



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

REVISED: 04-04-15

Board of Selectmen Meeting Notice

Monday, April 6, 2015 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

1. 6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda

2. Citizen/Business Time

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

3. New Business

A. Authorization for Tyngsborough Middle School MSBA Statement of Interest

B. Authorize Signing of Contracts

i. Frost & Norris Signalization

ii. Winter Recovery Assistance Program (WRAP)

4. Executive Session

A. Exemption 3. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares

5. Adjournment

Future Meetings

Monday, April 13, 2015 at Tyngsborough Town Offices, 25 Bryants Lane

Monday, April 27, 2015 at Tyngsborough Town Offices, 25 Bryants Lane





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Board of Selectmen Meeting Minutes

APPROVED

Monday, April 6, 2015 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Robert Jackson, Selectman Rick Reault, Selectman Corliss Lambert, Selectman William Gramer.

Member Absent: Selectwoman Karyn Puleo

Staff Present: Town Administrator Curt Bellavance, Assistant Town Administrator Nina Nazarian, and Admin Assistant Therese Gay.

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. "The following meeting is being recorded and will be aired on our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town's website - tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall."

1. 6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda

The Chair opened the meeting followed by the Pledge of Allegiance; the introduction of the Boards, and the reading of the Agenda by Selectman Reault.

2. Citizen/Business Time – No one came forward this evening.

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3. New Business

A. Authorization for Tyngsborough Middle School MSBA Statement of Interest

The School Department is seeking to put forward a Statement of Interest (SOI) through the Massachusetts School Building Authority (MSBA) program. The SOI contains information regarding improvements to the Tyngsborough Middle School. The SOI is the first step in a process in which the Town is seeking funding support for capital improvements.

The Board of Selectmen voted 4-0-0 on a motion by Selectman Reault, second by Selectman Lambert the following resolve: Having convened in an open meeting on April 6, 2015, the Board of Selectmen of Tyngsborough in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 1, 2015 for the Tyngsborough Middle School located at 50 Norris Road Tyngsborough, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease related costs in a school facility and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building



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Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority.

B. Authorize Signing of Contracts

i. Frost & Norris Signalization

On March 31, 2015, bids were opened for the Frost Road at Norris Road, Intersection improvement Project. After a review of the bids, references and required paperwork, Daigle Electrical Construction, Corp. has been determined to be the lowest bidder at a total of \$160,000, which is lower than the estimated project cost. This contract has been reviewed and will be further reviewed by Town Counsel.

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Lambert to authorize the Town Administrator to enter into a contract with Daigle Electrical Construction, Corp.

ii. Winter Recovery Assistance Program (WRAP)

On March 19, 2015, the Town received notice from the Massachusetts Department of Transportation (MassDOT) that additional funding would be available through the Winter Recovery Assistance Program (WRAP).

The one-time contract allows the Town to be reimbursed for up to \$60,735 for roadway repairs resulting from this past winter season. The work must be completed by June 30, 2015, and reimbursement requests submitted by July 31, 2015.

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Lambert, to authorize the Town Administrator to enter into a contract with MassDOT.

4. Executive Session

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Lambert to enter into Executive Session to discuss exemption 3 as follows:

- A. Exemption 3. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares, and to return to open session only to adjourn.

Roll Call Vote: Selectman Robert Jackson, yes; Selectman Rick Reault, yes; Selectman Corliss Lambert, yes; and Selectman William Gramer, yes.

The Board entered into Executive Session at 6:22 PM.

5. Adjournment

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert, to adjourn the meeting. Meeting adjourned at 6:30 PM.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on: Monday, April 13, 2015