



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

Board of Selectmen Meeting Minutes

APPROVED

Monday, October 27, 2014 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Robert Jackson, Selectman Rick Reault, Selectwoman Karyn Puleo, Selectman Corliss Lambert, Selectman William Gramer.

Staff Present: Assistant Town Administrator Nina Nazarian, and Admin Assistant Therese Gay.

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. "The following meeting is being recorded and broadcast through our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town's website - tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall."

1. **6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda**

The Chair opened the meeting followed by the Pledge of Allegiance; the introduction of the Board and the reading of the Agenda by Selectwoman Puleo.

Selectman Lambert spoke briefly that he has lost confidence in the process and would not be participating this evening. Selectman Lambert left at 6:07 PM.

2. **6:05 PM Town Administrator Candidate Interview – Mr. Stephen Crane**

The Board welcomed Mr. Crane to the meeting. Mr. Carne introduced himself and he thanked the screening committee for the process they used and hopes to be the next Town Administrator. Mr. Crane had prepared a powerpoint presentation outlining some of his goals if appointed as Town Administrator. He spoke of his accomplishments with economic development in the three communities he served in. Mr. Crane believes that communication with the Board and the Departmental staff is important. The Board thanked Mr. Crane for his presentation.

The Board recessed the meeting from 7:00 PM to 7:10 PM.

3. **7:05 PM Town Administrator Candidate Interview – Mr. Curt Bellavance**

The Board welcomed Mr. Bellavance to the meeting. Mr. Bellavance introduced himself and gave a brief presentation on his accomplishments in Planning and Development as a project manager. Mr. Bellavance thanked everyone for meeting with him. Mr. Bellavance has 20 years' experience in government and in planning. He gave some examples of the projects he has worked on in Peabody and North Andover. His 6 month vision will be to work with the boards, committees and the community through communication, outreach and evaluation leading up to a review with the Board. He sees Tyngsborough's town center as an assets, and he would like to capitalize on a town center as a gateway to the community. The Board thanked Mr. Bellavance for his presentation and ideas.

4. **Meeting Minutes – Executive Session Meeting Minutes for Review/Approval/Release** **A. Monday, October 20, 2014 (1st Executive Session)**





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The Board voted 4-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve and release the 1st executive session minutes of Monday, October 20, 2014.

The Board took a 5 minute break (7:55PM- 8:03 PM)

5. Board of Selectmen Discussion of Town Administrator Candidates

Selectwoman Puleo was pleased to watch this process move forward and being very active in the process. There are no wrong candidates which makes the decision harder. Based on the process and the presentations Selectwoman Puleo motioned the Board pending successful background check the Board enter into contract negotiations to appoint Curt Bellavance as the Town Administrator for the Town of Tyngsborough. The Board voted 4-0-0 on Selectwoman Puleo's motion second by Selectman Reault.

Selectman Reault thanked all involved in the process of hiring a good Administrator and is completely confident that Mr. Bellavance will work well with everyone. Selectman Gramer thanked the candidates for their efforts in seeking the position and supports Mr. Bellavance. Selectman Jackson is pleased the process was done well and he thanked the personnel for their time in meeting with Mr. Bellavance. Mr. Bellavance is most deserving and has his full support.

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Gramer to have Selectwoman Puleo and Selectman Jackson negotiate a contract with Mr. Bellavance.

Selectmen's Notes – Selectman Jackson reminded everyone that Friday night is Trick or Treat night and to be watchful of the children and adults walking on the side of the roads.

6. Adjournment

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Gramer to adjourn the meeting.

The meeting adjourned at 8:10 P.M.

Approved on: Monday, December 8, 2014

Respectfully submitted by

Therese Gay
Administrative Assistant





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Revised 10-24-14

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- 1. 6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda**
- 2. 6:05 PM Town Administrator Candidate Interview – Mr. Stephen Crane**
- 3. 7:05 PM Town Administrator Candidate Interview – Mr. Curt Bellavance**
- 4. Meeting Minutes – Executive Session Meeting Minutes for Review/Approval/Release**
 - A. Monday, October 20, 2014 (1st Executive Session)**
- 5. Board of Selectmen Discussion of Town Administrator Candidates**
- 6. Adjournment**

Future Meetings

Monday, November 3, 2014 at Tyngsborough Town Offices, 25 Bryants Lane

Monday, November 17, 2014 at Tyngsborough Town Offices, 25 Bryants Lane

