



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

APPROVED

Monday August 31, 2009 6:00 P.M. Town Offices

Members present: Selectwoman Elizabeth Coughlin, Selectman Robert Jackson, Selectman Rich Lemoine, Selectwoman Karyn Puleo.

Member Absent: Selectwoman Ashley O'Neill

Staff Present: Town Administrator Rosemary Cashman, and Admin Assist. Therese Gay

Selectwoman Puleo called the meeting to order. The Board was introduced. Selectman Lemoine read this evening's agenda.

1. 6:00 P.M. Special Permit Application – Pheasant Lane Mall/Simon Property Group, Inc.
Pheasant Lane Mall Parking Lot, Middlesex Road.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectman Jackson to open the Special Permit Hearing. The Special Permit Application was read, and the Department's Comments were read into the record.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectman Jackson to waive the reading of the abutters.

Ms Deb Stone was in attendance to present the petition. The Touch A Truck is sponsored by the Simon Property Group, Inc. The event is to be held in the Parking Lot of the Pheasant Lane Mall, the proceeds will benefit the Simon Youth Foundation and the Tyngsborough Educational Foundation. The event will be held on Saturday, September 12, 2009 from 10:00 am – 2:00 pm. with a rain date of Saturday, September 19, 2009 same hours. The event gives the children an exciting up-close encounter with a variety of trucks – from those they see everyday to the unique ones waiting to be discovered. The children will be able to jump in the cab of their favorite truck, sit in the driver's seat for pictures, take a jump in the bouncy house and get their favorite truck painted on their face. Some of the restaurants at the mall will have a booth and offer some samplings and other sales departments may have some booths. There will be no helicopter at this event. The event will have 2 Police Details, 3 security personnel, and some 10 staff people on site. Also there will be an Ambulance. All entrant will need to register at a booth and will be hand stamped. All vehicles will follow safety procedures. The Chairperson asked if there were any abutters present who wished to speak for or against the petition, no one came forward.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectwoman Coughlin to close the hearing.

The Board voted 4-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to grant the request as submitted for the outdoor event for Saturday, September 12th rain date Saturday, September 19th with security personnel in place and that the vehicles were to be secured against any mishap.

2. 6:30 P.M. Special Permit Application – Michael Ing, 47 Middlesex Rd.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectman Jackson to continue the Special Permit Application request submitted by Michael Ing, 47 Middlesex Rd to Monday September 28th at 6:30 P.M. with the decision extended to 30 days. All parties are in agreement.

3. Citizen's Time

No one came forward at this time.

4. 7:30 P.M. Executive Session

A. Assessors/Personnel Issues

The Board voted 4-0 on a motion by Selectman Jackson, second by Selectwoman Coughlin to enter into Executive Session to discuss Collective Bargaining and to return to work session. Roll Call Vote: Selectman Robert Jackson, yes; Selectwoman Elizabeth Coughlin; yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, yes. The Board entered into Executive Session at 7:30 P.M.

The Board met with the Board of Assessors'; Mr. Phil O'Brien, Betty Vallerand, Ann Conant and Jeanne Kidder. The Boards met to discuss the issues surrounding the changes in the Assessor's Office, Ms Kidder is retiring at the end of September, Member, Ms. Conant was filling in as Assistant to help out.

The Boards discussed what the Assessor's office does, what support Patriot gives the office. The office still has to be managed by a Chief Assessor and a Clerk. There was discussion on hours and the salary for the different combination of office hours and Patriot's support service.

The Board voted on a motion by Selectman Lemoine, second by Selectwoman Coughlin, for discussion on a full time Chief Assessor at \$66,255 and a part-time Assistant at 20 hours, and Patriot service. There was discussion on hours vs. increasing the consultant's service. The Board voted 3-1-0 the amended motion to read 37 hours for the Chief, 20 hours for the Assistant and what monies left to prorate for Patriot's contract. Roll Call Vote: Selectman Robert Jackson, yes; Selectwoman Elizabeth Coughlin; yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, no. Note: The Board of Assessors agrees with the vote as it is the best solution.

The Board voted 4-0 on a motion by Selectwoman Coughlin, second by Selectman Lemoine to exit the Executive Session and to return to a work session. Roll Call Vote: Selectman Robert Jackson, yes; Selectwoman Elizabeth Coughlin; yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, yes. The Board exited Executive Session at 9:30 P.M.

5. Other Business

A. Appointments – Energy & Environmental Affairs Committee

The Board voted 4-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to appoint Ashley O'Neill and Steve O'Neill as Member to the Energy & Environmental Affairs Committee.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectman Jackson to appoint Elizabeth Coughlin as Member to the Energy & Environmental Affairs Committee.

B. Appointments – Conservation Commission

The appointment to the Conservation Commission has been deferred to Monday, September 14th agenda.

6. Correspondence

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectwoman Coughlin to accept this week's correspondence as submitted. The Board received letters commendations from the Chief for three officers, Sgt Wagner, Sgt Wood and Officer Goulet for their apprehension of a suspect. The Town has a Co-coordinator, Joanne Bissetta, of the Green Communities Northeast Region to assist us with any issues regarding Green Communities. The Mass Recycle organization thanked the town for our support of the bottle bill.

7. Selectmen's Notes

Selectman Jackson reminds everyone to be careful as school has started and students will be walking and waiting for the bus. And wants to recognize all the town hall employees for all of their help in keeping the offices open to serve the public. Selectwoman Coughlin met with Randy, Pauline and Linda to say goodbye and to wish them well. She also congratulates the youth graduating from the Middlesex Youth Safety Academy. There will be a condolence page available at the office for those who wish to sign and express their condolences to the Kennedy family. Selectman Lemoine comments that summer is over and that September is just around the corner. At the Special Town Meeting on August 18th the meals tax was passed and will generate approximately \$80,000 in additional revenue. Mass Hwy is finishing up with the takings needed in the relocation of the Pawtucket Blvd, and Mass Hwy has begun the rehab to the existing bridge to the tune of \$18 million to make it safe and new looking. Selectwoman Puleo reminded everyone to be careful school is open.

8. Town Administrator's Notes

The campground is moving along, the Pawtucket Blvd will be delayed until spring as Mass Hwy is still working out some issues. The Town Clerk sent notice of when the primary election and the election dates will be. And the agents will be out gathering information for the Census.

The Board voted 4-0 on a motion by Selectman Lemoine, second by Selectman Jackson to adjourn the public meeting and to enter into a Work Session. The Board entered the Work Session at 9:30 P.M.

9. Work Session

A. Communication/Discussion

Selectman Jackson requested that the Board meet to discuss the way the Board communicates and how the office communicates with the Board. The Board discussed various ways to communicate the correspondence that comes in the office, and to see if the packet could be sent on a Thursday, especially if there is any type of hearing where the Board would like to review the information a week before the hearing. The agenda is to be e-mailed on Thursday to give a heads up. The Board has new members and it will take time to learn how the office works and if they want certain information or correspondence to let it be known. There will continue to be a news stream on the different correspondence. Public hearing information will be sent to the Selectmen 10 days ahead of the hearing date. A correspondence binder will be set up in the Selectmen's office to be reviewed by the Selectmen.

B. Meeting Schedule Discussion

The Board returned to a work session at 9:30 P.M.

The Chairman received correspondence from a member who is having a conflict with her school schedule. Selectwoman O'Neill has asked that the Board consider changing their meeting night to accommodate her class schedule for this fall. Selectman Jackson thought it best for Selectwoman O'Neill to be present to discuss any further.

10. Adjournment

The Board voted 4-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to adjourn. The Board adjourned at 9:50 P.M.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on: _____