



## TOWN OF TYNGSBOROUGH

Office of the Selectmen

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### Selectmen's Meeting Agenda

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Monday June 5, 2006

6:00 P.M.

Town Offices

Members Present: Selectman Jay Booth, Selectman Kevin O'Connor, Selectwoman Jacqueline Schnackertz, Selectman Rich Lemoine, Selectwoman Karyn Puleo, Town Administrator Rosemary Cashman and Admin Assist. Therese Gay

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The Board was introduced the Clerk read the evening's agenda.

Motion by Selectwoman Schnackertz called the hearing to order, second by Selectman Booth.

Vote – Unanimous

Motion by Selectman O'Connor to waive the reading of the abutters list, second by Selectwoman Schnackertz.

Vote – Unanimous

The Clerk read the legal notice as it appeared in the local publication.

1. 6:00 P.M.           Liquor License Transfer and Alter of Premises Request – AML, In. Firehouse Restaurant, 130 Middlesex Road.

Attorney Mark Kasilowski representing the petitioners presented the application. The request is for a transfer of license from AML, Inc. DBA Firehouse Restaurant, Diana Price, Manager to Houston and Hughes, Inc. DBA Tyngs' Tavern and Grill, Mark R. Houston, Manager. The application is in order and the report from the Deputy is favorable. Mr. Houston is not experienced in the serving of alcohol but has completed the TIPS certification. Mr. Hughes is experienced in the food and alcohol industry and is advising Mr. Houston. The plans for renovations was submitted with some minor changes. The hours will be 11AM – 2 AM. The restaurant will have a relaxed family atmosphere. The restaurant is on the 1<sup>st</sup> floor and the pub will be on the lower level. The restaurant's opening date will be the last week in July. The weekday and Sunday entertainment hours will be from 11:30 am to 2am in the lower level in the pub area. The Board wished them success in their new endeavor. Hearing no further discussions the Chair entertained a motion from the Board.

Motion by Selectman O'Connor to close the hearing, second by Selectwoman Schnackertz.

Vote – Unanimous

Motion by Selectman Lemoine to approve the license request as submitted, with the stipulation that Mr. Houston and Mr. Hughes submit a copy of the TIPS certifications, second by Selectwoman Schnackertz.

Vote – Unanimous



4. 6:30 P.M. Pole Petitions – Westford Road, Dunstable Road and Middlesex Road.

The Board received three requests for approval to place underground conduit on Westford Road, Dunstable/Chandler Roads and Middlesex Road.

The Clerk read the legal notices for Plan # 721, 722, and 723, Selectman O'Connor motioned to waive the reading of the abutters list, second by Selectman Booth. The vote was unanimous.

Motion by Selectman O'Connor to open the hearings, second by Selectman Booth.  
Vote – Unanimous

Mr. Joe Gleason attended the meeting to present the petitions. The underground conduits on Westford Road and Middlesex Road are to supply utilities to the new construction being built on Westford Road and Middlesex Road. The underground conduit on Dunstable & Chandler Road is to upgrade the interoffice fiber optic connection.

The Town Highway Administrator has viewed the plans and submitted a letter stating no objections or problems with these requests. The Administrator has stated that Middlesex Road is a State maintained road and Mass Hwy will issue the permits necessary.

Motion by Selectman Lemoine to approve the petition plan #722 Westford Road as submitted, second by Selectman Booth.  
Vote – Unanimous

Motion by Selectman Booth to approve the petition plan #723 Dunstable & Chandler Roads as submitted, second by Selectman O'Connor.  
Vote – Unanimous

Mr. Gleason stated that Middlesex Road is a State maintained road and that the permits have been issued by Mass Hwy. This petition was submitted to keep the Board updated on the work being done in town. The Board thanked Mr. Gleason for attending is evening to present the petitions.

5. 6:45 P.M. NMCOG's Regional Pre-Disaster Mitigation Plan

The Board and the Town Administrator discussed the regional pre-disaster mitigation plan put together by NMCOG. NMCOG has put this plan together after many hours of work and many meetings attended by the area Emergency Management Directors. Adopting this plan will help in receiving funding during disasters. The Board has invited the Fire Chief and the Director of our Emergency Management office to a future Selectmen's meeting to discuss the Town's Emergency Management Plan.

Motion by Selectman O'Connor to adopt the Regional Pre-Disaster Mitigation Plan prepared by Northern Middlesex Council of Government, second by Selectwoman Schnackertz.  
Vote – Unanimous

## 6. Citizens' Time

The Chair seeing no one in the audience for citizens' time continued on with the meeting.

## 7. Other Business

A. Letter of Intent – Merrimack Valley Regional Housing Consortium-  
Selectman Lemoine spoke of the benefits that a consortium would have for the housing in Merrimack Valley. The consortium meeting held in May was well attended and there is much interest in forming the consortium. With this consortium in place the committee will be able to receive grants to offer financial aid.

Motion by Selectman O'Connor to join the Merrimack Valley Regional Housing Consortium and to have the Chair sing for the Board, second by Selectman Booth.  
Vote – Unanimous

Motion by Selectman O'Connor to appoint Rich Lemoine as the Selectman's Representative to the Merrimack Valley Regional Housing Consortium, second by Selectwoman Schnackertz.  
Vote – Unanimous

### B. One Day Special License – Boston University

The Board received a request for a one special license from Boston University for a Board meeting in the Nashoba Room from 4:00 P.M. – 8:00 P.M.

Motion by Selectman Booth to approve the request for a one day special license for Boston University, second by Selectwoman Schnackertz.  
Vote - Unanimous

## 8. Goals for FY 07

The Board discussed the goals for FY07 and prioritized the list. The Board will refer to the list as the goals are reached. Some of the important goals mentioned are the budget, insurance rate review, the hiring of a town engineer and planner. The other is the noise and the lights at the temp bridge. The Chair thanked the Administrator for her help in setting up the goals.

## 9. Correspondence

Motion by Selectwoman Schnackertz to make the 13 pieces of correspondence a part of the minutes, second by Selectman O'Connor.  
Vote – Unanimous

## 10. Selectmen's Notes

Selectman Booth has enjoyed working with everyone and is looking forward to another year.

Selectman O'Connor commended Selectman Booth for all he has accomplished in 12 months, and is looking forward to working with the Board for another 12 months. He congratulated the Chair and Vice Chair and Clerk for a great year. Selectman O'Connor said the fence for the town beach has been ordered and will be installed within the next two – three weeks. Two truck loads of sand were delivered at the town

beach. The sand was donated by Constantine Construction. Thank you to Leon Constantine, owner of Constantine Construction for the donation. Selectwoman Schnackertz extends congratulations to the graduates who graduated on Friday, more than \$60,000 worth of scholarships were given.

Selectman Lemoine congratulated the graduates. Selectman Lemoine announced that the Board of Health has waived the sticker fee for the disposal of large items destroyed by the flood waters. The waiver will run for the month of June. The Economic Development Committee has been meeting regularly and everyone has been in attendance. The public hearing is scheduled for June 14 at 7:00 P.M. the community is invited to attend.

#### 11. Town Administrator's Notes

The Town Administrator has been very busy with the implementation of the FY 07 budget. The letters dealing with the reduction in hours and the lay off have been sent out to everyone. She has been negotiating with two unions. Also, two bid requests have been advertised for the design of the old town hall and the Willowdale Avenue pump station.

Selectman O'Connor announced that two World War II Veterans received their diplomas at the Greater Lowell Vocational School and a teacher at the school received the Bronze Star for her heroic actions while serving in Iraq.

The Town's new website is up and running. The Chair hearing no further discussions entertained a motion to enter into Executive Session.

Motion by Selectman Booth to enter into executive session to discuss collective bargaining and to return to open session only to adjourn, second by Selectwoman Schnackertz.

Roll Call Vote - Selectman Jay Booth, yes; Selectman Kevin O'Connor, yes; Selectwoman Jacqueline Schnackertz, yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, yes.

The Board entered into Executive Session at 7:38 P.M.

Respectfully submitted,

Therese Gay  
Admin Assistant