



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

Board of Selectmen Meeting Minutes **APPROVED**

Monday, August 25, 2014 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Rick Reault, Selectwoman Karyn Puleo, Selectman Robert Jackson, Selectman Corliss Lambert, Selectman William Gramer.

Staff Present: Assistant Town Administrator Nina Nazarian, and Admin Assistant Therese Gay.

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. "The following meeting is being recorded and broadcast through our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town's website - tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall."

1. **6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda**

The Chair opened the meeting followed by the Pledge of Allegiance; the introduction of the Board and the reading of the Agenda by Selectwoman Puleo.

2. **Meeting Minutes**

A. Regular Session Meeting Minutes for Review/Approval

i. Monday, August 11, 2014

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve the minutes of Monday, August 11, 2014.

B. Executive Session Meeting Minutes for Review/Approval/Not Release

i. Monday, August 11, 2014

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve but not to release the minutes of Monday, August 11, 2014.

3. **Citizen/Business Time – No one came forward**

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

4. **New Business**

A. Remote Controlled Aviation – Review Request

The Administrator working with the Assessor and the Conservation Agent, it was identified that the River Road parcels appeared to be the best fit for the proposed use. The following items which will need to be finalized: 1) Water District: The Administrator has inquired informally with the Water District to see if there would be any buffers for which the remote controlled aviation could not take place, The Water District's Superintendent informs the Board that DEP Regulators said that there needs to be a 400 foot buffer around the well area; 2) Field Maintenance: based on the R/C Aviation group, there may be a need for the fields to be mowed and/or for "Aircraft Safety Benches"





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to be installed (see attached correspondence; 3) Regulations: in a brief conversation with Town Counsel, he has recommended that if the use were to be approved on town property, that regulation should be established to ensure safety and orderly use of the property, especially given that the land is open to the public for passive recreational use.

Mr. Ken Pappas was before the Board seeking support for a designated area in town for Remote Control Flying. For those that are not aware, there is a nationwide organization called the Academy of Model Aeronautics (AMA) which I am a member of. I fly my aircraft's out of Merrimack, NH today. The AMA membership is about 150,000 people and we provide and promote safe and enjoyable remote control (plane, helio and multi-rotor) flying in town designated areas. You may not realize but neighboring towns like Hudson, NH and others like Billerica, Burlington, and Manchester, NH and may more already have designated areas as safe flying sites. Everyone that flies remote control aircraft must be insured and follow the guidelines of the AMA. The AMA works closely with the FAA as well as the EPA and Town governments to secure flying areas and follow FAA regulations. The AMA works with all departments to assure AMA members are flying in designated areas and we also encourage youths to join. As a resident of Tyngsborough, Mr. Pappas is reaching out to town residents to determine the level of interest in Town. The area would have to be big enough to support a runway of about 150 '*100' the total area would be approximately 600'*250'.

The Board thanked Mr. Pappas for coming in to inform the Board on the type of club he will be involved with. The Board will review his request and confer with the Town Counsel, Recreation Department and the Conservation Commissioners to see if there are any restrictions on the use of the property identified for use. Mr. Pappas added that the AMA enforces the requirement for insurance, the fees used by the club members is used to maintain the field, and would parking for about 20 cars, no need for any pavement as the cars park on the grass and they members have a synthetic airstrip that they use, this way when not in use they can just pick it up and move it. If there are cameras on the plane this is considered a 2 person flight a flyer and a spotter. The Chairman thanked Mr. Pappas for coming in and will work with the other committees for their comments on the use of the field.

B. Common Victualler License Request – Olympic Pizza

The Board has received an application for a Common Victualler License and Entertainment License for a TV. After review the Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve the licenses as presented.

C. Vendor Warrant Signatures for Boards/Commissions/Committees – Town Accountant

The Town Accountant has identified a need for a policy change regarding the authorization for vendor payment, within most if not all, departments having Boards, Commissions, and Committee, attached is the opinion from the Department of Revenue's Division of Local Services. This change would require a majority of a Board, Commission and/or Committee to sign for vendor payments to be processed. This will not be required of the Board of Selectmen, given that the Board signs the entire vendor warrant. The Board supports the policy change and will ask Town Counsel for an opinion on the Recreation Department's way of paying vendor warrants.

D. Bicentennial Field Maintenance – Recreation Director

The Bicentennial Fields were established with the understanding that user fees and fund-raising would cover the costs of maintenance. Unfortunately that was only successful for the first few years, given limited fund raising in the years after the opening of the fields. A copy of the Intra-Municipal Agreement between the Schools and the Town; also, information compiled by the town





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Accountant showing the Fund Balance Summary, Revenue's and Expenses to maintain the fields. At some point in the past, it was suggested that a committee be formed to come up with solutions to this significant issue. If the Board is inclined, at the Administrator's request the Recreation Director has drafted the attached Mission Statement and Regulations for the formation of a Tyngsborough Bicentennial Field Budgetary Committee. The Board discuss the need for another committee, and if a member of the Board could work with the Recreation Dept. on a solution. The Board and the Field Use Committee have agreed that the Recreation Director, Ms. Allison Page and Selectwoman Puleo will work together in reviewing the field use, fees and costs maintenance.

E. High School MSBA Project – Sign Initial Compliance Certification

Attached is an Action Letter which was sent by the Massachusetts School Building Authority regarding the invitation to enter into the Accelerated Repair Program. The Initial Compliance Certification needs to be executed by the Town by September 4th, certifying the Town intends to comply with MSBA's requirements and regulations. To date all the required documents have been submitted.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to authorize the Assistant Town Administrator to sign the Initial Compliance Certification.

F. Old Town Hall – Appoint Host – Deferred to a Future Meeting.

G. Old Town Hall Use Requests: The Board has received four requests to use the OTH.

i. Private Event on Nov.15, 2014 – Robin Diorio

A private event on November 15, 2014 – Ms. Robin Dorio, a) \$60 for the basic rental fee, \$10 per hour (# of hours TBD); b) Bring your own food or Caterer (TBD) – Applicant will work with me in advance for proper paperwork; c) no liquor request, applicant will be requesting a waiver on liability insurance.

The Board voted 4-0-1 on a motion by Selectwoman Puleo, second by Selectman Gramer, to approve the use of the Old Town Hall's upper level on Saturday, November 15, 2014 by Ms. Robin Dorio for a private event, waiving the liability insurance, for a base fee of \$60, plus an hourly rental of \$10 per hour with a minimum of 4 hours.

ii. "Cruising Caliente" on Oct. 1, 2014 – Council on Aging

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve the use of the Old Town Hall on Wednesday, October 1, 2014 by the Council on Aging at no cost, to hold a pretend cruise with dinner and entertainment provided by a Local Cultural Counsel Grant.

iii. Festival of Trees between Dec. 1-7, 2014 – Recreation Committee

The Board voted 5-0—0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve the used of the Old Town Hall on between December 1st and 7th by the Recreation Committee at no cost, for the Festival of Trees scheduled for December 4th through December 7th.

iv. Phase 1 West Public Outreach on Sept. 10 and 16, 2014 – Sewer Commission

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to approve the use of the Old Town Hall on Wednesday, September 10th, 2014 and Tuesday, September 16th, 2014 by the Sewer Commission at no cost, to hold a public outreach meetings regarding the proposed Phase I West Sewer Project.

H. Phase 1 West Sewer Project, MassWorks Grant Application – Letter of Support

The Sewer Commission requests that the Board of Selectmen support the application for a MassWorks grant to fund a portion of the Phase I West sewer project. The Sewer Commission is





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applying for a \$2.5 million grant (application due Friday, August 29th), to be used towards the total project cost of approximately \$8.834 million. Grant awards are anticipated to be announced in November of 2014. The Sewer Commission has provided a template which can be used at the pleasure of the Board as a letter of support. The Sewer Commission expressly provides this document as a template if it is helpful. This grant if awarded will offset the cost of the project. If the phase I West does not in the works the grant can be used to offset other projects the Sewer Commissioners has started. The Board voted 4-0-1 to send a letter of support of the Phase I West Sewer Project to MassWorks.

I. Tyng Village – MassHousing Request for Comment on Site Approval

Attached are the comments obtained regarding a Request for Comment sent out on Tyng Village proposed to be located at 65 Tyng Road. The Administrator proposes summarizing a the comments and responding to MassHousing with a letter outlining any concerns identified by Town Boards/Commission/Committees/Departments prior to the end of the 30 day period as described by MassHousing's attached letter dated August 6, 2014.

The Board has asked the Administrator to draft a letter with comments from the various boards and prior to being sent out, Selectman Reault volunteers to review the comments received by all Boards/Commissions/Committees/Departments and submit a letter to MassHousing in response to its request for comment.

J. Zoning Board of Appeals – Accept Resignation/Advertise

The Board has received a letter of resignation from Ms. Bradley from the Zoning Board of Appeals and filed with the Town Clerk. The vacancy is governed by M.G.L. c. 40A s.12 for which the Board of Selectmen has the appointing authority.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to accept the resignation of Ms. Cheryl Bradly with regrets, the Board thanked Ms. Bradley for service to the community; and to advertize the position beginning on Tuesday, August 25th for a period of 3 weeks, with letter of interest due by Tuesday, September 23rd to the Board of Selectmen's Office, c/o Therese Gay, Administrative Assistant.

K. Media Program Director – Accept Resignation/Advertise

The Board has received a letter of resignation from Mr. Camille, Media Program Director, effective September 1, 2014. A job description has been updated and reviewed by the Chairman.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to accept the resignation by Mr. Rony Camille with regrets, the Board thanked Mr. Camille for his service and to advertise the position in accordance with the attached advertisement due by Tuesday, September 23rd to the Board of Selectmen's Office c/o Nina Nazarian, Assistant Town Administrator. The Board reviewed the advertisement and has asked the Administrator to remove the salary amount. Selectmen Lambert and Gramer with the Administrator will review the resumes.

5. Old Business

A. Media Associates – Appoint

The Administrator with the Media Director reviewed the resumes of 31 candidates for the position of Media Associate, interviewing 11 candidates, and a successful CORI check the Board is requested to appoint Mr. Patrick Snow and Mr. David Machado, Jr. to the position of Media Associate. These are part-time, non-benefitted positions that will work up to 19 hours per week as needed for an hourly wage of \$15.00.





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The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to appoint Mr. Patrick Snow and Mr. David Machado, Jr. to the positions of Media Associate for up to 19 hours per week, for a wage of \$15.00 per hour.

B. Government Study Commission – Expand Membership

The Government Study Commission Members at their June 5, 2014 meeting voted to request that the Board of Selectmen consider expanding the membership of the Commission by 2 members, specifically a Finance Committee Member as well as an additional Citizen-at-large.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Reault to adopt the amended Government Study Commission Regulations, which includes an expansion of the current membership of 7 to 9 members.

C. Kinder Morgan/Tennessee Gas Pipeline Project

The Board asked the Kinder Morgan/Tennessee Project Managers to a meeting but the company is not prepared as of this date they have no new information and no updated maps. The Chairman is hopeful that once Kinder Morgan files with FERC and after discussions with Representative Garry, who feels it would be in the best interest of the communities that a meeting combining the two Towns Dracut and Tyngsborough would be beneficial. Once the filing is complete the information would be available. Some maps was received from NMCOG and they will be placed on the town's website for residents to review. Residents, Mr. Presburg, Farwell Road and Ms. Spaeth, Minuteman Drive, spoke briefly on the matter.

D. Special Town Meeting – Set Schedule/Warrant Placeholders

The Administrator has attached a draft of the schedule for the Special Town Meeting. The location of the Special Town Meeting has been confirmed and so had the start time of 7:00 PM. Once the Board votes to approve the schedule the Administrator will post to the Town's website and to CATV. The Special Town Meeting Schedule is as follows: 1) Wednesday, September 3, 2014 – Warrant Articles due by Boards/Commissions/Committees/Departments; 2) Monday, September 8, 2014 – Warrant Article Presentations by Boards/Commissions/Committees/Departments; 3) Friday, September 12, 2014 – Citizen's Petition's due to Town Clerk by 12:30 PM; 4) Monday, September 22, 2014 - Board of Selectmen set the Special town Meeting Warrant; 5) Wednesday, October 8, 2014 – Special Town Meeting at 7:00 PM at Tyngsborough Elementary School.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to set the schedule as outlined for the October 8, 2014 Special Town Meeting starting at 7:00 PM at the Tyngsborough Elementary School, 205 Westford Road.

E. Road Construction Projects:

i. Frost Road & Westford Road Traffic Signals – Review Draft Report

The engineering firm has provided the draft report for potential traffic signal installations at Frost Road at Norris Road and Westford Road at Tyngsborough Elementary School Driveway. Potential funding sources to incorporate the traffic signals would be as listed: 1) Capital Exclusion – money raised in the operating budget by increasing the tax levy period of time; 2) Debt Exclusion – money borrowed and paid off by increasing the tax levy for a period of time; 3) Chapter 90 – Revision of 5-Year Capital Plan to replace projects(s) identified to be able to fund this project; 4) State Transportation Improvements Program – A federal/state infrastructure grant, however these funds take considerable time to secure; 5) School Department Funding. The Police Officers will be present at the intersections on opening day and for a period of time. A brief discussion was had on





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the funding mechanism, the Tyngsborough Elementary School litigation funding could be used to offset the work at the TES/Westford Road intersection. More discussion to follow.

ii. Approved Projects Updates – Road Reconstruction & Flint's Corner Intersection
Road Reconstruction – the Contract Documents have been sent to Town Counsel for signature for Roadway Reconstruction of Old Stonehill road, a portion of Joco Road and a portion of Kendall road. Mr. Hustins, Highway First Foreman, has notified the low qualified bidder and tentatively scheduled construction to begin on September 2nd, pending completion of the proper paperwork. A road construction schedule will be provided to the Board once received.

Flint's Corner Intersection – In the spring, it was anticipated that a bid document could be drafted using the engineering firm's design, given the time constraints, it was requested that the engineering firm provide a cost increase to provide a contract document ready for bidding.

iii. Pending Project Updates – Lakeview Road at Coburn Road Intersection
After notice to abutters, the next step would be to hold a hearing to review the project. At this time the anticipation is that the Board would be able to accommodate the hearing at their Monday September 22nd meeting.

6. Citizen/Business Time – No one came forward.

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7. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law. Copies of correspondence may be requested from the Office of the Board of Selectmen.

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to accept the correspondence in the packet. Selectwoman Puleo recognized a letter sent to Senator Donoghue from the COA thanking her for the ice cream party she hosted at the center for the seniors.

8. Review of Weekly Warrants

The Assistant Town Administrator read the following weekly warrants: Warrant # 7B for \$578,599.25 on 8/18/2014; Warrant #8B for \$314,049.38 on 8/25/2014; Warrant #8S for \$411,145.24 on 8/25/2014; Warrant #8P for \$350,145.35 on 8/25/2014.

9. Town Administrator's Report – Period Ending August 22, 2014

- Response to Selectmen's Requests

At the Board's last meeting of August 11, 2014, I was requested to provide the rate paid to the recently appointed Alternate Building Inspector. The rate which has been previously established for this position is \$125 per day, regardless of number of inspections. The Building Department uses well thought out judgment when calling in an Alternate Building Inspector.

GLTHS – Attached please find information pertaining to the vote of the Greater Lowell Technical High School.





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Affordable Units – attached is correspondence regarding several affordable units which have been placed on the market or may be placed on the market. We continue to work with the appropriate representatives to ensure that units are preserved as affordable.

- Budget - none
- Departmental Information

Kinder Morgan – attached is information provided forwarded by the Conservation Director regarding the Tennessee Gas Pipeline through Massachusetts Association of Conservation Commissioners.

- Contracting/Procurement

Green Communities Grant – attached is a copy of the letter sent to the Department of Energy Resources on the Town's award for a competitive Green Communities Grant.

Emergency Medical Dispatch (EMD) – attached is a copy of the letter for the Memorandum of Agreement with Lowell General Hospital for a EMD.

Comcast Agreement – attached is a copy of the letter sent to the Massachusetts Department of Telecommunications and Cable providing a copy of the fully executed Comcast Renewal license, per special counsel.

Highway Wash Station – attached is a copy of the letter containing responses to Town Counsel's questions regarding the draft Contract Documents.

- Other

The Administrator's report will be posted online with the minutes; additionally, the Assistant Town Administrator announced that the contract documents for the Adams Barn have been received and are available for viewing in the Selectmen's Office and concurrently has gone out to bid. Also the notice of filing to notify abutters that the Annual Town Meeting's street acceptances have been filed at the registry of deeds, will be sent out soon to notify abutters.

10. Selectmen's Reports – No reports this evening.

11. Executive Session

The Board voted 5-0-0 on a motion by Selectwoman Puleo, second by Selectman Lambert to enter into Executive Session to discuss the following:

- A. Exemption Three – To discuss strategy with respect to collective bargaining and litigation because an open meeting may have a detrimental effect on the bargaining and litigation position of the Board, and the Chair so declares –Clerical Union; Mid-Managers Union; Highway Union; Police Union
- B. Exemption Three – To discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigation position of the Board, and the Chair so declares
- C. Exemption Six – To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body

and to come out to open session only to adjourn. Roll Call Vote: Selectwoman Karyn Puleo, yes; Selectman Robert Jackson, yes; Selectman Rick Reault, yes; Selectman Corliss Lambert, yes; and





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Selectman William Gramer, yes. The Board entered into Executive Session at 8:30 PM. The Board exited the Executive Session at 9:55 PM.

12. Adjournment

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert to adjourn the meeting,

The meeting adjourned at 9:55 PM.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on: Monday, September 9, 2014



Correspondence - Monday, August 25, 2014

Date	Author	Subject	In Packet?
8/8/2014	ABCC	Notice of Appeal Hearing - Ramoura Corp., d/b/a O'Conley's	August 25, 2014
8/15/2014	MIIA	Chalifoux v. Jennifer Chalifoux, Town of Tyngsborough, et al	August 25, 2014
8/7/2014	Town Counsel (1 letter, 1 fax)	Village at Merimac Landing Condo Trust v. Markey, et als	August 25, 2014
8/19/2014	Barbara Roche, Director of Elder Services	Thank you letter to Senator Eileen Donoghue	August 25, 2014
8/11/2014	Barbara Roche, Director of Elder Services	FY14 Annual Report to Executive Office of Elder Affairs	August 25, 2014
8/13/2014	MassDOT	Pavement Preservation & Related Work along Rt. 3	August 25, 2014
8/18/2014	Middlesex 3 Coalition	Retail Best Practices Meeting	August 25, 2014
8/11/2014	Therese Gay, Administrative Assistant	Deposit - PEG Fund Revenue from Verizon	August 25, 2014
8/14/2018	Therese Gay, Administrative Assistant	Deposit - PEG Fund Revenue from Comcast	August 25, 2014
8/22/2014	Conservation Commission	Agenda for August 26, 2014 Meeting	August 25, 2014
8/13/2014	Conservation Commission	Hearing for Notice of Intent/Request for Determination	August 25, 2014
8/18/2014	Paul Welcome, Building Department	Application Denial for 241 Lakeview Avenue	August 25, 2014
8/8/2014	NMCOG	State Transportation Improvements Program - Draft Available	August 25, 2014
8/20/2014	DCR	Lowell/Great Brook Draft Resource Management Plan	August 25, 2014
8/19/2014	Massachusetts Cultural Counsel	Announcement	August 25, 2014
8/13/2014	OSD - CommBuys	Announcement	August 25, 2014
8/20/2014	MEDC	Announcement	August 25, 2014
8/11/2014	MMA	Announcement	August 25, 2014
8/5/2014	Direct Energy	Information	August 25, 2014
8/11/2014	Consetellation	Information	August 25, 2014
8/11/2014	Good Energy	Information	August 25, 2014
8/22/2014	MassDEP	MassEVIP	August 25, 2014



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Board of Selectmen Meeting Notice

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Community Room, Town Offices, 25 Bryants Lane

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- B. Common Victualler License Request – Olympic Pizza
- C. Vendor Warrant Signatures for Boards/Commissions/Committees – Town Accountant
- D. Bicentennial Field Maintenance – Recreation Director
- E. High School MSBA Project – Sign Initial Compliance Certification
- F. Old Town Hall – Appoint Host
- G. Old Town Hall Use Requests:
 - i. Private Event on Nov.15, 2014 – Robin Diorio
 - ii. “Cruising Caliente” on Oct. 1, 2014 – Council on Aging
 - iii. Festival of Trees between Dec. 1-7, 2014 – Recreation Committee
 - iv. Phase 1 West Public Outreach on Sept. 10 and 16, 2014 – Sewer Commission
- H. Phase 1 West Sewer Project, MassWorks Grant Application – Letter of Support
- I. Tyng Village – MassHousing Request for Comment on Site Approval
- J. Zoning Board of Appeals – Accept Resignation/Advertise
- K. Media Program Director – Accept Resignation/Advertise

5. Old Business

- A. Media Associates – Appoint
- B. Government Study Commission – Expand Membership
- C. Kinder Morgan/Tennessee Gas Pipeline Project
- D. Special Town Meeting – Set Schedule/Warrant Placeholders
- E. Road Construction Projects:





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- i. Frost Road & Westford Road Traffic Signals – Review Draft Report
- ii. Approved Projects Updates – Road Reconstruction & Flint's Corner Intersection
- iii. Pending Project Updates – Lakeview Road at Coburn Road Intersection

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7. Correspondence

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8. Review of Weekly Warrants

9. Town Administrator's Report

- Response to Selectmen's Requests
- Budget
- Departmental Information
- Contracting/Procurement
- Other

10. Selectmen's Reports

11. Executive Session

- A. Exemption Three – To discuss strategy with respect to collective bargaining and litigation because an open meeting may have a detrimental effect on the bargaining and litigation position of the Board, and the Chair so declares – Clerical Union; Mid-Managers Union; Highway Union; Police Union
- B. Exemption Three – To discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigation position of the Board, and the Chair so declares
- C. Exemption Six – To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body

12. Adjournment

Future Meetings

Monday, September 08, 2014 at Tyngsborough Town Offices, 25 Bryants Lane





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Monday, September 22, 2014 at Tyngsborough Town Offices, 25 Bryants Lane

Monday, October 6, 2014 at Tyngsborough Town Offices, 25 Bryants Lane

