discussion on the replacement of existing ECC roof debt with new capital items. Selectman Jackson motioned to authorize the use of funding was withdrawn and will be discussed at future meeting.

The iPad's lease is up and the Administration opted for the purchase of the Samsung Tablets, the purchase is less money than the leasing fee.

A former Selectman ask that the Board dedicate May 30th as Father Ron St. Pierre day for all of his service to the community. The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to dedicate Saturday May 30, 2015 as Father Ronald St. Pierre day.

A brief discussion on putting in place a process to use in responding to inquiries in a timely fashion and how best to handle questions and requests asked of the staff, discussions at a future meeting.

The Sewer Commissioners has asked the Town Collector to insert a brochure of what and what not to flush down the sewer system.

14. Selectmen's Reports

No Selectman's reports this evening. The Chair welcomes Selectman Nocco to the Board.

15. Executive Session

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Gramer to enter into Executive Session for the purpose of discussion the following Exemptions:



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- A. Exemption 6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and the Chair so declares – First Parish Meeting House and Charles George landfill

and to adjourn the meeting following the executive session.

Roll Call Vote: Selectman William Gramer, yes; Selectman Corliss Lambert, yes; Selectman Rick Reault, yes; Selectman Robert Jackson, yes; Selectman Steve Nocco, yes. The Board entered into executive session at 9:45 PM.

16. Adjournment

The Board voted 5-0-0 on a motion by Selectman Gramer, second by Selectman Nocco, to adjourn the meeting. The meeting adjourned at 10:15 PM.

Respectfully submitted

Approved on: Monday June 8, 2015

Therese Gay
Admin Assistant

Correspondence - Monday May 18, 2015

Date	Author	Subject	In Packet?
5/12/2015	town Clerk	Election Results/Speciamen Ballot	5/18/2015
5/8/2015	Asst Town Treasurer	Retirement Letter	5/18/2015
5/13/2015	Conservation Comm	Notice of Noise Study	5/18/2015
5/14/2015	Historical Comm	Meeting Notice	5/18/2015
5/14/2015	COA	Meeting Notice	5/18/2015
5/14/2015	Comcast and Verizon	Franchise Fees	5/18/2015
5/11/2015	Resident	Letter of Interest	5/18/2015
5/11/2015	School Committee	Approved Minutes	5/18/2015
5/11/2015	NMCOG	MS4 Training	5/18/2015
5/5/2015	QPL	Newsletter	5/18/2015
	10 pcs of mail (28 pages)		