



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Tyngsborough, MA 01879

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Selectmen's Meeting Minutes

Monday June 18, 2007

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo, and Selectman Rich Lemoine.

Absent: Selectman Kevin O'Connor

Staff Present: Town Administrator Rosemary Cashman, and
Admin Assistant Therese Gay

The Chair call the meeting to order, the Board, and staff were introduced. The Clerk read the evening's agenda.

1. 6:00 P.M. Planning Board Appointment

Planning Board Members present: Steve Nocco, Caryn DeCarteret, Steven O'Neil and John Forti. The Planning Board opened their meeting on a motion by Steve Nocco and seconded by Steven O'Neil.

The Planning Board members were present to nominate Darryl Wickens for appointment to the Planning Board. Mr. Wickens will fill the position left vacant when Mr. Pease resigned. Mr. Wickens once appointed will also be the Planning Board's representative to the Community Preservation Committee. On a motion by Selectwoman Puleo, seconded by Selectwoman Schnackertz, Darryl Wickens was nominated as a Planning Board member for a term to expire in May 2008. On a roll call vote, the vote was unanimous.

2. 6:10 P.M. Police Affiliation Recognition

The Police Union has decided to change its representative from the IBPO to the NEPBA. The "Notice to Employees" has been posted for the required 20 days. The Selectmen need to approve the letter notifying the NEPBA that the Town recognizes that agency.

On a motion by Selectwoman Puleo to recognize the Police Union affiliation with the New England Police Benevolent Association, Inc. and approve the letter of notification pursuant to G.L. c. 150E and 456 CMR 11.04 and 14.06(5), the Town of Tyngsborough hereby recognizes the New England Police Benevolent Association, Inc. as the exclusive representative for the purpose of collective bargaining for all of the employees in the unit as described in the following paragraph: All sworn members of the Tyngsborough Police Department with the rank of Communication Specialist, Communication Specialist Supervisor, Patrolman, Sergeant, and Lieutenant, excluding Captain, Chief of Police, Deputy Chief, Part-Time and Casual Employees of the Police

Department, and all other Employees of the Town whether or not specifically excluded, second by Selectwoman Schnackertz. The Board voted unanimously.

3. 6:15 P.M. Bicentennial Discussion - Deferred to the July 9th meeting.

4. 6:30 P.M. Town Beach

A. Gate at the Town Beach

The Board discussed the replacing of the 2 jersey barriers at the former boat ramp, next to the Town Beach, with a locked gate. A key will be given to the public safety officials for emergency access.

A motion was made by Selectwoman Puleo to authorize the purchase of a gate using donated funds not to exceed \$900.00, second by Selectwoman Schnackertz. The voted unanimously.

B. Rules/Regulations

The Board reviewed and had some discussions on the rules and regulations for the use of the Town Beach. The Board would like Town Counsel to review paragraph 3 regarding the age of a supervisor (17 years of age or 18) and to review the Limitation of Liability wording.

On a motion by Selectwoman Puleo to approve the rules and regulations for use of the Town Beach, pending Town Counsel's review, second by Selectwoman Schnackertz for discussion. The Selectwoman Schnackertz asked about the boat ramp if there would be no launching of motorized and motorized boats; there will be no launching permitted. Will there be overnight parking in the town beach parking area? Overnight parking will not be permitted. The rules and regulations will be posted on the fence surrounding the Town Beach. The Board voted unanimously.

5. 6:45 P.M. Existing Bridge – Main Water Line - Update

Selectman Lemoine updated the Board on where the repairs to the existing bridge are at this time. The matter of adding a water main to supply the East side with municipal water was raised. Mass Hwy is looking at a new vendor who could possibly offer lighter materials for the decking; therefore the addition of a water main is a possibility if the Board so chose. The start date for the repairs is 2008 with a completion date of 2011 or 2012. After some discussion the Board does not want to delay the project by adding the water main on the existing bridge. The Board would prefer to have the water main added to the construction of the new second bridge as previously discussed.

6. Citizen's Time

No citizens came forward this evening.

7. Minutes – Approve Monday June 4th Minutes

A motion was made by Selectwoman Puleo to approve the minutes of June 4th, second by Selectwoman Schnackertz. The Board voted 3 in favor 1 absent and 1 abstain. Selectman Booth was absent.

8. Appointments - Annual

On a motion made by Selectwoman Puleo and second by Selectman Booth the Board voted unanimously to appoint the following:

Board of Appeals – 3 years Board of Registrars - 3 years
Christina M. Mechalides David W. Coles

Capital Asset Management Committee – 1 year
Rich Lemoine - Selectmen's Rep

Citizen's Taxation Aid Committee - 1 year
Richard J. DeLeo, Jr., Pauline L. Guilmette, Doria Sylvester
Pauline S. Knight, Philip F. O'Brien

Community Preservation Committee – 3 years
Darryl Wickens, Kenneth Times III

Constable – 3 years Council on Aging – 3 years
Dean DeVito, David Muscovitz Roger Downing, Philip O'Brien

Cultural Council – 3 years
Jeffrey Lipsky, Katherine Coughlin, Darcy L. Gagnon, Audrey M. Sawan

Emergency Preparedness Committee – 1 year
Timothy J. Madden, Fire Chief, William Mulligan, Police Chief

Fields Use Committee – 1 year
Allison J. McNamara

Fire Department
Board of Fire Engineers – 1 year
James P. Doster, Raymond J. Ledoux, Arthur E. Michaud

Fire Chief/Forest Warden/Right to Know/Board of Fire Engineers – 1 year
Timothy J. Madden

Deputy Fire Chief – 1 year Assistant Chief – 1 year
Richard N. Blechman Wilfred D. Mercier

Station 1 – 1 year	Station 2 – 1 year	Station 3 – 1 year
Captain Wesley W. Russell	Capt. Donald B. Singleton	Capt. Robert R. Lown
Lt. Christopher A. Mahoney	Lt. Dana M. Cocozziello	Lt. Patrick Sands
Lt. Christopher P. Newton	Lt. Raymond Vachon	Lt. Laval Blanchette

Historical Commission
Warren W. Allgrove, Jr., 2010; George Dupras, 2009
Marie R. Lambert, 2010; Herbert F. Morton, 2010

Insurance Advisory Committee – 1 year
Joan Ferrari, Clerical; James Hustins, Highway; Ron Goulet, Police;
Jeanne Kidder, Managers; Cheryl Laforge, Teachers , George Richardson, Custodians

NMCOG - Kevin V. O'Connor, Representative – 1 year

Parking Clerk - Gene Spickler, Town Collector – 1 year

Police Department
Police Chief William F. Mulligan – 2010

Sergeants - 3 years

Mark J. Bourque, Charles C. Chronopoulos, Christopher C. Chronopoulos
Richard D. Howe, John J. Manning, Bryan Nasworthy, Shaun M. Wagner, Shaun M. Woods

Patrolmen – 3 years

Michael Cassella, Stephen R. Georges, Ronald Goulet, Steven R. Manning, Charles Melanson
Michael J. Miceli, Andrew L. Ray, Charles Rubino, Christopher Rider, Patrick Timmins
Thomas F. Walsh, Cynthia Weeks

Communications Specialist – 3 Years

Glenna Greenslade, Supervisor, Walesca Carrucini, Kenneth Healey, John Martin
Jose Martinez

E-911 Municipal Coordinator – 1 year

Glenna Greenslade

Part-Time Clerk Dispatcher – 1 year

M. Michael Johnson

Police Matron – 1 year

Glenna Greenslade, Lisa A. Strobel, Kathie L. Comer, Walesca Carrucini

Special Police Officer – 2008

Tyngsborough Officers

John Callahan, Michael Lynn, Charles C. Chronopoulos, Sr., John Martin, Howard F.
Given Richard Mello, Robert B. Gray, Joseph P. Pivrotto, Kenneth Healey, Joseph E. Taff,

Michael Johnson, Philip B. LeBlanc, Top Phonexay Xayachack

Dunstable Officers

George Aggott, Erik Hoar, Sean Ready, James W. Dow, Daniel Kowalski, Gregg Sanborn,
James G. Downes, Jr., John Koyutis, Benjamin Sargent, James G. Downes, III, Michael Lynn,
Michael Tedesco, Darrell Gilmore, Nicholas Papageorgiou

Groton Officers

Lieutenant John F. Rooney, Sergeant James A. Cullen, III, Sergeant Keith W. Weidlich,
Sergeant Catherine Welch, Detective Edward P. Sheridan, Sr., Officer Jeffrey P. Grates-Fox,
Officer Derrick J. Gemos, Officer Jeffrey M. Gigliotti, Officer Ryan P. Griffin, Officer Jason M.
Goodwin, Officer George R. Aggott, Officer Irmin L. Pierce, III, Officer Peter S. Breslin, Officer
Dale P. Rose, Officer Paul R. Connell, Officer Cory E. Waite, Officer Richard C. Elie, Officer Eric
M. Watkins, Officer Kevin M. Feeley

Recreation & Parks Commission – 3 years

Matthew J. Bogacz, Eric L. Estochen, Robert W. McMamara, E. Robert Page

Road Inspector - 1 year

Allen T. Curseaden, Jr.

Sealer of Weights and Measures – 1 year

Edward P. Johnson

Trust Fund Committee - 1 year

Rosemary Cashman, William Mulligan, Kevin V. O'Connor, Barbara Reynolds

Director of Veterans' Services/Veterans' - 2008

Agent/Veterans' Graves/Officer and Burial Agent

Kevin V. O'Connor

9. Other Business (if necessary)

A. National Grid – Cannongate Road

The Board received a letter from National Grid confirming that they will be responsible
for any repairs to be done during the upgrade of the underground conduit.

A motion was made by Selectwoman Puleo with the receipt of the letter of understanding from National Grid, the Board moves to allow National Grid to go forward with the project, second by Selectwoman Schnackertz. The Board voted unanimously.

B. Senior Citizen Property Tax Work-Off Program

The Town Meeting in May approved the implementation of the Senior Citizen Property Tax Work-Off Program beginning in fiscal year 2008. This program will allow eligible senior citizens to get a property tax abatement of up to \$750 for performing a certain number of hours of service to the town. The cost will be paid from the Assessors Abatement Account. The Town Administrator has outlined the state requirements and any additional requirements the Board may want to consider. The Chairman has asked Selectman Booth if he would draft a policy for the program and present it to the Board at a future meeting. Selectman Booth said he would draft a policy and will present it to the Board on completion.

A motion was made by Selectwoman Puleo to appoint Selectman Booth to the task of drafting a policy for the Senior Citizen Property Tax Work-Off Program, second by Selectwoman Schnackertz. The Board voted unanimously.

10. Correspondence

A motion was made by Selectwoman Puleo to approve the correspondence for discussion, second by Selectwoman Schnackertz. The Board voted unanimously.

Selectwoman Puleo questioned the Town's leash law. What are the hours and could it be changed to have a 24 hours leash law. Discussion followed. Chairman Lemoine asked for a copy of the town leash law and for a fee comparison to see if we are comparable to surrounding towns. The Town Administrator asked if the Board would like to have the Animal Control Officer at their July 16th meeting to discuss further. The Board is in agreement to take a look at the existing leash law, talk with Animal Control and discuss any changes.

11. Selectmen's Notes

Selectwoman Schnackertz attended a recycling committee meeting where there was discussion on the possibility of doing a joint 4 town RFP. The thought is that it could save the towns money. The Board discussed having a meeting with the Board of Health for their input and to gather more information before making a commitment.

Selectwoman Puleo announced the swearing in ceremony of the new Chief, Bill Mulligan, on Monday June 25 starting at 6:00 P.M. at the town hall community room. Everyone is invited.

12. Town Administrator's Notes

The Town Administrator updated the Board on the RFP for the Campground cleanup, the Storm Water by-law changes should be completed for acceptance at the Fall Town Meeting. The Economic Development Committee is moving forward with the State Grant for the Town's overlay plan. The negotiations between the town and union personnel are proceeding. Information been sent to the MSAB for review to see if the Town could recoup some of the legal fees used for the lawsuit on the Elementary School building project.

A motion was made by Selectwoman Puleo to enter into Executive Session for the purpose of discussing litigation and collective bargaining and to return to open session only to adjourn, second by Selectwoman Schnackertz.

Roll Call Vote - Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; and Selectman Rich Lemoine, yes.

13. Executive Session (If Necessary)

A. Litigation – TES

The Town Administrator presented the settlement agreement between the USF&G and Eastern contractors and the Town. The Board reviewed the document and voted on a motion made by Selectman Booth to accept the agreement as read and to have the Chairman sign the document, second by Selectwoman Puleo. The Board voted unanimously in a roll call vote, Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; and Selectman Rich Lemoine, yes.

B. Union Negotiations

The Board discussed the increase of the Recreation Director's hours from 20 to 30. The Administrator will talk to the union and will send a letter to the mid managers. The extra money to pay for the additional hours will be paid from the revolving account the Department has. After discussion, Selectwoman Puleo motioned to increase the Recreation Director's hours to 30 hours and the additional 10 hours to be paid out of the revolving fund, second by Selectwoman Schnackertz. The Board voted unanimously in a roll call vote, Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; and Selectman Rich Lemoine, yes.

The Board discussed the possibility of canceling any games schedule on the evening of the Special Town Meeting.

The Board and the Administrator discussed the position of library page. The position is not a full time position and should not be a union position.

Having no further business, the Board voted on a motion by Selectwoman Puleo to exit Executive Session and to return to open session to adjourn, second by Selectwoman Schnackertz. The Board voted unanimously on a roll call vote, Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; and Selectman Rich Lemoine, yes.

14. Adjournment

On a motion made by Selectwoman Puleo, second by Selectwoman Schnackertz the meeting was adjourned.

The meeting adjourned at 7:45 P.M.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on _____

