



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Board of Selectmen Meeting Minutes

DRAFT

Monday March 22, 2010 6:00 P.M. Town Offices

Members Present: Selectwoman Karyn Puleo, Selectman Robert Jackson, Selectman Rich Lemoine, Selectwoman Elizabeth Coughlin, Selectwoman Ashley O'Neill.

Staff Members Present: Interim Town Administrator Norman Thidemann and Admin Assistant Therese Gay.

Chairman Lemoine opened the meeting at 6:00 P.M. The Board was introduced and the agenda read.

1. 6:00 P.M. Michael P. Gilleberto, Town Administrator – Sign Contract

The Board welcomed Michael Gilleberto, as the Town's new Administrator. He will be working to get up on the different issues, he will have a start date of April 5.

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectman Lemoine to approve the hiring of Michael Gilleberto as the new Town Administrator and to sign the contract subject to Town Counsel's review.

2. 6:15 P.M. Review & Accept – Land Use & Regulatory Permitting Practices
Assessment & Recommendations for Streamlining

The Board, after review of the document, voted unanimously on a motion by Selectwoman Coughlin, second by Selectwoman Puleo to move forward and adopt the Land Use & Regulatory Permitting Practices Assessment & Recommendations for Streamlining.

The Board voted unanimously on a motion by Selectwoman Coughlin, second by Selectman Jackson to include the Westford Road Development Project as part of our green community initiative.

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectwoman Coughlin to place the documentation for the 43D application, to accept with the language that the town is completing the greens community project and to apply for the grant monies for 43D to expand on the documents with the designation of the Economic Development Zone, Marketing services and preferably for DLTA grant.

3. 7:00 P.M. Executive Session

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectwoman Puleo to enter into Executive Session and to return to open session at the conclusion of the Executive Session. Roll Call Vote: Selectwoman Karyn Puleo, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Elizabeth Coughlin, yes; Selectwoman Ashley O'Neill, yes. The Board entered into session at 8:00 P.M.

A. Discuss Personnel Issues

The Board will meet on Tuesday, March 30th 2010 at 6:00 P.M. to discuss personnel issues.

Town Counsel submitted to the Board documents that are to be discussed here this evening. The Documents refer to an incident that occurred on March 15th and after investigation the allegation were found to be unfounded. The incident was a motor vehicle accident involving the Chief's wife. The allegation centered on the Chief covering up. The source came from an anonymous source and after investigation was found to be unfounded.

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectman Jackson to end the review process on the Chief about the incident involving the Chief that occurred on March 15, 2010 finding that the hearsay was from an undisclosed source and was unfounded. Roll Call Vote: Selectwoman Karyn Puleo, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Elizabeth Coughlin, yes; Selectwoman Ashley O'Neill, yes.

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectman Jackson to engage Town Counsel to contact the Chief and share the Board of Selectmen's information with him, to review the information and to release such. Roll Call Vote: Selectwoman Karyn Puleo, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Elizabeth Coughlin, yes; Selectwoman Ashley O'Neill, yes.

The Board of Selectmen voted on a motion by Selectman Jackson, second by Selectwoman O'Neill that the Board reviewed all relevant information and found that the Chief acted appropriately. Roll Call Vote: Selectwoman Karyn Puleo, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Elizabeth Coughlin, yes; Selectwoman Ashley O'Neill, yes.

4. Citizen/Business Time

Mr. Paquette and Mrs. Emery, neighbors of Thirsty's is asking the Board to look further into the activities going on at Thirsty's and would like to Board to act on the issue. The Chairman reassured the neighbors that everything is being looked at and the Board is following the process and is waiting for legal counsel's recommendations. When the Board schedules a meeting or a hearing the neighbors will be notified.

5. Other Business

A. Green Communities Criterion Vehicle Policy

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectwoman Coughlin to accept the Green Communities criterion for the Fuel Efficient Vehicle Policy with introduction and enforcement by the Board of Selectmen.

B. Budgets

The Board received and reviewed the changes to the budget that reflected a 4% reduction in local aid. The Board, after review and discussions, voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman O'Neill to move to the Finance Committee a draft of the budget and a draft of the Annual Town Meeting Warrant and to place the draft budget on the Town's web site.

6. Correspondence

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectwoman Puleo to accept the correspondence as presented.

7. Selectmen's Notes

Selectwoman Coughlin extended a thank you to Paul Worthington Berry for his expert comment and explanation at the Special Town Meeting. Selectman Lemoine heard the Shamrock Ball was well attended and that it was a good dance. Selectman Lemoine will generate a letter to the church owners inviting them to come and speak with us.

8. Town Administrator's Notes

The Administrator attended the Council on Aging Council meeting with the builder of Wynnbrook, Mr. Finn, for the discussion on the proposed new senior center. Shurfine market building will be razed next week. And the town will have a kick off of the redevelopment of the town center use and overlay district.

9. Adjournment

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Jackson to adjourn. The Board adjourned at 9:30 P.M.

Respectfully submitted,

Therese Gay
Admin Assistant

Approved on: _____