



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Board of Selectmen Meeting Minutes

Monday June 21, 2010

6:00 P.M.

Town Offices

Members Present: Selectwoman Ashley O'Neill, Selectwoman Elizabeth Coughlin, Selectman Rick Reault, Selectman Robert Jackson,

Member Absent: Selectman Rich Lemoine.

Staff Members Present: Town Administrator Michael Gilleberto and Admin Assist Therese Gay

1. 6:00 P.M. Open Meeting

The Chairman called the meeting to order, the Board was introduced and this evening's agenda was read.

2. Discussion - Appointments

The Board discussed some of the appointments up for action in July. The vacancy ads have been up on the web site and the Town media channel. Only a few letters of interest have trickled in. The Board asked for the by-laws for a couple of the ad hoc committee, the Strategic Financial Planning Committee, the Economic Development Committee, the Community Preservation Committee. The Board asked if the Admin would speak with the Cemetery Commissioner about the Burial Agent position.

3. Discussion - Westford Road Development, LLC – Public and Private Utility Solar Energy Farm, STM, Article 8, Overlay District

The Attorney General's office is extending its period for review 30 days in light of a joint need for time to further discuss the proposed by-law's consistency with state law.

4. Selectmen's Notes

Selectman Jackson referenced the correspondence on state legislation on the Wind Energy Siting Reform Act, H.4687, should someone respond or just ignore it. Selectwoman Coughlin will respond to the correspondence. The Energy Committee has submitted a grant application for \$161,000 to insulate the town hall building and the middle school building. The Town is also in receipt of three solar compactors and would like a vote to accept and file the paperwork to enter into an agreement. The Board voted 4-1-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to agree to accept the 3 solar compactors and to file for paperwork to enter into an agreement. Mr. George Woodbury will submit his report on the cost of purchasing the town streetlights. The Board will need to appoint a planning board rep to the energy committee. Selectwoman O'Neill spoke on the cops grant if received would rehire 1 officer for 3 years and the 4th year the town would pick up the salary. Resident Linda Bown sent a letter to the Chair requesting the opportunity to air a cable access talk show weekly at 6:00 AM. The Board will review and will forward their answer to Ms. Bown. The Board received a notice from the Office of Public Safety on the seat belt usage, a copy should

be forwarded to the Chief. Selectman Reault announced the Sewer Administrator's position has been advertised.

5. Town Administrators Notes

The Town Administrator has received a letter from the Library Director requesting the placement of a CD/DVD drop off box be placed in the foyer so that residents could drop off CDs and DVDs when the Town Hall is opened and the Library is closed. Also the Chief's confidential report was forwarded to the Board this evening. Additional information was received in connection with Thirsty's Bar, the office is gathering the information and placing it in the file. The FY2011 budget was approved at the Annual Town Meeting. The State budget will be reviewed by House/Senate a final state budget is expected to be released later this month. The Secretary of Veterans' Services has increased the veterans' benefit calculation via a 5.8% cost of living. Other departmental information include the correspondence from Chief Mulligan re Police Budget, also the Police Dept. was encouraged to re-apply for the Federal COPS hiring grant. The Senior Tax Work-off program recruitment is underway. I attended the meeting in Westford on Veteran Agent shared services; the town is way ahead of its counterparts both in terms of staffing level and number of cases. Animal Control, Westford is seeking to reduce its Animal Control costs by going to 16 hours weekday coverage and on-call overnight and weekend coverage. There are no proposal to reduce our cost has been provided. And Westford is looking to disarm their ACOs. Chief Mulligan has expressed concern over the potential impact upon the Police Department from the call volume increase. Construction on Farwell Rd, Locust Ave and Joyce Cir has been completed and lone painting to occur soon. The Highway Dept. continues to prepare a project plan to replace the culvert on Westford Road. The Treasurer has notified town employees of our schedule for conversion to bi-weekly payroll. The timeline has been pushed back to September.

6. Adjournment

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Jackson to adjourn the meeting. The meeting adjourned at 9:10 P.M.

Respectfully submitted,

Therese Gay
Administrative Assistant

Approved on: Monday July 26, 2010