



## TOWN OF TYNGSBOROUGH

Office of the Selectmen

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### Selectmen's Meeting Minutes

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Monday November 27, 2006

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectman Kevin O'Connor, Selectwoman Jacqueline Schnackertz, Selectman Rich Lemoine and Selectwoman Karyn Puleo. Also present: Town Administrator Rosemary Cashman and Admin Assistant Therese Gay.

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The Chair called the meeting to order. The Board was introduced and the Clerk read the evening's agenda as printed.

1. 6:00 P.M. Pole Petition – Verizon, Scribner Road

The Clerk read the legal notice as it appeared in the local newspaper, a motion made by Selectwoman Schnackertz to waive the reading of the abutters' list, second by Selectman O'Connor. The Board voted unanimously to waive the reading of the abutters' list.

A motion made by Selectwoman Schnackertz to call the hearing to order, second by Selectman O'Connor. The Board voted unanimously to call the hearing to order.

The Board received a petition from Verizon to place one pole on Scribner Road at a location approximately as shown on a plan submitted with the petition. Mr. Grassia was not able to attend this evening due to a conflict. The Board reviewed the petition, have read and accepted the correspondence from the Highway Department stating that they had no objections to the joint pole plan as proposed on the Verizon Plan #725.

A motion made by Selectwoman Schnackertz to close the hearing, second by Selectman O'Connor. The Board voted unanimously to close the hearing.

A motion was made by Selectman O'Connor to approve the petition Verizon Plan #725, dated 10/25/06 location approximately as shown on a plan as submitted by Verizon of New England Inc., second by Selectwoman Schnackertz. The Board voted unanimously to approve the petition as submitted.

2. 6:10 P.M. Tax Classification Hearing – Assessors

A motion made by Selectwoman Schnackertz to call the Tax Classification Hearing to order, second by Selectman Booth. The Board voted unanimously to open the hearing.

The Clark read the legal notice as it appeared in the classified section of the local newspaper.

The Board having received written correspondence from the Assessors' Office began discussions whether or not it would be feasible to shift the tax burden on to the business owners at this time. The Board is working hard to attract businesses to town and does not want to discourage new prospective buyers. After discussions the Board voted to not to shift the tax rate and continue with the one tax rate.

A motion made by Selectman O'Connor to close the hearing, second by Selectwoman Schnackertz. The Board voted unanimously to close the hearing.

A motion made by Selectman O'Connor to approve a factor of one and not to shift the tax rate, second by Selectwoman Schnackertz. The Board voted unanimously to keep the tax rate at a factor of one.

### 3. 6:30 P.M. Appoint Media Program Director

After a candidate search and interviews, the Board has selected a new Media Program Director.

A motion made by Selectman Booth to appoint Nancy Valenti as the new Media Program Director, second by Selectwoman Schnackertz. The Board voted unanimously to appoint Nancy Valenti.

### 4. Citizen's Time

No one came forward.

### 5. Other Business (if necessary)

#### A. Campground

Selectman Lemoine updated the Board on the sale of the Campground. At town meeting the citizens voted to purchase the parcel know as the Tyngsboro Campground. After inspection of the property for any hazardous material, the report came back that the land is clean. There is some superficial clean up but there is no hazardous material. Town Counsel is handling the sales transaction. It is the hope of the Board the town will own the former campground by next Thursday.

#### B. Conservation Commission Appointment

The Board received a letter of interest from a resident willing to serve on the Conservation Commission.

A motion made by Selectman O'Connor to appoint Paul Barker as a Member of the Conservation Commission, second by Selectwoman Schnackertz. The Board voted unanimously to appoint Paul Barker.

### 6. Minutes – Approve the following Selectmen's Meeting Minutes

The Executive Session Minutes of July 10, 2006; July 31, 2006; September 11, 2006; September 25, 2006; and October 16, 2006.

The Meeting Minutes of July 31, 2006; September 25, 2006; October 10, 2006; October 16, 2006; and October 24, 2006.

The Meeting Minutes and Executive Session Minutes of October 2, 2006; October 16, 2006; and October 30, 2006.

A motion made by Selectwoman Schnackertz to approve the Executive Session minutes of July 10, September 11, September 25, and October 16, 2006 as presented, second by Selectman Lemoine. The Board voted 4 to 1 to approve the above mentioned minutes, with Selectman O'Connor abstaining.

A motion made by Selectwoman Schnackertz to approve the Executive Session minutes of July 31, 2006, second by Selectman Lemoine. The Board voted 3 to 2 to approve the July 31, 2006 minutes, with Selectman O'Connor and Selectwoman Schnackertz abstaining.

A motion was made by Selectwoman Schnackertz to approve the meeting minutes of September 25, October 10, October 16 and October 24, 2006, second by Selectman Lemoine. The Board voted unanimously to approve the minutes of September 25, October 10 and October 16, 2006

A motion made by Selectwoman Schnackertz to approve the meeting minutes of July 31, 2006, second by Selectman Lemoine. The Board voted 4 to 1 to approve the minutes of July 31, 2006, with Selectwoman Schnackertz abstaining.

A motion was made by Selectwoman Schnackertz to approve the meeting minutes of October 24, 2006, second by Selectman Lemoine. The Board voted 4 to 1 to approve the minutes of October 24, 2006, with Selectman Lemoine abstaining.

A motion was made by Selectwoman Schnackertz to approve the meeting minutes and executive session minutes of October 16 and October 30, 2006, second by Selectman Lemoine. The Board voted unanimously.

A motion was made by Selectwoman Schnackertz to approve the meeting minutes and executive session minutes of October 2, 2006, second by Selectman Lemoine. The Board voted 4 to 1 to approve the minutes of October 2, 2006, with Selectman Booth abstaining.

#### 7. Correspondence

A motion made by Selectwoman Schnackertz to accept the 13 pieces plus the additional 3 pieces received this evening, second by Selectman Lemoine. The Board voted unanimously to accept the correspondence. The Board has placed two pieces of correspondence for discussion at the next Selectmen's meeting, Council on Aging correspondence on Senior Tax Aid, and Town Counsel's correspondence on telecommunication.

#### 8. Selectmen's Notes

Selectman O'Connor discussed having someone from recycling committee attend the meeting to discuss recycling. With Christmas approaching the residents will be wondering what to throw out and what to recycle. Selectwoman Schnackertz will contact the Board of Health and the Recycling Committee to see if they can attend the next Selectmen's meeting.

Selectwoman Schnackertz spoke with a consultant to discuss the government study. After the discussion the Board will start with the MMA group and will interview the consultant at a later date.

9. Town Administrator's Notes

The Town Administrator announced that the FY2008 operating budgets are due and so are the Capital budgets due.

The Historical Commission has contracted with an architect to renovate the old town hall.

As for the personnel vacancies the Media Program Director position is filled, the Town Accountant search is ongoing as is the Town Collector's Clerk position. The Conservation Director's and Clerk's position are open. The Town Administrator is working on the Town Engineers' position description and drafting the Police Chief's hiring process.

10. Executive Session (If Necessary)

No Session this evening.

11. Work Session (If Necessary)

No Session this evening.

12. Adjournment

Having no further business the Chair entertained a motion to adjourn.

A motion made by Selectman O'Connor to adjourn the meeting, second by Selectwoman Schnackertz. The Board voted unanimously to adjourn.

The meeting adjourned at 7:35 P.M.

Respectfully submitted

Therese Gay  
Admin Assistant

The minutes were approved on \_\_\_\_\_.