

DRAFT

Selectmen's Meeting Agenda
Town Offices Community Room
25 Bryants Lane
Monday, December 5, 2005
6:00 P.M.

Members present: Selectman Jason Booth, Selectman Rich Lemoine, Selectman Kevin O'Connor, Selectwoman Karyn Puleo and Selectwoman Jacqueline Schnackertz. Ms Rosemary Cashman, Town Administrator and Therese Gay, Admin Assist.

1. 6:00 P.M. Liquor License - Manager Change Request
Olive Garden Restaurant, Middlesex Road

The Board received an application for a change in manager for the Olive Garden on Middlesex Road. The new manager introduced himself, Darren Tervail he will be replacing Steve Blaise. He is experienced in the field and has his TIPS certification. All the paperwork is in order and the Sgt report was favorable. The Board members had no questions of the applicant. The Chair inquired if there anyone present who wished to speak in favor or against the petition, no one came forward, the Chair then entertained a motion from the Board.

Motion by Selectwoman Puleo to approve the manager change from Steven Blaise to Darren Tervail, second by Selectman Booth,
Vote - Unanimous

2. 6:10 P.M. One Day Special Event Request
Roller Kingdom, 355 Middlesex Road

The management of Hudson Roller, Inc. dba Roller Kingdom had petitioned the Board for an extension of their hours to host an all night skate from 7:00 P.M. to 7:00 A.M. Mr. Barry Nevins the general manager attended the meeting requesting the one day special license for an all night skate. The Board asked Mr. Nevins how he has dealt with the security, noise and the police details. Mr. Nevins responded that he has two managers on the floor at all times, he does call the police station for details if there is no officer to fill the detail he uses his

own personnel to patrol the outside of the rink. The number of young people attending is usually around 250 and only 125 to 150 stay through the night. The ages range from 13 to 15 years old and there are some adults. The management has not been before the Board requesting all night skates and they have been going on for about 14 years. Management does not allow any gangs in the establishment management hires a door person to check for any type of objects, there is outdoor lighting. There are about 11 people to watch over the crowd. The young people are not allowed outside of the establishment if they leave the premises they are not allowed back in. Only the adults are permitted outside to smoke. Management checks the restrooms every fifteen minutes if there is a problem the police are called right away. Management trains the staff how to spot troublesome situations. After the discussions from the Board the Chair opened the dialogue to any citizens who wished to speak. Mr. and Mrs. Provencher who live on Highland Street located directly behind the skating arena wished to speak. The Chair recognized the speaker Mr. Provencher's concerns are the safety for the young people and the noise generated by the music. The Chair asked if Mr. Nevins wished to rebut the issues Mr. Nevins indicated he did not. Mr. Nevins feels he runs a safe program. The Chair inquired if the Board had any further comments. Three members of the Board felt that they could not support an all night skate because of the safety to the young people. Mr. Nevins hearing such asked to have his application withdrawn, the allowed the applicant to withdraw his application.

Motion by Selectman O'Connor to allow the applicants to withdraw his one day special all night skate application, second by Selectman Lemoine,
Vote – Unanimous

3. Citizens' Time

Mr. Paul Husted, Library Trustee, came forward and introduced the new Library Director, Mr. Randi Gagne. He has done a great job putting together new programs and working with the existing programs. The Board welcomed and congratulated Randi as the new director.

4. Other Business (If Necessary)

The Administrator spoke of the stop sign issue, she has driven down to Alden St to take a look and spoke with Mr. and Mrs. Vieira.

Ms. Cashman has spoken to the safety personnel and is waiting for a response and should have more info by the next meeting.

The Board has received a letter from the Superintendent of Schools informing the board of the union negotiations and wants to know if the board would like to appoint a representative to the negotiation council. Selectwoman Puleo has volunteered.

Motion by Selectman O'Connor to appoint Selectwoman Karyn Puleo to represent the board at the school negotiations, second by Selectman Lemoine,
Vote – Unanimous

The Board received notice from Ms. Ellen O'Neil of the Cultural Council, stating that a member was appointed but cannot fill the position and has been removed from the list. The Cultural Council has a full membership.

The Board discussed the appointing of the Town Administrator as the Chief Procurement Officer and also as a member of the Town's Trust Funds Committee.

Motion by Selectman Lemoine to appoint the Town Administrator, Rosemary Cashman, as the Chief Procurement Officer, second by Selectwoman Puleo,
Vote – Unanimous

Motion by Selectman O'Connor to appoint the Town Administrator, Rosemary Cashman, as a member to the Trust Funds Committee,
Vote – Unanimous

5. Correspondence

The Board has received and reviewed this week's correspondence.

Motion by Selectman O'Connor to accept the 15 pieces of correspondence, second by Selectwoman Puleo,
Vote – Unanimous

6. Approve Minutes of November 7, 2005 and November 14, 2005

The Board has reviewed the minutes of November 7 and 14, 2005. The noted corrections are to delete the comment on the tax rate from the split rate of 1 or 2 and replace with the tax rate of 1 and to insert for the roof repair in the appoint of the Town Accountant.

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Motion by Selectman O'Connor to approve the minutes of November 7 as amended and the minutes of November 11 as presented, second by Selectman Booth,

Vote – Unanimous

7. Selectmen's Notes

The Selectmen noted the Town has received a grant for recycling, the hiring of the new Library Director, Randi Gagne. The Selectmen will place for discussions on their next meeting agenda the Pawtucket Blvd relocation project.

8. Town Administrator's Notes

The Town Administrator has had a busy first week and has started the budget process. The Administrator attended a meeting with other Managers at the Chelmsford town office; it was a good meeting a lot of ideas were shared. At the next work session the Board and Administrator will be reviewing the job descriptions for the Town Treasurer and the ATA. The Recreation Department had their holiday lighting ceremony all went well.

9. Executive Session (If Necessary)

There was no Executive Session this evening.

10. Adjournment

The Chair hearing no further discussions entertained a motion to adjourn.

Motion by Selectwoman Puleo to adjourn the meeting, second by Selectman O'Connor,

Vote – Unanimous

The meeting adjourned at 7:35 P.M.

Respectfully submitted

Therese Gay
Admin Assist.