



Finance Committee Meeting Minutes

May 21, 2013 5:30PM

Tyngsborough Elementary School

Tyngsborough, Massachusetts

Attendees: Michael Gilleberto, Town Administrator
Kerry Colburn-Dion, Finance Coordinator

Session 1, 5:30 PM to 6:15 PM

Members Present: Robert Mullin, Chairman (RM)
Darryl Wickens, Vice Chair (DW)
Chris Mellen (CM)
Scott Hammer (SH)
Paul Morin (PM)

Attendees: Michael Gilleberto, Town Administrator
Kerry Colburn-Dion, Finance Coordinator

AGENDA:

Item 1 Discuss and vote recommendations on Town Meeting Warrant Articles.

VOTE: DW made a motion to come into session at 5:40 PM, SH seconded, all in favor 5-0-0.

The following warrant articles were discussed:

Article 24. To see if the Town will accept the layout of certain Town ways below described, made by the Board of Selectmen under the provisions of M.G.L. c. 79, § 21 through 24, and any other enabling statute, filed in the Office of the Town Clerk with the plans there mentioned and are referred to for more particular description, and raise and appropriate any money that may be necessary, and determine how such money shall be expended for the payment of any damages, if any, and the layouts being substantially as follows:

One road included in the article, Old Stonehill Road, was pending at the 6 May joint Finance Committee/Board of Selectmen's meeting. As of 21 May, a check has been or is soon to be issued to the town from the homeowner's association for the development which will be used

to defray some of the resurfacing costs for Old Stonehill Road which are estimated to be between \$200,000 and \$250,000.

The Finance Committee voted 5-0-0 on a motion by DW, second by CM to recommend article 24.

Article 8. To see if the Town will vote to appropriate from available funds or borrow the sum of \$517,000, and that the Town be authorized to accept any available grant dollars, for the following purposes, or take any other action relative thereto.

Department	Item	Amount	To be Expended by
1. Highway	Dump Truck with plow/sander	\$140,000	Board of Selectmen
2. Highway	Wood Chipper	\$52,000	Board of Selectmen
3. Selectmen	Town Buildings Master Plan	\$50,000	Board of Selectmen
4. Selectmen	Town Offices – Replace Carpeting	\$40,000	Board of Selectmen
5. School	Concessions/Restrooms	\$185,000	School Committee
6. School	Technology	\$50,000	School Committee

for a total of \$517,000, or take any other action relative thereto.

Submitted by: Board of Selectmen and Capital Asset Management Committee

The Finance Committee reviewed the Capital Asset Management Plan for FY2014 through FY2018 provided by the Capital Asset Management Committee. The majority of the borrowing for the items in Article 8 will be over 5 years. The town's debt service may be defrayed through use of a Massachusetts School Building Authority Grant of \$275,000 for repair of the Lakeview School Roof as well as an anticipated \$100,000 in additional health care cost savings starting in FY 2016.

Michael Gilleberto left the meeting at 6:00 PM.

CM asked whether the items in the article could be broken out, and was told that this could be done on Town Meeting floor.

SH expressed concerns about the total amount of borrowing required for the article as well as the town's future ability to address the capital asset requests not included in the article.

The committee voted 5-0-0 on a motion by SH, second by CM to not recommend article 8.

Session 2, 6:30 PM to 7:00 PM

Members Present: Robert Mullin, Chairman (RM)
Darryl Wickens, Vice Chair (DW)
Chris Mellen (CM)
Scott Hammer (SH)
Paul Morin (PM)

AGENDA:

Item 1 Joint meeting with Board of Selectmen to review and vote on recommendations of Warrant Articles for the 2013 Special Town Meeting

DW requested to reopen the discussion on Town Meeting article 24 because of a potential conflict of interest. **The committee voted 4-0-1 on a motion from PM, second SH, to recommend article 24. DW abstained from the vote.**

The Finance Committee made the following votes on the Special Town Meeting articles:

Article 1. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2013, or take any other action relative thereto.

The committee voted 5-0-0 on a motion by CM, second by DW to recommend article 1.

Article 2. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts an amount to be expended by the Sewer Commissioners, or take any other action relative thereto.

Article 3. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts an amount to be expended by the Sewer Commission to pay a prior year's bill, or take any other action relative thereto.

The committee voted 5-0-0 on a motion by DW, second by SH to recommend articles 2 and 3.

Session 3, 7:00 PM to 9:00 PM

Members Present: Robert Mullin, Chairman (RM)
Darryl Wickens, Vice Chair (DW)
Chris Mellen (CM)
Scott Hammer (SH)
Paul Morin (PM)

AGENDA:

Item 1 Tyngsboro Town Meeting and Special Town Meeting.

The Finance Committee attended the May 21 Town Meeting and Special Town Meeting. During the meeting, the committee voted on the following article:

Article 18. To see if the Town will vote to appropriate by transfer from existing Community Preservation Affordable Housing Reserve a sum of \$400,000.00, and borrow a sum of \$400,000.00 to total \$800,000.00 for the creation of four affordable housing units to be built at Red Pine Terrace, 186 Frost Road, Tyngsborough, MA, under the direction of the Tyngsborough Housing Authority, after full approval by the Commonwealth of Massachusetts, Department of Housing and Community Development, to be expended by the Tyngsborough Housing Authority; and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is authorized to borrow \$400,000 pursuant to M.G.L. c. 44B, § 11, or pursuant to any other enabling authority; and to issue bonds or notes of the Town, or take any other action relative thereto.

Submitted by: Community Preservation Committee

The committee voted 5-0-0 on a motion by DW, second by SH, to recommend article 18.

The Finance Committee voted 5-0-0 on a motion by DW, second by PM to adjourn after conclusion of Town Meeting.

Prepared by: Scott Hammer, Finance Committee Clerk