



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

Board of Selectmen Meeting Minutes

APPROVED

Monday, June 2, 2014 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Rick Reault, Selectwoman Karyn Puleo, Selectman Robert Jackson, Selectman Corliss Lambert, Selectman William Gramer.

Staff Present: Town Administrator Michael Gilleberto, Assist Town Administrator Nina Nazarian, Admin Assistant Therese Gay.

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. "The following meeting is being recorded and broadcast through our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town's website - tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall."

1. **6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda**

The Chair opened the meeting followed by the Pledge of Allegiance; the introduction of the Board and the reading of the Agenda by Selectman Reault.

2. **Board Re-Organization**

This item was moved to the end of the agenda.

3. **6:05 PM Alcoholic Beverage License Hearing – Ramoura Corp. DBA O’Conley’s Pub**
(continued from April 14, 2014)

The Chair reconvened the continued hearing of April 14, 2014, The Chair read the process in which the hearing will be conducted. Also present were Town Counsel, Attorney Brian Akashian representing Ramoura Corp. DBA O'Conley's and Mr. Heroux, Manager. The Town Administrator summarized the correspondence relative to the closure of Ramoura Corp. DBA O'Conley's. Town Counsel marked the following exhibits: Exhibit 1 – December 20, 2011 License renewal notification; Exhibit 2 – March 20, 2012 Requesting the status of Ramoura Corp.; Exhibit 3 – May 27, 2014 Notice on Continuance of Hearing; Exhibit 4 – January 10, 2014 Notice of Hearing; Exhibit 5 – January 10, 2014 Notice of violations with attachments list of violations; Exhibit 6 – License Renewal Application; Exhibit 7 – The License; and Exhibit 8 – The Purchase and Sales Agreement dated 5/29/2014.

Town Counsel asked of the Town Administrator when Ramoura Corp. DBA O'Conley's ceased doing business were there any conversation of closure and/or transfer of the license? The Town Administrator answered that there were 2 conversations with Mr. Heroux, neither were conversations on the status of the license.

Town Counsel regarding the application for the 2014 license, is the premises open for business, have you received any explanation and or correspondence do they have a 2013 license, no further conversation and is it open as of today? The Town Administrator's answer, no. Attorney Akashian





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asked who is responsible for renewals? The Administrator's answer, the Board of Selectmen. Attorney Akashian, the Board issued the 2012, 2013 and 2014 license and in 2014 sent a hearing notice regarding the status.

Attorney Akashian presented that from 1999 to 2011 business fell on hard times and was unable to continue to operate the business, and has been looking for a buyer through his attorney. He was very close to a deal earlier this year but the deal fell through. He has a P&S from a buyer who says there are two chain restaurants that are looking to locate at 403-405 Middlesex Road. Mr. Heroux wants to transfer the license to the new buyer so that he may in turn transfer the license to a restaurant chain. The Board has been very gracious to Mr. Heroux and ask the Board's indulgence to the give additional time for the new proposed buyer to come forward with the request for a transfer.

Town Counsel, to Atty Akashian, your client as to his closing in 2011, the hearing is not necessary due to the stipulation that the establishment was closed since 2011, would not stipulate that the Town canceled. The Board was understanding that this would end the hearing, the application should be filed was not conveyed. Town Counsel suggests that Mr. Heroux is prepared to stipulate that in August of 2011 the license was not used. Town Counsel questioned is the Board re-warranted to cancel? Attorney Akashian said that Mr. Heroux was not prepared to testify this evening. Mr. Heroux stated that he had no problem, and related that On The Border Restaurant was out 4 years, and Dream Diner was out 2 years.

The Chairman informed that On The Border had a location and restaurant to market. Mr. Heroux did not inform the Board of the closing and that he has no physical address. Selectman Gramer asked if Mr. Heroux is paying rent. Mr. Heroux answer no not since August of 2011. Town Counsel mentioned the Corporation Papers filed with the Secretary of State that in 2010 the officers named were different, Attorney Akashian replied that Mr. Heroux's son died in 2005 and a new corporate officer was named, the new officer is the President and Mr. Heroux is the Manager with the DBA out of a PO Box. Selectman Jackson spoke about the transfer of the license to 404-405 Middlesex Road, Mr. Heroux who does not own a business location, and the proposed buyer owns no business, and a business looking to go to 404-405 Middlesex Road. The entities are no looking to sell a business but only a license to sell to a seller to sell to someone else. Attorney Akashian countered that his client is looking to convey the license to a proposed buyer. Selectman Jackson commented that there is no business at that location at this time but to transfer to the proposed buyer at 404-405 Middlesex Road. Attorney Akashian answers that is accurate. The Chairman asked if any Board Member wanted to add any comments. The Board voiced no. Town Counsel relative to the license not being used in 2012 he asked Mr. Heroux if there is any documentation and advertising to enter into an agreement with a broker to sell? In 2013 did you place with a broker to sell? Mr. Heroux has no documentation for 2014. Attorney Akashian, at first a P&S Agreement. Town Counsel asked if there are documents, Attorney Akashian there is no listing. Town Counsel is there an agreement with a broker for 2014, Attorney Akashian it has been negotiated, Town Counsel asks up till 2014 no listing? Mr. Heroux had a verbal agreement with a Real Estate Agent in 2005 but did not in 2011. Selectman Reault asked where 404-405 Middlesex Road is located it is the home by the gas station.





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The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to close the evidentiary portion of the hearing, and to postpone the decision for two weeks, with the assumption that there maybe something in the interim.

Selectman Lambert asked for an opinion on the length of time, 30 or 60 days. What are the alternatives and is 2 weeks enough time. The Board has been sensitive to this issue and was wondering how long to remain sensitive and when to decide to rescind the license.

Town Counsel asked for a 5 minute recess to confer with Attorney Akashian.

At 6:50 Pm the Board recessed, the Board returned to open session at 6:55 PM. Town Counsel indicated it is the choice of the Board.

The Board voted 4-1-0 on a motion by Selectman Reault, second by Selectman Lambert to continue the meeting for a decision to Monday June 16, 2014 at 6:05 PM at the Town Offices at 25 Bryants Lane.

Selectman Jackson voiced that he does not favor the 2 weeks, does not know what 14 days will do. Chairman Puleo will give the 2 weeks but has concerns that the license is not used and has no business to transfer to. Selectman Reault notes that the taxpayers are losing out on the meals tax, looking for an immediate end.

Town Counsel to Attorney Akashian, it is the Board's expectation not only to have a P&S but to transfer to a specific viable business in two weeks.

4. **Citizen/Business Time – No one came forward this evening.**

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

5. **Eagle Scout Recognition**

The Board recognized the accomplishments of two Eagle Scouts this evening. Eagle Scout Tyler Hoyt for his contribution via his service project, a raised garden bed at the Central Food Ministry to help provide nutritious meals to residents of our entire region. The Board presented Mr. Hoyt with a letter of Achievement. And Eagle Scout Jarrett Moore for his contribution via his service project, the miniature golf course at the Public Library enhances the sense of community fostered at the facility. The Board presented Mr. Moore with a letter of Achievement. Both Eagle Scouts raised the funds needed through donations solicited from local merchants.

6. **Meeting Minutes**

A. Regular Session Meeting Minutes for Review/Approval

1. Monday, May 5, 2014

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to approve the Minutes of Monday, May 5, 2014.

2. Wednesday, May 14, 2014

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to approve the Minutes of Monday, May 14, 2014.

3. Tuesday, May 20, 2014





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The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to approve the Minutes of Monday, May 20, 2014.

B. Executive Session Meeting Minutes for Review/Approval/Not Release

1. Monday, April 28, 2014

The Board voted 4-0-1 on a motion by Selectman Reault, second by Selectman Jackson to approve but not release the Minutes of Monday, May 14, 2014.

2. Monday, May 5, 2014

The Board voted 4-0-1 on a motion by Selectman Reault, second by Selectman Jackson to approve but not release the Minutes of Monday, May 14, 2014.

3. Tuesday, May 20, 2014

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to approve but not release the Minutes of Monday, May 14, 2014.

7. 7:00 PM New Business

A. Joint Meeting with Planning Board

The Planning Board Members in attendance this evening are: Members Steve Nocco, Thomas Delmore, and Kimberly O'Brien. The Planning Board voted 3-0-0 to enter into session on a motion by Member Nocco, second by Member O'Brien. The Board entered into open session at 7:05 PM. The Board of Selectman met in a joint meeting with the Members of the Planning Board to appoint a Member to the Planning Board to fill the vacancy left open by a resignation. A former member of the Planning Board Ms. Caryn DeCarteret submitted an application for consideration. The Boards reviewed the application and voted to fill the vacancy.

1. Appoint to Fill Vacancy

The Planning Board voted 3-0-0 on a motion by Member Nocco, second by Member Delmore to appoint Ms. Caryn DeCarteret as a Member of the Planning Board effective Tuesday, June 3, 2014 till the May Town Election in 2015. Roll Call Vote: Member Steve Nocco, yes; Member Kim O'Brien, yes; and Member Tom Delmore, yes.

The Board of Selectmen, upon receiving a request and recommendation from the Planning Board, voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to appoint Ms. Caryn DeCarteret as a Member of the Planning Board to fill a vacancy till 2015. Roll Call Vote: Selectman Reault, yes; Selectman Puleo, yes; Selectman Jackson, yes; Selectman Lambert, yes; and Selectman Gramer, yes.

The Planning Board voted 3-0-0 to adjourned their meeting on a motion by Member O'Brien, second by Member Delmore. The Planning Board adjourned at 7:15 PM.

~~B. Police Patrolman Appoint~~

~~C. K-9 Unit Review Proposal~~

~~D. Animal Control Review Contract Status~~

~~E. Tax Collector's Clerk Appoint~~

F. Review / Approve 2014-2015 Meeting Schedule

The Board received and reviewed the meeting scheduled and had no changes this evening and will notify the Town Administrator of any future changes.

G. Alcoholic Beverage License Request – Mgr Change - Carrabba's Restaurant, 386 Middlesex Rd. The Applicant withdrew the application and will reapply at a later date.

Town of Tyngsborough
Massachusetts



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H. Alcoholic Beverage License Request – DBA Change – Double D Pub, Inc., 147 Frost Road.

The Board received and reviewed an application submitted by Mr. Dirocco, Manager of Double D Pub, Inc., DBA Duke's Pub and Grille to change the name of the DBA to Bentley's Famous Barbecue. The application submitted was questioned and Mr. Dirocco did not include his corporation on the new Business Certificate, which gave the impression that the new business was Bentley's Famous Barbecue. Mr. Dirocco will correct the Business Certificate and will submit it to the office on Tuesday.

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to approve the change Double D Pub, Inc.'s DBA Bentley's Famous Barbecue as presented.

I. Set Alcoholic Beverage Hearings:

1. DBA Thirsty's

The Board received a police report citing Thirsty's with the following violations: MGL c.138 s12 – After Hours Sale or Delivery (no such sale shall be made on any secular day between the hours of two and eight o'clock antemeridian...); 204 CMR 2.05 (2) – Permitting an illegality on the premises (to wit; a violation of MGL c. 138 s69 Sale or Delivery of alcoholic beverages to an intoxicated person.)

Town of Tyngsborough Regulations for All Establishments Serving Alcoholic Beverages (adopted 7/18/95) – Section A, Paragraph 5, Compliance with all Laws and Regulations and Section A, paragraph 20, Hours of Operations.

The Board voted 5-0-0 on a motion by Selectman , second by Selectman to set the Alcoholic Beverages Violation hearing for DBA Thirsty's to June 30, 2014 at a time to be determined at the Town Offices, 25 Bryants Lane.

2. DBA Smokey Bones

The Board received a police report citing Smokey Bones with the following violations: MGL c.138 s34 – Sale, delivery or furnishing alcoholic beverages to persons under twenty-one years of age; 204 CMR 2.05 (2) – Permitting an illegality on the premises (to wit; a violation of MGL c.138 s34, Sale, delivery or furnishing alcoholic beverages to persons under twenty-one years of age); and Town of Tyngsborough Regulations for All Establishments Selling Alcoholic Beverages (adopted 7/24/95) – Paragraph 14, Services Prohibited to Certain Individual (no alcoholic Beverages shall be sold or delivered to anyone under twenty-one (21) years of age...)

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to set the Alcoholic Beverages Violation hearing for DBA Smokey Bones to June 30, 2014 at a time to be determined at the Town Offices, 25 Bryants Lane.

J. Old Town Hall Use Request – Corcoran

The Board received and reviewed a request to use the Old Town Hall for a community gathering on Saturday, August 16, 2014 from 11:00 AM to 3:00 PM. The Food, catered by Culinary Creations, will be served to approximately 120 patrons.

The Board voted 4-0-1 on a motion by Selectman, second by Selectman to approve the request to use the Old Town Hall for a private party on Saturday, August 16, 2014 as presented by the petitioner's representative. Selectman Lambert abstained from voting.

K. Merrimack Landing Affordable Housing Unit – Right of First Refusal

The Board received notice from Community Housing, Inc. (CHI) the monitoring agency for The Village at Merrimack landing in Tyngsborough, MA. One of the owners expressed his wish to sell





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the home, and sent him a letter of first refusal. The Town has 30 days to let CHI know if the Town is interested to purchase the home. The Board reviewed and voted 5-0-0 on a motion by Selectman Lambert, second by Selectman Reault to authorize the Town Administrator to file a letter with Community Housing, Inc. within the time frame to preserve the Town's options.

L. Annual Appointments – Review

The Board received the list of upcoming appointments to review. The Administrator asked if he is to notify the appointees whose terms are up and ask if they wished to be reappointed and advertise for the positions that would be left vacant. The Board instructed the Administrator to send letters notifying the appointees asking if they wish to be reappointed and if not then advertise the positions on the Town's media site.

8. Old Business

A. Street Acceptance – Review Status

The Assistant Administrator has provided the Board with a list identifying all the streets which has not been identified as accepted according to Town records. The list does not include private or paper streets. The groups of these unaccepted streets are as follows: 1) 16 – Bond money tied to the street; 2) 22 Unaccepted (due to Street Acceptance plans being unavailable). A preliminary cost estimate of approximately \$155,000 has been identified for the acceptance of these roads; and 3) 20 – “Ancient-like” - Some of the oldest streets where researched in the Town Clerk's Office records was anticipated to uncover documentation that the street was accepted, that search was not successful.

B. Road Construction – Review Status

The Assistant Administrator has outlined a planned for construction in this calendar year they are: 1) Full depth road construction of Old Stonehill Road and a portion of Joco Drive (700 feet at the intersection of Old Stonehill). This project will be partly funded by a settlement received by the property owners of the neighborhood; 2) Signal improvements and re-striping to accommodate a dedicated left turn lane headed southeast onto Dunstable Road from Westford Road; 3) Initial discussion and paperwork to pursue a State/Federally funded Transportation Improvements Project (TIP) for the full depth reconstruction of Sherburne Avenue with drainage improvements; and 4) Overlay (or potentially full depth road reconstruction – actual cost dependent) of Kendall Road from the Dunstable town Line running 700 feet. This project proposes using the balance of the Winter Rapid Road Recovery Program (WRRRP) funding. The Assistant Administrator with the Highway Senior Working Forman will pursue additional funding with the TIPs.

The Board voted 5-0-0 on a motion by Selectman Jackson, second by Selectman Lambert ask that the Working Forman co-ordinate with the Assistant Administrator.

9. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law. Copies of correspondence may be requested from the Office of the Board of Selectmen.

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to accept the correspondence as listed.

10. Review of Weekly Warrants





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The Administrator read the weekly Warrants as follows: Warrant #48S for \$206,546.45 on 5/27/2014; Warrant #48B for \$932,218.97 on 5/27/2014; Warrant #46S for \$90,292.87 on 5/12/2014; Warrant #47P for \$796,880.61 on 5/19/2014; Warrant #46B for \$539,836.11 on 5/12/2014; Warrant #47B for \$776,025.43 on 5/19/2014.

11. Town Administrator's Report

A. Response to Selectmen's Requests

Attached is correspondence set to NMCOG regarding their request to have a Community Liaison designated to work on a Regional Bicycle and Pedestrian Plan.

Attached is a report summarizing the history of approved Temporary Independent Living Quarters (T.I.L.Q.) from 2008-present.

B. Budget - None

C. Departmental Information

The Wicassee Park's old playground demolition work, completed by the Highway Department, took place during the week ending May 16th. The installation work, completed by the Middlesex County Sheriff's Office, was completed during the week ending May 23rd. A hearing was held to discuss the Town Beach playground and the Bicentennial field exercise circuit on May 15th. After hearing no opposition to the equipment proposed, the Recreation Director has ordered the playground equipment.

Attached is a recommendation for the installation of traffic signage at the intersection of Washington Street at Beverlee Road and the intersection of Beverlee Road at Washington Street. The Chief of Police, Senior Working Foreman of the Highway Department and the Assistant Town Administrator have reviewed this and will bring the item forward for action at the next Board Meeting in two weeks. A note that as the drivers take a right hand turn onto Beverly the drivers cut the corner over the sidewalk and over a private lawn. The Board, Town Administrator, Assistant Administrator and the Police Chief it is the Chief's recommendation that a Yield Sign be placed. The Chair asked that the neighbors be notified of the possibility of sign placement at these two locations. Selectman Lambert that if possible maybe the Highway Department may be able to put a raised berm and cement at that location.

Attached is information regarding a pre-construction site inspection at the Innovation Academy for a wetland replication plan approved by the Conservation Commission.

Attached is a copy of National Grid Emergency Response Planning information which I obtained at National Grid's meeting of May 7th and provided to emergency operations staff.

The Highway Department, through its contractor Bartlett Consolidated, is scheduled to install a guard rail on Monday, June 2nd along the portions of the road re-constructed as a result of the culvert replacement on Massapoag Road. The road will remain open to through traffic, but access is anticipated to be through a lone lane alternating scenario, coordinated through a hired police detail. As previously identified to the Board at its land regular meeting, Winter Rapid Road Recovery Program funding will be used for this work.

D. Contracting/Procurement

The Highway Department Wash Station draft specifications have been sent to Town Counsel for review. It is planned that the contract be advertised at the end of June with bids opened at the end of July.

E. Other





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Attached are the following informational items: 1) a copy of the memo submitted to the Town Clerk regarding the Street Acceptance hearing decision and vote for Descheneaux Lane; 2) an invitation to attend a Middlesex 3 Coalition meeting on Thursday, June 5th for potential membership. I am planning to attend the meeting; 3) A copy of correspondence from the Dracut Water Supply District (DWSD) which was reportedly delivered to Tyngsborough users of the DWSD; 4) a follow-up letter to a resident regarding the availability of the Annual Town Report prior to the Annual Town Meeting; and 5) a copy of the Academic Excellence information for 2014 from the School Department.

12. Selectmen's Reports

The Board thanked the Recreation Director for the work done to replace the old play scape with a new play scape at the Chronopoulos Park on Wicassee Road; thanked the Highway Department and the Veterans Agent for a successful Memorial Day parade, great participation.

13. Police Department items

A. Police Patrolman – Appoint

The Police Chief has submitted a letter on his recommendation to fill a vacant patrol position, this position was vacated as a result of budget cuts in FY 2014. The position is supported in the FY 2015 budget; he is now looking to fill the position. The Chief recommends Reserve Officer Edward Caissie, Jr. be appointed as a patrol officer effective July 1, 2014. Officer Caissie was interviewed two years ago and has remained at the top of the list created at that time.

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Jackson to appoint Reserve Officer Edward Caissie, Jr. as a full time Patrolman effective July 1, 2014. The Board will hold a swearing in ceremony on Monday, June 30, 2014.

B. K-9 Unit – Review Proposal

The Chief presented to the Board his proposal for a k-9 program for our Police Department. The Chief has identified a grant which will pay for all expenses for the k-9 over the first three years which includes the purchase of the k-9, the grant will reimburse us for overtime expenses related to the k-9 officer attending k-9 related training up to \$1,000 per week.

The Board voted 5-0-0 on a motion by Selectman Lambert, second by Selectman Reault to support and to move forward with the k-9 grant program which will pay for all expenses for the k-9 over the first three years which includes the purchase of the k-9, all equipment needed, outfitting the cruiser, training of the handler, food and medical costs for three years and the reimbursement for overtime expenses related to the k-9 officer attending k-9 related training up to \$1000 per week.

C. Animal Control – Review Contract Status

The Administrator did a quick overview of the Animal Control Contract which will terminate on June 30, 2014. The Administrator will advertise a RFQ for the contract and the only changes to the contract would be that the ACO will be under the oversight of the Police Chief. The Administrator asked if a member of the Board would like to review the contract, Selectman Lambert offered to assist with the contract, the Board voiced no concerns. The Chief has already spoken to the ACO and he is in agreement with the Chief. With the Town Administrator, Assistant Town Administrator and the Chief along with Selectman Lambert working on the contract it should be ready to bring before the Board on June 30th.





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Board Re-Organization – This item was # 2 on the agenda and was moved to the end of the agenda.

The Chairman opened nominations for Chairman. Selectman Reault, nominated Selectman Robert Jackson as Chairman, second by Selectman Gramer, the Chairman asked if there were any other nominations, the Chairman hearing none closed nominations. The Board voted 5-0-0 to appoint Selectman Robert Jackson as the Chairman.

The Chairman opened nominations for Vice-Chairman. Selectwoman Puleo nominated Selectman Rick Reault as Vice-Chairman second by Selectman Gramer, The Chairman asked if there were any other nominations, the Chairman hearing none closed nominations. The Board voted 5-0-0 to appoint Selectman Rick Reault as Vice-Chairman.

The Chairman opened nominations for Clerk. Selectman Reault nominated Selectwoman Karyn Puleo as Clerk, second by Selectman Gramer, The Chairman asked if there were any other nominations, the Chairman hearing none closed nominations. The Board voted 5-0-0 to appoint Selectwoman Karyn Puleo as Clerk.

14. **Executive Session**

The Board did not go into Executive Session this evening.

- A. **Exemption Three** – To discuss strategy with respect to collective bargaining and litigation because an open meeting may have a detrimental effect on the bargaining and litigation position of the Board, and the Chair so declares –Clerical Union; Mid-Managers Union; Police Union

15. **Adjournment**

The Board voted 4-0-0 on a motion by Selectman Reault, second by Selectman Lambert to adjourn the meeting.

The meeting was adjourned at 9:15PM.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on: Monday June 16, 2014



Correspondence – Monday June 2, 2014

Date	Author	Subject	In Packet?
5/29/2014	Police Chief	Sergeant Promotional Process	6/2/2014
5/27/2014	LRTA	Meeting Notices	6/2/2014
5/30/2014	MIIA	Claim payment	6/2/2014
5/29/2014	COA	Medical Transport Program	6/2/2014
5/12/2014	IACS	Graduate Ceremonies Info	6/2/2014
5/20/2014	Assist Town Admin	Old Town Hall Use Info	6/2/2014
5/15/2014	Girl Scout	Community Garden Info	6/2/2014
5/12/2014	ABCC	Hearing Schedule for Angelas	6/2/2014
5/12/2014	MIIA	Claim Info	6/2/2014
5/14/2014	HS Athletic Director	Golf Tournament Info	6/2/2014
5/19/2014	OHI	Clean Up Report	6/2/2014
5/7/2014	School Committee	Minutes	6/2/2014
5/8/2014	Tennessee Gas Pipeline Company	Project Expansion Info	6/2/2014
5/5/2014	Verizon	Acct Online Info	6/2/2014
5/12/2014	Verizon	Peg Fee Payment	6/2/2014
5/29/2014	UMASS Lowell	News Line	6/2/2014
5/7/2014	Jenke	Ground Breaking Ceremony Info	6/2/2014
5/12/2014	DHCD	Housing Info	6/2/2014
5/22/2014	Semana Hispana	Info	6/2/2014
5/29/2014	COA	Newsletter	6/2/2014
5/22/2014	Town Clerk	Writer in Elect Declined	6/2/2014
5/3/2014	Town Counsel	Information	6/2/2014
05/07/14	Attorney's	Municipal Advisory	06/02/14
Additonal Correspondence			
06/02/14	Town Counsel	Monthly Report	06/02/14
06/02/14	ABCC	Application Process	06/02/14
06/02/14	An Awareness Group	RE: Tennessee PipeLine Proposal	06/02/14
06/02/14	Xfinity	Increases in cost	06/02/14
06/02/14	MASS Fiscal Alliance	Legislative Votes Info	06/02/14



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REVISED 5-30-2014

Board of Selectmen Meeting Notice

Monday, June 2, 2014 at 6:00 P.M.

Community Room, Town Offices, 25 Bryants Lane

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1. **6:00 PM Open Meeting/Pledge of Allegiance/Board Introduction/Read Agenda**
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(continued from April 14, 2014)
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5. **Eagle Scout Recognition**
6. **Meeting Minutes**
 - A. Regular Session Meeting Minutes for Review/Approval
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 2. Wednesday, May 14, 2014
 3. Tuesday, May 20, 2014
 - B. Executive Session Meeting Minutes for Review/Approval/Not Release
 1. Monday, April 28, 2014
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7. **7:00 PM New Business**
 - A. Joint Meeting with Planning Board
 1. ~~Appoint to Fill Vacancy~~
 - B. ~~Police Patrolman Appoint~~
 - C. ~~K-9 Unit Review Proposal~~
 - D. ~~Animal Control Review Contract Status~~
 - E. ~~Tax Collector’s Clerk Appoint~~
 - F. Review / Approve 2014-2015 Meeting Schedule
 - G. Alcoholic Beverage License Request – Manager Change - Carrabba's Restaurant, 386 Middlesex Road





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- H. Alcoholic Beverage License Request – DBA Change – Double D Pub, Inc., 147 Frost Road.
- I. Set Alcoholic Beverage Hearings:
 - 1. DBA Thirstys
 - 2. DBA Smokey Bones
- J. Old Town Hall Use Request – Corcoran
- K. Merrimack Landing Affordable Housing Unit – Right of First Refusal
- L. Annual Appointments – Review

8. Old Business

- A. Street Acceptance – Review Status
- B. Road Construction – Review Status

9. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law. Copies of correspondence may be requested from the Office of the Board of Selectmen.

10. Review of Weekly Warrants

11. Town Administrator's Report

- A. Response to Selectmen's Requests
- B. Budget
- C. Departmental Information
- D. Contracting/Procurement
- E. Other

12. Selectmen's Reports

13. Police Department items

- A. Police Patrolman – Appoint
- B. K-9 Unit – Review Proposal
- C. Animal Control – Review Contract Status

14. Executive Session

- A. Exemption Three – To discuss strategy with respect to collective bargaining and litigation because an open meeting may have a detrimental effect on the bargaining and litigation position of the Board, and the Chair so declares – Clerical Union; Mid-Managers Union; Police Union

15. Adjournment

Future Meetings

TBD

