



TOWN OF TYNGSBOROUGH

Government Study Commission

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

APPROVED

Government Study Commission

Meeting Notice

Thursday, January 16, 2014 at 6:30 PM

Meeting Room 1, Town Offices, 25 Bryants Lane

AGENDA

1. Introductions
2. Review Goals of the Committee
3. Establish Meeting Schedule and Timeline
4. Identify Available Resources





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Members Present: Karyn Puleo, Eileen Farrell, Jackqueline Schnackertz, Donald Lampron, Diana Keohane, Robert Mercier, Paula Derby

Staff Present: Michael Gilleberto

Introductions

Michael P. Gilleberto, Recording Secretary – Consensus

The Committee voted 7-0-0 on a motion made by Member Schnackertz, second by Member Mercier to appoint Karyn Puleo as Chairman.

The Committee voted 7-0-0 on a motion made by Member Keohane, second by Member Schnackertz to appoint Eileen Farrell as Vice-Chairman.

The Committee discussed a timeline for a final report, which is the end of this calendar year.

The Committee has asked the Administrator to submit the following: Strategic Financial Planning Committee Report, Job Descriptions, Employee Listing with Union contract, Revised Position Listing (Appointing) to the Committee.

There was discussion of having a Town Charter/By-Law versus the existing Massachusetts General Laws.

The Committee asked the Town Administrator for comments, and the Town Administrator commented that consolidating appointing authority under the Selectmen would likely reduce/avoid inconsistency between and among boards, committees, officers, and departments, especially in regards to the management of employees.

There was discussion of timing of the Town Election, which precedes the Annual Town Meeting. This item could be an expedited item for referral to the Board of Selectmen for consideration at the upcoming Annual Town Meeting.

The Administrator will submit the Town By-laws, the election results, and a link to the Town bylaws.

The next Committee meeting is Thursday, January 30, 2014 at 6:30 PM.

The Committee voted 7-0-0 on a motion by Member Schnackertz, second by Member Lampron to adjourn.





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The Committee adjourned at 8:10 P.M.

Respectfully submitted

Approved on January 30, 2014

Michael P. Gilleberto, Town Administrator