



## TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Board of Selectmen Meeting Minutes

**APPROVED**

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Wednesday May 12, 2010

6:00 P.M.

Town Offices

Members Present: Selectwoman Ashley O'Neill, Selectwoman Elizabeth Coughlin, Selectman Rick Reault, Selectman Rich Lemoine, Selectman Robert Jackson,.

Staff Members Present: Town Administrator Michael Gilleberto and Admin Assistant Therese Gay.

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The Chairman called the meeting to order, the Board was introduced and this evening's agenda was read.

The Town of Tyngsborough and the Town Of Dracut have jointly procured ambulance services with the Town of Dracut being the host community. An RFP was requested and three of the area ambulance servers have responded. The three companies have made their presentation to the Town of Dracut and this evening they are presenting to the Town of Tyngsborough.

1. 6:00 P.M. Trinity Ambulance Service - Presentation

The Chairman welcomed Mr. Sepe and Mr. Chemaly of Trinity Ambulance and invited them to come forward and present their ambulance service proposal for Tyngsborough. Mr. Chemaly presented to the Board their goals and the service they will provide Tyngsborough residents. The Board thanked Mr. Sepe and Mr. Chemaly for their presentation.

2. 6:25 P.M. Pride Star Ambulance Service - Presentation.

The Chairman welcomed Mr. Daly and Mr. Libby of PrideStar Ambulance and invited them to come forward and present their ambulance service proposal for Tyngsborough. Mr. Daly presented to the Board their goals and the service they will provide Tyngsborough residents. The Board thanked Mr. Daly and Mr. Libby for their presentation.

3. 6:45 P.M. Patriot Ambulance Service – Presentation

The Chairman welcomed Mr. Walton, Mr. Ryan and Ms Marcotte of Patriot Ambulance and invited them to come forward and present their ambulance service proposal for Tyngsborough. Mr. Walton presented to the Board their goals and the service they will provide Tyngsborough residents.

The Board thanked Mr. Ryan, Mr. Walton and Ms. Marcotte for their presentation.

The Board of Selectmen voted unanimously to authorize the Town Administrator to continue the review and the negotiations with the Town of Dracut.

#### 4. 7:15 P.M. Board Of Health/New Health Agent

The Chairman welcomed Ms Devanney, Board of Health Member and Ms. Steeves, Board of Health Assistant and invited them to come forward and introduced themselves and the Board of Health Agent. The Board of Health has recently interviewed candidates for the Health Agent position that was established per the Board of Selectmen's agreement at the December 21, 2009 Selectmen's meeting. The Board of Health members completed their interviews and have selected Ms. Kerri C. Oun for the Health Agent's position. Ms. Oun has met the qualifications and has accepted the position. The Board welcomes Ms. Oun to Town. The Board of Selectmen voted unanimously on a motion by Selectwoman O'Neill, second by Selectwoman Coughlin to affirm their support of the Board of Health's appointment of Kerri Oun as the new Health Agent.

#### 5. Citizen/Business Time

The Chairman asked if there were any residents who wished to speak this evening. Mr. Warren Allgrove, Chairman of the Historical Commission came forward. He is here to set a date when he will be able to present the Commission's vision of the Town Center. The Board did set Monday, May 24<sup>th</sup> at 7:00 P.M. Mr. Allgrove thanked the Board.

#### 6. Other Business

##### A. Selectmen's Meeting Calendar

The Board reviewed the new meeting calendar and had no comments at this time.

##### B. Vote and Sign the Energy Reduction Plan

Selectwoman Coughlin presented the Energy Reduction Plan to the Board and the residents. She also presented the five criteria needed for the Town to become a designated green community. The Board reviewed the Plan and voted unanimously on a motion by Selectwoman Coughlin, second by Selectwoman O'Neill to approve and sign the Energy Reduction Plan as presented.

##### C. Capital Asset Management Plan

Members of the Capital Asset Management Committee were present to present the Board with the Plan and entertained questions and comments from the Board. Because of the needs of the community for capital improvements and capital equipment, and the fact that the debt for the construction of the High School is ended the Board is asking for a one time Capital exclusion to fund the following projects. The one time items include, a car for the Fire Department, the phase II to the Highway Department Wash Station and a new dump truck with plow and sander, the School technology, paving, and replacement of the bleachers at the middle school and the Pierce Field, for town wide technology, and a town wide road plan. After discussions,

The Board voted unanimously on a motion by Selectman Jackson, second by Selectwoman O'Neill to support the Capital Asset Management Plan and to bring the plan forward to the Annual Town Meeting to ask the citizens of Tyngsborough would vote on the town meeting floor to bring the capital exclusion question to ballot.

The Board voted unanimously on a motion by Selectman Jackson, second by Selectwoman Coughlin to accept the Capital Asset Management Plan as presented.

##### D. Liquor License Hearing Request from the Chief of Police

The Board received correspondence from the Chief of Police regarding liquor license violations at Thirsty's, 25 Parham Road.

The Board voted unanimously on a motion by Selectwoman O'Neill, Second by Selectwoman Coughlin, for discussions on the holding a hearing at the Chief's request for the liquor license violations at Thirsty's. The Board did discuss and reviewed the reports on the violations and voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Jackson to schedule the hearing on Monday May 24, 2010 at 6:00 P.M. and to have the office notify Town Counsel, Mr. Dang and Ms. Dang, owners of Thirsty's, their Attorney, and the abutters of the date and time of the hearing.

#### 7. Correspondence

The Board took no action on the correspondence this evening.

##### Future Action Items

1. Common Victualler License Request – Tyngsboro House of Pizza
2. Corporate Officer Change Request – The Olive Garden Italian Restaurant
3. Change in Location Request/Cordials & Liqueurs Permit Request – Caffee Il Ciproso
4. Pole Petition Request – Verizon
5. Special Permit Request – Westford Road Project
6. Appointments – Animal Inspector and Conservation Commission

#### 8. Selectmen's Notes

Selectwoman Coughlin invites everyone to attend the Annual Town Meeting, congratulated Rick Reault on his election to the Board, and thanked the Energy and Environmental Affairs Committee and the Town Administrator for their help to make the town a green community, and congratulated the school on their various programs offered to the citizens. Selectwoman O'Neill welcomed Rick Reault to the Board and thanked the 300 voters for coming out and casting their votes. Ashley also noted the Hazard Mitigation by FEMA and commented on the School for addressing bullying through their policy. Selectman Reault congratulated Jim Tansey on becoming a coach. Selectman Jackson welcomes Rick to the Board and invites everyone to come to Town Meeting the articles as posted on the Web and anyone has questions to stop by the town hall and ask questions. Selectman Lemoine announced the Tyngsborough Police Department is the 38<sup>th</sup> department to become certified, the ceremony was well attended. The Board will host a small reception on the 7<sup>th</sup> at 6PM for the Police Department, acknowledge to Sergeant Detective Rich Howe for his administrative role in the certification process and the Chief for bringing this initiative to Tyngsborough. Welcome Rick Reault and a reminder that Annual Town Meeting is the 18<sup>th</sup> at 7PM at the Elementary School come one and all.

#### 9. Town Administrator's Notes

Michael reviewed his written report to the Board, is continuing discussions on the regional opportunities with NMCOG regarding Animal Control Office and the Building Department, the Highway Department is completing town wide sweeping, 500 tons of debris was collected. And the Highway Department will be doing line painting.

#### 10. Work Session

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectman Reault to enter into a Work Session. The Board entered into a work session at 10:20 P.M.

Selectman Lemoine spoke about the elementary school project, the lawsuit and the repairs to the elementary school. The School Department has asked the Board to help in the repairs to the main entrance to the school. During the heavy rains the flooding of the street has damaged the road and sidewalks. There are some monies available from the school project. There was some discussion that some of the money, up to \$10,000, could be used for an engineering study and design for the repairs.

The Board of Selectmen voted unanimously on a motion by Selectman Jackson, second by Selectman Reault to move forward and file the hazard mitigation documents for federal funds with the recommendation to take the revenue for a second design with guidance, proposal and second engineering study and review the list.

The Board voted unanimously on a motion by Selectman Jackson, second by Selectwoman O'Neill to ask the school department for an updated list.

The Board discussed the reorganization of the Board after Town Meeting, after discussions the Board voted unanimously on a motion by Selectwoman Coughlin, second by Selectwoman O'Neill to hold reorganization on Monday, May 24, 2010 at 6:00 P.M.

#### 11. Executive Session

##### Contract Negotiations

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectman Reault to enter into Executive Session to discuss a personnel issue and at the conclusion of the Executive Session to enter into a Work Session and to adjourn. Roll Call Vote: Selectwoman Elizabeth Coughlin, yes; Selectwoman Ashley O'Neill, yes; Selectman Robert Jackson, yes; Selectman Rick Reault, yes; Selectman Rich Lemoine, yes. The Board entered into Executive Session at 9:55 P.M.

#### 12. Adjournment

The Board voted on a motion by Selectwoman O'Neill, second by Selectman Lemoine to adjourn the meeting. The meeting adjourned at 11:30 P.M.

Respectfully submitted,

Therese Gay  
Administrative Assistant