



# TOWN OF TYNGSBOROUGH

Office of the Selectmen

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## Selectmen's Meeting Minutes

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Monday April 6, 2009

6:00 P.M.

Town Offices

Members present: Selectwoman Ashley O'Neill, Selectman Rich Lemoine, Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo.

Member Absent: Selectman Kevin O'Connor.

Staff Present: Town Administrator Rosemary Cashman, and Admin Assistant Therese Gay

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Selectwoman Schnackertz called the meeting to order. The Board was introduced and read this evening's agenda. Selectwoman Karyn Puleo will be 30 minutes late.

1. 6:00 P.M. Accept Resignation/Appoint – Conservation Commission

The Board voted unanimously on a motion by Selectman Lemoine, second by Selectwoman O'Neill to accept Paul Barker's resignation from the Conservation Commission with regrets.

The Board received letters of interest from residents wishing to serve on the Conservation Commission. The Conservation Commission submitted a letter recommending the three interested residents.

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Lemoine to appoint John Nappi, Jerome Earl and Christine Fox as Members on the Conservation Commission.

2. 6:15 P.M. - Other Business

A. Proclamation – Silver Star Banner Day

The Board deferred action on this item until the next scheduled meeting.

B. Nomination of Inspector of Animal

The Board voted unanimously on a motion by Selectman Lemoine, second by Selectwoman O'Neill to nominate Stanley Shaw as Tyngsborough's Animal Inspector.

C. Set Town Meeting Date

The Board voted unanimously on a motion by Selectman Lemoine, second by Selectwoman O'Neill to set the Town Meeting for Tuesday, June 16, 2009 at 7:00 P.M. and to set Special Town Meeting for Tuesday, June 16, 2009 at 7:30 P.M. at the Tyngsborough Elementary School Cafetorium, 205 Westford Road.

D. Appointment – CPC

The Board received a letter from the Planning Board asking them to appoint Jim Miller to the CPC as their representative.

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Lemoine to appoint Jim Miller as their representative to the Community Preservation Committee.

### 3. Citizen's Time

Ms. Shifres, a member of the bicentennial steering committee, wanted to say thank you to everyone who helped in putting together the Comedy/Hypnotis night. The committee raised \$5,000 to help fund the Town's Bicentennial Celebration. The committee is putting together a social gala to be held at the Stonehedge. Tickets are available from Ms Shifres at the Town Clerk's office, or Ms McNamara at the Recreation office. The committee is also selling banners, if any local businesses would like to advertise their business may purchase a banner, the committee has already sold 9.

### 4. 6:30 P.M. Strategic Financial Planning Committee – Preliminary Report

Selectwoman Puleo is member of the Strategic Financial Planning Committee and presented a brief overview of the report. The report consists of an introduction on the committee, the purpose, committee members, and the committee's priorities. The report is available for review in the Selectmen's office. Selectwoman Puleo thanked the Town Administrator and everyone involved for their time and hard work in putting this report together.

### 5. Correspondence

The Board voted unanimously on a motion by Selectwoman Ashley, second by Selectman Lemoine to accept the correspondence. With the following announcements: A reminder that Earth Day is scheduled for Sunday, April 26, at 1:00 PM at the Sherburne Nature Center. Allied Waste will pick up yard waste on the following dates: Friday, May 8, 2009 and Friday May 22, 2009. Also the Highway will pick up all storm related debris during the month of April. The Selectmen also mentioned receiving the long range plan from the Library Director.

### 6. Selectmen's Notes

The Selectmen thanked all those involved in the fund raising program for the Bicentennial; it was a great night. Selectman Lemoine asked if the Town Administrator received any information on the Pawtucket Road Relocation and/or the Bridge repairs. There were no reports from the State at this time. The Selectmen mentioned the receipt of a letter from the Lowell City Manager about a 7-week summer work experience internship program available to the youths of Tyngsborough.

### 7. Town Administrator's Notes

The Town Administrator announced that the HVAC at the Elementary School bid will be advertised next week for repairs and will be due on May 1. The Town Center Market Analysis RFP was approved by the Economic Development Committee and will be advertised next week. The Shur Fine demolition bid will be advertised next week. The EDC asked that an alternate bid be included for demolishing the whole building. The campground sub-committee met with the consultant last week and the permitting process is underway.

### 8. Executive Session (if needed)

A. Collective Bargaining

B. Litigation

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman O'Neill to enter into Executive Session to discuss Collective Bargaining and to return to open session only to adjourn. Roll Call Vote: Selectwoman Ashley O'Neill, yes; Selectman Rich Lemoine, yes; Selectwoman Schnackertz, yes; Selectwoman Karyn Puleo, yes. The Board entered into Executive Session at 7:00 P.M.

9. Adjournment

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to adjourn the meeting. The meeting was adjourned at 7:50 P.M.

Respectfully submitted

Therese Gay  
Admin Assistant

Approved on \_\_\_\_\_