



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

Monday March 23, 2009

6:00 P.M.

Town Offices

Members present: Selectwoman Ashley O'Neill, Selectman Rich Lemoine, Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo, Selectman Kevin O'Connor.

Staff Present: Town Administrator Rosemary Cashman, and Admin Assistant Therese Gay

Chairman Kevin O'Connor called the meeting to order. The Board was introduced and Selectwoman Jacqueline Schnackertz read this evening's agenda.

1. 6:00 P.M. Common Victualler Transfer Request –Lake East, Lakeview Avenue
The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the Common Victualler License transfer to Xin Yun, Inc. The operation will remain the same as the current operations.

2. 6:10 P.M. Manager Transfer Request – Tyng's Tavern, 130 Middlesex Road
The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the manager transfer request to Graham J. Hughes.

3. 6:20 P.M. New Officer Change/Entertainment License/Automatic Amusement Request –
Smokey Bones, 431 Middlesex Road
The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the new Officers, the Entertainment License and the Automatic Amusement Device as requested.

4. 6:30 P.M. - Other Business
A. Appointment - Media Program Director
The Board voted unanimously on a motion by Selectwoman Puelo, second by Selectwoman Schnackertz to appoint Rony Camille as the new Media Program Director.

B. Bridge Meadow Fields Kick Wall
The Board deferred their vote on the request for the installation of a kick wall at the Bridge Meadow Fields. The Board does want input from the abutting neighbors and has moved the request to Monday April 6, at 6:00 P.M.

C. Bicentennial Discussions
The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to avail the Bicentennial Committee with the use of \$7,500 to help with the Town's Bicentennial festival and to return any excess of funds.

D. New Officer Change Request – Olive Garden, 422 Middlesex Road

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the new Officer as requested. The funds will be from the Selectmen's Gift and Donations account.

E. Appointment - COA Van Driver

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to appoint Louanne Brady as the part-time van driver for the Council on Aging.

F. Tax Bill Insert – Automated Trash Collection

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to allow the Town Collector to insert a flyer from the Board of Health in with the tax bills.

G. Vote - Delay of Annual Town Meeting and Special Town Meeting

The Board deferred voting on a new date. The office is waiting for two confirmations on the availability of two officials.

5. Citizen's Time

No citizen came forward this evening.

6. 7:00 P.M. Budget Review with Finance Committee

The Board and Committee reviewed the budget handout that the Administrator distributed. There was discussion on the School budget, the Voke School Assessment and State Aid. So far the Town has not received any of the stimulus money that has been given out. The town budget is out of balance by more than 2 million dollars. The Boards and Committees have to work together to bring a balanced budget to Town Meeting. The Board and Committee agreed to move the Tri-Board meeting to Monday, April 27 at 7:00 P.M.

7. Correspondence

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to accept the correspondence as submitted.

8. Selectmen's Notes

The Board encourages the residents to support the Bicentennial Committee. The Board announced dates and some of the activities that will be going on. The Board thanked Ms Daigle for putting together the mystery reader program for her class. The Strategic Financial Planning Committee has been meeting regularly; the Committee is going to come before the Selectmen with their report and recommendations.

9. Town Administrator's Notes

The Administrator reminded everyone about the announcement that will be inserted in with the tax bills telling everyone about the new automated trash pick up starting in July. The Senior Citizen Property Tax Work-Off Abatement Program has been advertised on cable TV, web site, and Neighbor to Neighbor. This is the second year for this program. There are 5 positions available and preference will be given to seniors who have not previously received an abatement. The Town Administrator has met with personnel about the budget deficit for FY10, and we are keeping an open dialogue about resolving the deficit. The Capital Asset Management Committee has held meetings with department heads. The Committee is preparing its priorities for the 5-year plan. The regional planning agency, NMCOG, has received a grant and is reviewing regional issues such as sewer capacity, 911 dispatch centers, and property assessment. The town Administrator spoken with surrounding communities about regionalization possibilities, and the communities are willing to send representatives to

meetings. The Town Administrator has developed bid specifications for the demolition of portion of Shur Fine Market. The Building Commissioner is working with contractors on obtaining cost information on any hazardous materials that may be in the building. The Town Administrator provided a draft of bid specifications for the Town Center-Market Analysis to the Economic Development Committee and hopes to finalize these soon.

10. Executive Session (if needed)

A. Collective Bargaining

The Board voted unanimously on a motion by Selectwoman Schnackertz, second by Selectwoman Puleo to enter into Executive Session and to return to open session only to adjourn. Roll Call Vote: Selectwoman Ashley O'Neill, yes; Selectman Rich Lemoine, yes; Selectwoman Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman Kevin O'Connor, yes. The Board entered into Executive Session at 8:00 P.M.

11. Adjournment

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to adjourn the meeting. The meeting was adjourned at 8:30 P.M.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on _____